CITY OF MELROSE
MASSACHUSETTS

Annual Reports
1963

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CITY OF MELROSE

MASSACHUSETTS

Annual Reports

1968

Published in Accordance with Order No. 16369 of the Board of Aldermen under the direction of the City Clerk and the Special Committee on Editing the City Report

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MELROSE, MASS.

GOVERNMENT OF THE CITY OF MELROSE

MAYOR

THOMAS F. SULLIVAN
9 Martin Street

PRESIDENT OF THE BOARD OF ALDERMEN

Claude L. Hanley
51 Stratford Road

CITY CLERK

Paul J. Barter
30 Trenton Street

ALDERMEN-AT-LARGE

Dudley V. Carr, 165 Washington Street
Francis H. Carr, Jr., 14 Richardson Road
Lloyd J. Clark, 121 Larchmont Road
Frank P. Fay, 140 Melrose Street

WARD ALDERMEN

1. David H. Schmidt, Jr., 47 Henry Avenue
2. Raymond P. Gouin, 11 Boardman Avenue
3. John H. Dingle, 33 Sanford Street
4. Claude L. Hanley, 51 Stratford Road
5. Fred I. Lamson, Jr., 25 Adams Street
6. V. Edward Perkins, 170 Grove Street
7. James E. Milano, 117 Grove Street

Standing Committees of Board of Aldermen

1968

APPROPRIATIONS

David H. Schmidt, Jr., Chairman
V. Edward Perkins, 1st Vice Chairman
Raymond P. Gouin, 2nd Vice Chairman
Aldermen F. Carr, Clark, Milano, Fay, D. Carr, Dingle and Lamson

EDUCATION, HEALTH AND PUBLIC WELFARE

V. Edward Perkins, Chairman
Aldermen Clark, Gouin, Schmidt and Fay

FINANCE

Francis H. Carr, Jr., Chairman
Aldermen Dingle, Milano, D. Carr and Lamson

HIGHWAYS

James E. Milano, Chairman
Aldermen F. Carr, D. Carr, Dingle and Lamson

LEGAL AND LEGISLATIVE

Dudley V. Carr, Chairman
Aldermen Milano, Dingle, F. Carr and Lamson

PROTECTION AND LICENSE

David H. Schmidt, Jr., Chairman
Aldermen Perkins, Fay, Gouin and Clark

PUBLIC SERVICE

Lloyd J. Clark, Chairman
Aldermen Gouin, Fay, Schmidt and Perkins

CLERK OF COMMITTEES

Robert S. Love — 15 Sewall Woods Road

CITY OFFICERS AND OFFICE HOURS

Acting under the authority of Section one hundred and ten A of Chapter forty-one of the General Laws, inserted therein by Chapter two hundred and sixty-five of the Acts of nineteen hundred and forty-seven, the offices hereinafter named shall be open to the public for the transaction of business from 8 A.M. to 4:30 P.M. daily except Saturdays, Sundays, and legal holidays.

The offices of the city clerk, city collector, engineer and superintendent of public works, board of assessors, board of health, board of public welfare, city treasurer, city auditor, building commissioner and veterans' services.

Except during the months of July and August and on legal holidays, the aforesaid offices shall be open on the first and third Mondays of every month from 7 P.M. to 9 P.M. and on all other Monday evenings from 7 P.M. to 8 P.M. (Revised Ordinances, Chapter 2, Section 2-3).

CITY OFFICERS

BOARD OF APPEAL

W. Jarvis Lowe, Chairman	Term expires 1972
Harry M. Brettell	Term expires 1971
Melvin R. Jenney	Term expires 1971
Howard H. Smith	Term expires 1971
Lawrence E. Martin	Term expires 1969

Edwin H. King, Clerk

ASSESSORS

Robert B. Harris, Chairman	Term expires 1968
W. Jarvis Lowe	Term expires 1969
Frank E. Perham	Term expires 1970

Leighton H. York, Executive Secretary
and Director of Assessments

CEMETERY COMMITTEE

Joseph Casey, Chairman — John P. Shelton
Warren B. Jennings (Died September 20, 1968) — A. Ernest Walters

Howard O. Milton, Superintendent (Died August 5, 1968)
Kenneth E. Malenchini, Sr., Superintendent

CITY AUDITOR

Arthur M. Goddard

CITY CLERK DEPARTMENT

City Clerk
Paul J. Barter

Assistant City Clerk
Margaret T. Freeman

CITY PHYSICIAN

Vacant

CITY SOLICITOR

Thomas J. McArdle

CITY TREASURER AND COLLECTOR

John S. Strong (Died February 25, 1968)
Robert S. Love

CIVIL DEFENSE DEPARTMENT

David B. Balfour, Director

CONSERVATION COMMISSION

John J. Maguire, Chairman	Term expires 1970
Mary S. Clarke, Clerk	Term expires 1969
M. Baron T. George	Term expires 1970
John M. Hogan	Term expires 1969
Paulette C. Loomis	Term expires 1971
Kenneth D. MacDonald	Term expires 1968
Margaret Ann Pustell	Term expires 1970

CONSTABLES

Robert A. Lloyd	Robert T. Lloyd
Guy A. Storer	William L. Reardon

CONTRIBUTORY RETIREMENT BOARD

Arthur M. Goddard, Chairman	Statutory
Robert L. Hutchinson	Term expires 1969
Walter Jones	Term expires 1968

DOG OFFICER

Dr. Richard S. Archer

ENGINEER AND SUPERINTENDENT OF PUBLIC WORKS

George R. Winters

FENCE VIEWERS

Clyde O. Bailey
Robert R. Wilson
George T. Carr

FIRE DEPARTMENT

Chief

Sidney C. Field (Retired May 30, 1968)
Daniel J. Reardon

Deputy Chief

Office Vacant

Fire Warden

Sidney C. Field (Retired May 30, 1968)
Daniel J. Reardon

HEALTH DEPARTMENT

Board of Health

Dr. John G. Goulding, Chairman	Term expires 1969
Lawrence E. Simpson	Term expires 1970
Paul E. Troy	Term expires 1968

Helen F. Adams, Director of Health

Sanitary Inspector

John J. Devine

Code Enforcement Inspector

Arnold E. Johanson

Schools Physicians

Dr. John S. Graf
Dr. Thomas M. Hearne
Dr. Richard H. Watson

INSPECTOR OF ANIMALS AND SLAUGHTERING

Cornelius Thibeault, D.V.S.

INSPECTOR OF WIRES

Stanley A. Riggs

MAYOR'S SECRETARY

Mary-Rita Murphy

TRUSTEES OF MEMORIAL BUILDING

Errol H. Twitchell, Chairman	Term expires 1970
Charles E. Holt	Term expires 1970
John A. Lavender	Term expires 1969
Dr. Harold L. Margeson	Term expires 1968
Arvid F. Moberger	Term expires 1969

Philip B. Harding, Secretary

PARK COMMISSION

John T. Brady, Chairman	Term expires 1970
John H. Kelly	Term expires 1968
Phillip W. Ansell	Term expires 1972
Harold W. Poole	Term expires 1971
Kenneth G. Swindell	Term expires 1969

Sidney C. Field, Jr., Superintendent
Elburt P. Fletcher, Recreation Director

PERSONNEL BOARD

Raymond E. Campbell, Chairman	Term expires 1971
Robert S. Baker	Term expires 1970
James J. Fitzpatrick	Term expires 1969
Edwin J. Pingree	Term expires 1969
Robert P. Russell	Term expires 1971

E. Gertrude Gilbert, Secretary

TRUSTEES OF PINE BANKS PARK

Roger Converse, President
Alden M. Perkins, Vice-President
Charles F. Kezer, Secretary
Alden M. Perkins, Treasurer
Rev. William P. Gray
Kenneth W. Sprague
Walter J. Kelliher (Mayor of Malden)
Thomas F. Sullivan (Mayor of Melrose)
George F. Cray, Superintendent

PLANNING BOARD

Robert A. Pustell, Chairman	Term expires 1968
Philip J. Burne, Vice-Chairman	Term expires 1969
Frances K. Racine, Clerk	Term expires 1969
William H. Ahern	Term expires 1970
John E. Buddington	Term expires 1971
Merion E. Hartzell	Term expires 1968
Richard B. Hinckley	Term expires 1971
John R. Lavender	Term expires 1970
Elmer S. Whittier	Term expires 1970

Lillian V. Macdonald, Executive Secretary

POLICE DEPARTMENT

Chief

Robert T. Lloyd

PROPERTY VALUATION BOARD

John S. Strong, Chairman (Died February 25, 1968)

Robert S. Love, Chairman

Francis A. Zins, Clerk

Robert B. Harris

TRUSTEES OF PUBLIC LIBRARY

Elisabeth M. Perkins, Chairman	Term expires 1970
Elizabeth C. Hayes	Term expires 1968
Richard L. Hildreth	Term expires 1970
Edwin W. Lundquist	Term expires 1968
Ernest F. Perkins, Jr.	Term expires 1969
Howard B. Wilder	Term expires 1969

Robert O. Sondrol, Librarian

BOARD OF PUBLIC WELFARE

(Effective July 1, 1968, known as Melrose Welfare Office of the State Department of Public Welfare.)

William J. Neely, Chairman	Woodbury L. Cogswell
Gertrude M. Curtin	Charles F. Kezer
Mary J. Melville, Agent	Eileen B. Murphy

REGISTRARS OF VOTERS
BOARD MEMBERS

Paul H. Provandie, II, Chairman	Term expires 1969
John F. Flynn	Term expires 1970
John F. O'Neil	Term expires 1968
Paul J. Barter, Clerk	Ex-officio

ASSISTANT REGISTRARS OF VOTERS

Nancy A. Barry
Rosemary Behrle
Patricia A. Boyer
George F. Cronin
Vivian R. Denning
Grace L. Garland
Margaret M. Garvey
Shirley M. Gove
Claire C. Griffin
Pauline D. Henderson
Barbara Hull
Elizabeth M. Pedersen
Judith Perry
Sarah F. Pollock
Anna T. Prendergast
Marjorie S. Washburn

SCHOOL DEPARTMENT

Richard H. Pierce, Chairman	Term expires 1970
Don G. Allen, Vice-Chairman	Term expires 1972
Paul F. Butler	Term expires 1972
Charles V. Crocetti	Term expires 1970
William C. Huntress, Jr.	Term expires 1970
Carol F. Offenbach	Term expires 1970
Robert M. Soule	Term expires 1972
Lynn Wetherell	Term expires 1972
Ronald H. Winde, Jr.	Term expires 1972

Superintendent of Schools
Harold T. Rand

SEALER OF WEIGHTS AND MEASURES
Francis J. Hannabury

VETERANS' SERVICES

Veterans' Agent
Robert J. Mulrenan

Inspector of Veterans' Graves
Ralph E. Laffoley

WORKMEN'S COMPENSATION AGENT
Philip B. Harding

MAYOR THOMAS F. SULLIVAN

INAUGURAL ADDRESS OF THOMAS F. SULLIVAN

Delivered January 2, 1968

Chairman Carr, President Hanley, members of the Board of the School Committee, distinguished guests, and my fellow citizens, welcome to these inaugural exercises. I am honored by your presence and grateful for your attention.

I intend to be brief and to the point. For as we are told in Ecclesiasticus, "Let thy speech be short", comprehending much in few words.

We are now entering our 68th year as a city. This rugged land of ledge and bog was first explored 340 years ago, became known as the Town of Melrose 118 years ago, and was incorporated as a city in 1900.

For nearly 100 years Melrose has been isolated from the urban sprawl and blight that has afflicted the nearby metropolitan areas. But now these forces have penetrated even into our tight little island.

As I said through the long summer and fall of the year just past we can retain the beauty and grace of our community only by boldly confronting the wave of the future.

It is this idea that lends such great significance to these inaugural exercises. This is an event, as President Kennedy said in 1961, "Symbolizing an end as well as a beginning, signifying renewal as well as change".

For I believe that I am standing here tonight because the people of Melrose intend to revive the glory of our city by profoundly changing the character of our government.

It has been said that 'We must always have old memories and young hopes". I am told that I am the youngest man ever to serve as mayor of this city, and there are many here tonight whose memory goes further back in time than mine.

Yet, I too can remember when the name Melrose was said in the same tone as Wellesley, Lynnfield or Newton. This unspoken compliment is hardly heard today.

I can remember when Melrose was a city of beautiful homes, tree-lined streets, green parks, active people, and a dynamic government. Today we see the beauty of our community and strength of our government confined to smaller and smaller areas.

Will we repay our debt to those who labored in Melrose before us by standing frozen in our tracks, until our glory gradually shrinks to a small group of houses and a handful of men.

Will our children say of us in the future, as children say in neighboring cities today, 'Our fathers inherited a city of homes and left us a slum'.

My fellow citizens, I have not become mayor to be a partner in so disgraceful a transaction. I hope that we can leave this city at least a little better then when we first found it. And that is not a political obligation nor a financial obligation, it is a moral obligation.

Ladies and gentlemen, Melrose can no longer 'Go it alone'. We cannot continue to deprive our taxpayers of the financial assistance offered by the federal and state governments, merely because our own political philosophy might oppose a particular state or federal program. It is easy to govern only by what you personally believe is politically right. But the true task of a leader is to rise above the horizon of his personal beliefs and prejudices and act in the common good.

I intend to exhaust every avenue of external financial aid to this city. As mayor, I owe you, the taxpayers, nothing less.

I pledge to you a new form of city government, a government highly aware of the world about us, ready to exploit any program or any proposal that will ease the burdens of our people. I pledge to you a government devoted to the task of providing a comfortable and meaningful life for our older people, who have already given long service to this community.

I pledge to you a government devoted to enhancing the education of our children and expanding opportunities for productive use of their leisure moments. For the educational and character of the children is truly the greatest material and spiritual resource of any community.

Equally important, I pledge to you a government concerned with what I call the forgotten segment of American society, those who are neither old nor young, those who are neither rich nor poor. These are the solid middle class citizens whose labors actually support the entire community.

I intend to carry out my pledge to the real taxpayers in two ways. First, I intend to exercise the power and prestige of the office of mayor in revitalizing the cultural and entertainment life of this community, so that the bulk of our people will be able to do more in Melrose than just sleep here and pay taxes.

Even more important, I pledge this government to an assault on our spiraling property tax rate. The actions of the state legislature in the closing days of the past session have clouded the tax outlook for the coming year. Nevertheless, these gentlemen have given us a promise of hope.

On a more definite basis, I can tell you that the city government of Melrose is going on an austerity program. The days of spend as you please while boosting the tax rate are over.

Every department of city government will be under constant scrutiny and unrelenting pressure, not just to hold the line on spending, but to actively participate in a cost reduction program. This means both a reduction in spending, and more judicious use of the funds at our disposal.

Every form of government in the United States today must face one unalterable fact, there is a bottom to the well of taxpayer's money. Here in Melrose, we are going to try to rise up from that bottom. For as we enter this new administration, I must sadly tell you that the city of Melrose is virtually penniless.

I say to those of you who have an active role in city government, the taxpayers of Melrose can no longer afford inefficiency, inattention, or ineptness. And I say to you that your mayor is going to demand a professional performance at a reasonable cost. The city government of Melrose is no longer going to be a club or social society, it is going to become an efficient and dynamic service to the community, in which only those who can and who care, will participate.

There will be those who feel compelled to dissent from the policies and programs of this new government. I welcome honest dissent accompanied by constructive alternatives. Yet, let us try to disagree without being disagreeable.

I would remind those who differ with me that I am the first to admit that I do not know everything. I ask them to remember that they, too, do not know everything.

I ask those of you in and out of government to give me an honest hearing and then judge for yourselves. But in judging, remember, that 'There are none so blind as they who stubbornly refuse to see'.

I ask those of you who believe that we can revive this 'City of Homes' to join me in this great work. In ancient Athens, Pericles said, 'We alone regard a man who takes no interest in public affairs, not as a harmless, but as a useless character. And, if few of us are originators, we are all judges of a sound policy'.

There will be room in this new city government for all who care to participate, originators and judges alike. New enthusiasm for progress will be as welcome as new ideas for programs.

There are always some who feel above partaking in community affairs. I remind them of what Pericles also said of a defeated enemy of ancient Athens. "The members of such a confederacy are slow to meet, and when they do meet, they give little consideration to any common interest, and a great deal to schemes which further the interest of their particular state. Everyone fancies that his own neglect will do no harm, but that it is somebody else's business to look out for him, and this idea, cherished alike by each, is the secret ruin of all".

My firends, I ask you to participate, I ask your continued help and support in our work to restore this beloved city. It will not be done easily or quickly, nor by any single person.

I remind you of what Saint Paul said in his letter to the Galatians. "For every man shall bear his own burden. And let us not be weary in well doing, for in due season we shall reap, if we faint not. As we have therefore opportunity, let us do good unto all men".

The opportunity to move Melrose into the mainstream of the future, while reviving the glory of our past, has been long in comimg and was hard won. All of us intend to do full justice to that opportunity.

My fellow citizens, I leave you now with the same thought I left on last election eve. I ask you to come with me. Together we can make Melrose great again.

Thomas F. Sullivan

REPORT OF BOARD OF APPEAL

To His Honor, the Mayor, and
The Honorable Board of Aldermen
City of Melrose, Mass.

Gentlemen:

The Board of Appeal submits, herewith, its annual report for the year 1968.

On January 18, 1968, the Board held a re-organization meeting re-electing Mr. W. Jarvis Lowe as chairman and Mr. Edwin H. King as secretary. Other members of the Board are Messrs. Melvin Jenney, attorney; Frank Perham, architect; Harry Brettell, builder; and representing the Board of Aldermen, Lawrence Martin. In March, Frank Perham resigned and Howard Smith was appointed to fill his vacancy.

The cases heard by the Board during the year included the following requests:

Lot Violations	5
Professional buildings	2
Apartments	6
Businesses	4
Club House	1
Parking lot	1
Gas station	1
Nursing Home	1
Business sign	1
	22

A summary of the cases heard and decisions rendered is as follows:

Appeals granted	13
Appeals denied	8
Withdrawn	1
	22

Respectfully submitted,

Edwin H. King

Edwin H. King, Secretary

REPORT OF BOARD OF ASSESSORS

To His Honor, the Mayor and
The Honorable Board of Aldermen:

The Board of Assessors respectfully submits the following report of the Assessing Department for the year ending December 31, 1968:

Taxable Valuation of the City		
Real Estate	$ 55,570,300.00	
Personal Property	4,403,300.00	
		$ 59,973,600.00
Tax Rate $ 113.60 per $ 1,000.00		
BUDGET		
City Appropriations		
To be included in the Tax Levy	$ 8,387,455.69	
From Available Funds	296,145.56	
Total Appropriations		$ 8,683,601.25
State Assessments - 1968 Estimates		
Motor Vehicle Excise Tax Bills	$ 2,538.90	
Audit of Municipal Accounts	92.03	
Examination of Retirement System	3,318.01	
Health Insurance-State E.G.R. Program	9,074.91	
M. B. T. A.	17,719.55	
Air Pollution Control	1,443.43	
Area Planning Council	1,507.16	
Metropolitan Parks	140,176.84	
Metropolitan Sewerage	230,598.98	
Metropolitan Water	129,161.64	
Total 1968 State Estimates		$ 535,631.45
County Assessments - 1968 Estimates		
County Tax	$ 335,125.95	
County Hospital	8,696.36	
Total 1968 County Estimates		$ 343,822.31
County Assessment - 1967 Underestimate		$ 27,078.61
Contributory Retirement		236,820.50
Interest (Temporary Loan)		5,788.05
Overlay Deficit - 1965		282.46
Overlay Deficit - 1966		139.32
Overlay Deficit - 1967		43,064.48
Overlay - 1968		360,859.88
TOTAL - ALL APPROPRIATIONS AND ASSESSMENTS		$ 10,237,088.31

RECAPITULATION OF 1968 TAX RATE

Less Deductions

Estimated Receipts - City - 1968		
Motor Vehicle & Trailer Excise	$ 738,919.63	
Licenses	11,172.63	
Fines	7,971.90	
Special Assessments	34,198.53	
General Government	22,407.95	
Protection of Persons & Property	4,777.70	
Health & Sanitation	7,435.11	
Highways	4,064.01	
Schools	23,210.39	
Libraries	283.33	
Recreation	7,405.30	
Public Service Enterprises	356,059.84	
Cemeteries	17,064.74	
Interest on Taxes and Deposits	15,270.30	
Total from Local Aid Fund	1,872,573.52	
Farm Animal Excise	15.56	
TOTAL - 1968 ESTIMATED CITY RECEIPTS		$ 3,122,830.44
Estimated Receipts - 1967 Overestimates		20,774.30
Available Funds		296,145.56
TOTAL ALL DEDUCTIONS		$ 3,439,750.30
AMOUNT TO BE RAISED BY TAXATION		$ 6,813,000.96

HOW RAISED

Personal Property $ 4,403,300.00 @ $ 113.60 per M	$ 500,214.88	
Real Estate $ 55,570,300.00 @ $ 113.60 per M	$ 6,312,786.08	
TOTAL RAISED		$ 6,813,000.96

REPORT OF BOARD OF ASSESSORS

Number of Parcels Assessed	8,509
Number of Motor Vehicle Excises Levied	17,675
Number of Horses Assessed Upon	2
Number of Dwellings Assessed Upon	7,347

VALUATION OF EXEMPTED PROPERTY

	PERSONAL	REAL ESTATE
City Property Publicly Used	$ 405,200.00	$ 7,925,550.00
City Property Not So Used		76,925.00
Benevolent Institutions	366,000.00	1,608,300.00
Cemeteries	500.00	19,400.00
Charitable Institutions	22,350.00	84,400.00
Houses of Religious Worship	184,500.00	1,870,700.00
Literary Institutions	15,000.00	181,100.00
Organizations of War Veterans	7,600.00	62,100.00
Parsonages	38,000.00	154,000.00
Commonwealth of Massachusetts		234,400.00
	$ 1,039,150.00	$ 12,216,875.00

The Following Additional Assessments were Committed:

Motor Vehicle Excise (17,675)		$ 816,720.22
Farm Animal Excise (1)		15.92
Apportioned Sewer Assessments	$ 8,498.00	
" Sidewalk "	1,428.00	
" Street "	15,334.00	
" Water "	104.00	
" Water Liens	26,733.84	
" Committed Interest	9,653.03	
		$ 61,750.87

Respectfully Submitted:

Robert B. Harris

Frank E. Pulsifer

W. Davis Lowe

Board of Assessors

ADDENDUM

Year	Census	Dwellings	Polls	Value Buildings	Value Land	Total Val. Real Estate	Value Personal Estate	Total Valuation	Rate per $1 000	City Appropriation	Sewerage Tax	Other State Levies	State Tax	County Tax	Overlay	Total Tax Levy	Year
1948	27,754	5,977	9,015	29,736,800	7,961,800	37,698,600	3,365,750	41,064,350	42.00	2,336,368 14 †553,127.10	47,646 33	42,435.28	0 00	68 879 51 14,344.76	18 248 39 1 153 11	2,982,202 62 *1,239,469.92	1948
1949	27,928	6,076	9,015	30,599,200	8,041,750	38,640,950	3,630,800	42,271,750	42.00	2,275,091 66 †505,779.95	50,536 79	53,625.77	0.00	86,952 17 19,326 54	25,008 40 625 80	3,016,947 08 *1,223,503 58	1949
1950	27,973	6,156	8,981	31,168,500	8,079,400	39,247,900	3,360,600	42,608,500	42.00	2,453,410.37 †425,385.17	61,381 35	65,614 32	0.00	114,034 08 21 887 19	25,000 00 529 67	3,167,245.15 *1,359,726.15	1950
1951	28,226	6,279	9,019	31,996,700	8,149,350	40,146,050	3,554,250	43,700,300	46.00	2,796,487.39 †200,763.66	60,072 82	64,889 62	0.00	98,478 29 28,422 61	27,000 00 8 40	3,266,122.79 *1,237,870 99	1951
1952	28,313	6,409	9,021	33,242,450	8,234,300	41,476,500	3,219,150	44,695,900	53.80	3,079,186.82 †277,726.82	54,215.99	80,488 60	0.00	123,755 80 †33,788 56	35,450 43 2,061 83	3,686,674 40 *1,263,992 98	1952
1953	28,335	6,506	8,981	34,482,100	8,335,050	42,817,150	3,243,400	46,050,550	52 80	3,128,765.89 †462,019.15	59,101.92	67,226 70	0 00	108,738 00 39,235 21	42,223 07 4,559 03	3,911,868.97 *1,461,909.93	1953
1954	28,538	6,596	8,942	35,242,950	8,345,150	43,588,100	3,342,400	46,920,500	54.40	3,384,078.17 †228,380.89	51,220.61	98,098.80	0 00	109,487 12 34,862.71	41,385 08 523.38	3,948,036.76 *1,377,677.56	1954
1955	29,239	6,720	9,031	36,344,450	8,398,200	44,742,650	3,358,200	48,100,850	55 40	3,489,274 98 † 280,787 04 H 85,661 95	55,468 84	94,415.14	0 00	108,479 00 32,504.32	52 012 81 5 432 79	4 204,036 87 *1 521 187 78	1955
1956	29,304	6,830	8,970	37,211,050	8,431,750	45,642,800	3,392,650	49,035,450	58 00	3,702,814.17 †1,097,855 28 H 10,735 90	65,638.60	106,843.07	0 00	132,666 91 30,757 95	56,604 91 1,327.16	5,213,243.95 *2,351,247.85	1956
1957	29,713	6,910	9,005	38,144,600	8,163,200	46,757,800	3,584,400	50,342,200	59.80	3,933,387.92 † 474,735.70	75,344.24	108,453.50	0.00	137,917.14 32,206.14	64,641.21 145.80	4,826,831.65 * 1,798,356.09	1957
1958	29,933	6,973	8,976	38,825,900	8,659,700	47,485,600	3,608,700	51,094,300	63.60	4,593,888.95 † 105,919.85	105,919.85	105,753.93	0.00	166,073.93 28,849.77	71,190 .17 1,467.23	5,073,143.83 * 1,805,594.35	1958
1959	30,238	6,990	8,925	39,332,800	8,702,600	48,035,400	3,675,750	51,711,150	66.30	4,518,908.36 † 434,424.92	118,269.79	104,559.08	0.00	160,225.49 38,962.00	78,089.90 262.00	5,453,701.54 *2,007,402.29	1959
1960	30,570	7,050	8,944	40,020,000	8,741,600	48,761,600	3,719,900	52,481,500	69.80	4,765,217.70 † 343,080.13	62,853.60	109,161.26	0.00	170,918.33 35,850.85	87,871.47 2,787.10	5,577,740.44 *1,896,643.74	1960
1961	30,695	7,095	8,914	40,781,600	8,756,300	49,537,900	3,791,900	53,329,800	71.40	5,028,175.41 † 296,372.68	71,492.06	128,686.39	0.00	206,036.44 41,685.23	98,556.38 4,486.37	5,875,490.96 *2,049,915.24	1961
1962	31,129	7,140	8,959	41,836,500	8,844,100	50,680,600	3,868,600	54,549,200	75.80	5,326,097.12 † 260,656.19	267,222.10	140,845.14	0.00	188,372.17 44,031.14	95,119.23 2,308.52	6,324,651.61 *2,171,904.25	1962
1963	31,374	7,171	8,984	42,296,200	8,885,400	51,181,600	3,913,400	55,095,000	82.00	5,760,055.96 808,737.25	182,676.99	179,622.27	0.00	201,686.80 50,940.28	108,553.23 5,215.56	7,297,489.34 * 2,761,731.34	1963
1964	31,876	7,210		42,764,100	8,895,000	51,659,100	4,067,000	55,726,100	87.80	6,023,625.26 607,562.09	190,599.04	196,069.69	0.00	213,211.76 5,711.14	205,326.02 25,852.98	7,601,205.17 2,708,453.59	1964
1965	32,105	7,255		43,710,350	8,949,600	52,659,950	4,092,900	56,752,850	97.40	6,544,469.72 313,690.13	219,978.94	233,812.16	0.00	223,417.30 4,820.16	242,093.55 40,474.27	8,004,797.24 2,476,789.11	1965
1966	32,237	7,299		44,417,900	8,990,500	53,408,400	4,162,350	57,570,750	97.20	7,145,014.13 304,625.45	191,868.33	244,731.04	0.00	258,837.11 4,995.83	271,279.94 53,460.66	8,718,836.58 3,122,959.68	1966
1967	32,348	7,330		45,363,306	9,120,700	54,484,000	4,246,350	58,730,350	103.60	7,854,397.55 483,166.65	216,003.10	262,123.96	0.00	343,490.47 6,610.64	293,896.32 22,048.22	9,812,659.41 3,244,962.75	1967
1968	32,629	7,347		46,190,100	9,380,200	55,570,300	4,403,300	59,973,600	113.60	8,387,455.69 296,145.56	230,598.98	305,032.47	0.00	335,125.95 8,696.36	360,859.88 43,486.26	10,252,751.26 3,122,830.44	1968

† from Available Funds

* Receipts

ANNUAL REPORT
OF THE
BOARD OF HEALTH

of the

CITY OF MELROSE

for the

Year Ending December 31st.
1968

Organization of Board
Dr. John G. Goulding, Chairman
Paul E. Troy, Atty., Lawrence E. Simpson, Members
Helen F. Adams, Director

School Physicians
Thomas M. Hearne, M.D.
John S. Graf, M.D., Richard H. Watson, M.D.

Public Health Nurses
Jane H. Lord, P.H.N., Marjorie Martell, P.H.N.
Emily Carpenter, P.H.N., Edith Hersam, P.H.N.
Patricia Lowery, R.N.

Dentist
Ezra J. Kennison, D.M.D.

Dental Hygienist
Mabel D. Cianciolo, R.D.H.

Inspectors

Animal	Cornelius Thibeault, D.V.S.
Code Enforcement	Arnold E. Johanson
Sanitary	John J. Devine

REPORT OF THE BOARD OF HEALTH

To the Honorable Mayor and Board of Aldermen,
City of Melrose, Massachusetts 02176.

Gentlemen:

We submit herewith a review of the health conditions of the city and a statement of the acts of the Board of Health for the year ending December 31, 1968.

CHANGES IN PERSONNEL -

The Board of Health had no change in membership during the year. Mr.Paul E. Troy was reappointed for another three year term.

Mrs. Susan Keenan resigned as a substitute Supervising Public Health Nurse on August 31, 1968, and despite a constant search, we have been unable to find a suitable replacement. On May 31, 1968, Mrs. Beverley Frick resigned as staff nurse due to the transfer of her husband's job to Arizona. Her position has been filled on a part-time basis by Mrs. Patricia Lowery.

GENERAL HEALTH -

Health conditions in Melrose continued to be excellent as reflected in the generally good health of its citizens. No disease epidemics occurred. There were 326 deaths of Melrose residents. Of these 212 were persons over 70 years of age. 424 babies were born to Melrose parents. 13 were born prematurely and this group accounted for 5 of the 7 deaths in infants under one year of age during the past year.

SCHOOL HEALTH -

The school health program provides:

1. Periodic physical examinations of all school children.
2. Health education to pupils.
3. First-Aid services.
4. Vision & Hearing Tests - Parochial Schools.
5. Tine testing for detection of tuberculosis of selected grades.
6. Examination of school environment for possible unhealthful conditions.
7. A dental clinic for those unable to obtain such service elsewhere.

COMMUNICABLE DISEASES -

There were 522 cases of communicable diseases reported in 1968 compared to 410 cases in 1967. The increase was largely due to a higher incidence of mumps.

Tuberculosis - There were four cases of tuberculosis reported in 1968. There were no deaths from tubercular infection.

Measles - There were four cases of measles reported in 1968 by parents, none were reported by any physician. We continued our immunization clinic monthly.

Scarlet Fever - We had 14 cases of scarlet fever reported this year as compared to 19 cases in 1967.

Rabies Control - 291 dogs were inocculated against rabies at our annual clinic. There were no cases of rabies in the city.

HEALTH EDUCATION -

All members of this department strive to continue their own education to insure that they are acquainted with all progress in the field of public health and are able to adapt it to the needs of the community.

MENTAL HEALTH -

Melrose contributed the sum of $12,296.00 to the Eastern Middlesex Mental Health Association, Inc. for services rendered to 15 pre-school children, 224 school children and 186 adults.

ENVIRONMENTAL SANITATION -

In our efforts to further improve the environmental sanitation of the city, we have created the position of Sanitary Code Enforcement Inspector in the department. His duties are to inspect all dwelling units in the city and to secure compliance with the Massachusetts State Sanitary Code regarding the Minimum Standards of Fitness for Human Habitation. This program has been underway full time since April 1968. Our Code Enforcement Inspector is Arnold E. Johanson.

All routine inspection programs covering establishments which serve or prepare food products, e.g., bakeries, markets, restaurants, dairies, lodging houses, convalescent homes, day care agencies were conducted as in the past. Milk and ice cream samples were collected for laboratory examination. All complaints regarding housing, insect and rodent control and nuisances in general were investigated and action taken for correction.Results of these inspections are given elsewhere in this report.

Our mosquito control program, under the able direction of Mr. Frank Bennett, was again very successful during 1968 with a minimum of complaints. Rodent control under the Kane Extermination Company of Melrose proved very satisfactory.

RECOMMENDATIONS -

1. Fluoridation of Melrose water supply.

2. Additional office spaces for the number of personnel now employed in this department. No room for desks for each member of the department.

3. A room to be equipped and used for Well Baby and Immunization clinics.

Once again it has been the pleasure and privilege of the Board of Health to have toiled on behalf of Melrose, aided by the valuable services of the competant staff of the Health Department.

We thank them and the many members of the branches of our Municipal Grovernment without whose generous cooperation so much of our work would have come to naught.

Respectfully submitted,

Foley G. Goulding ..... Board of

..... Health of

Lawrence E. Simpson Melrose

TABLE I
FINANCIAL STATEMENT

		Totals 1968		Totals 1967
Total Appropriation & Supplementary Appropriation.		$99,469.86	$.....	$84,400.86
EXPENDITURES				
Salaries and Wages		$67,906.74	.....	$50,561.00
Other Expenses		$ 2,797.20	.....	$ 2,381.57
Telephone	$ 263.85	.....	$ 235.78	
Car Allowance-Public Health Work	2,254.75	.....	1,874.50	
Sundries & Printing	115.11	.....	167.46	
Office Supplies	140.54	.....	44.83	
Postage & Express	22.95	.....	59.00	
Tuberculosis		$ 1,142.38	.....	$ 1,639.31
Quarantine and Contagious Diseases		$ 330.00	.....	$ 386.11
Dental Clinic		$ 9,890.93	.....	$ 9,405.89
Salaries & Wages	$8,945.00	.....	$ 8,468.06	
Administrative Expense	945.93	.....	937.83	
Care of Premature Infants		$ 0.00	.....	$ 0.00
Immunization of Dogs		$ 450.05	.....	$ 471.14
Polio Clinic		$ 120.00	.....	$ 120.00
Mosquito Suppression		$ 3,416.85	.....	$ 4,430.34
Control and Extermination of Rats		$ 987.00	.....	$ 962.00
Children's Mental Health Center		$12,296.00	.....	$ 9,296.00
Total Expenditures		$99,337.15	.....	$79,653.36
Revenues of Board of Health*		$ 887.88	.....	$ 1,002.00
Licenses	$ 368.00	.....	$ 402.00	
Reimbursements	78.88	.....	168.00	
Dog Clinic	441.00	.....	432.00	

*Not available for use.

TABLE II

DEATHS IN MELROSE, CLASSIFIED AS TO CAUSE
(INCLUDING MELROSE-WAKEFIELD HOSPITAL)

		MALES	FEMALES
I	Infectious and Parasitic Diseases	0	0
II	Cancer & Other Tumors	24	45
III	Diseases of Nutrition, Rheumatism, etc	0	1
IV	Diseases of the Blood & Blood Forming Organs	0	1
V	Chronic Poisoning & Intoxication	0	0
VI	Diseases of the Nervous System and Sense Organs	31	60
VII	Diseases of the Circulatory System	114	120
VIII	Diseases of the Respiratory System	21	14
IX	Diseases of the Digestive System	7	13
X	Diseases of the Genito-urinary System	0	5
XI	Diseases of Pregnancy, Childbirth and the Puerperium	0	0
XII	Diseases of the Skin & Cellular Tissue	1	0
XIII	Diseases of the Bones and Organs of Movement	0	2
XIV	Congenital Malformations	1	1
XVI	Senility	3	2
XV	Diseases Peculiar to the First Year of Life	9	4
XVII	Violent or Accidental Deaths	6	5
XVIII	Ill-defined & Unknown Causes	1	0
	Total	218	273

There were 23 stillbirths in 1968 in Melrose

Deaths of all persons in Melrose (exclusive of 23 stillbirths)	Males	218
	Females	273
	Total	491

There was 1 stillbirth to Melrose residents in 1968

Deaths of all Melrose residents	Males	178
	Females	148
	Total	326*

Of these deaths, children under one year..... 7
Persons over 70 years of age..... 212

TABLE III

INFANT MORTALITY TO ALL MELROSE PARENTS

Year	Live Births	Deaths of Infants under one year	Infant Mortality Per 1000 Live Births
1968	424 **	7	16.4

Children born in Melrose to Melrose parents.....
Children born elsewhere to Melrose parents.....
Children born in Melrose to non-residents.....

Total.....

POPULATION JANUARY 1, 1968 - 32,629

**Provisional figures

TABLE IV

CASES & DEATHS OF CERTAIN DISEASES FOR THE TEN YEARS

YEAR	Polio-myelitis		Diphtheria		Scarlet Fever		Typhoid Fever		Measles		Whooping Cough		Tuberculosis Pul. & Miliary		Tuberculosis Menin-geal		Tuberculosis Other Forms	
	Cases	Deaths	Cases	Deaths	Cases	Deaths	Cases	Deaths	Cases	Deaths	Cases	Deaths	Cases	Deaths	Cases	Deaths	Cases	Deaths
1959	1	0	0	0	62	0	0	0	16	0	6	0	4	2	0	0	0	0
1960	0	0	0	0	31	0	0	0	101	0	3	0	4	0	0	0	1	0
1961	0	0	0	0	28	0	0	0	509	0	1	0	2	0	0	0	0	0
1962	0	0	0	0	19	0	0	0	167	0	16	0	5	0	0	0	0	0
1963	0	0	0	0	12	0	0	0	120	0	1	0	2	1	0	0	0	0
1964	0	0	0	0	13	0	0	0	316	0	1	0	1	0	0	0	0	0
1965	0	0	0	0	25	0	0	0	450	0	0	0	0	0	0	0	0	0
1966	0	0	0	0	20	0	0	0	0	0	8	0	2	0	0	0	0	0
1967	0	0	0	0	19	0	0	0	6	0	0	0	1	0	0	0	0	0
1968	0	0	0	0	14	0	0	0	4	0	0	0	4	0	0	0	0	0

REPORT OF THE BOARD OF HEALTH

REPORT OF THE SUPERVISOR OF NURSING

Board of Health,
Melrose, Massachusetts 02176.

Gentlemen:

As Acting Supervisor of Public Health Nursing, I herewith submit the following report for the year 1968:

SCHOOL HEALTH PROGRAM -

Visits to Schools	2,112
Health Inspections	12,702
Physical Examinations by School Physicians	984
Hearing Tests (St.Mary's Parochial Schools)	805
Hearing Failures found	25
Vision Tests (St.Mary's Parochial Schools)	807
Vision Failures found	54
Emergency care given in schools	2,602
Conferences with School Personnel	2,874
Home Visits in behalf of school children	248

IMMUNIZATION CLINICS -

12 monthly clinics were held for infants and pre-school children.

38 completed the triple antigen against diphtheria-whooping cough and tetanus.
19 received booster doses.
56 received the two necessary drinks of Sabin Trivalent oral poliomyelitis vaccine.
8 received booster drinks.
59 received measle vaccine.

Dr. Miah H. Rovner, Clinic Physician, administered these clinics with assistance from our Public Health Nurses.These clinics are available to those families unable to consult a private physician.

TUBERCULOSIS PROGRAM -

A total of 24 tuberculosis cases were on our register in 1968.24 visits were made to these cases and 64 visits were made to contacts and suspects by our public health nurses. There were 4 new cases of tuberculosis in this city in 1968. Dr. John G. Goulding administered 32 tine tests and 8 Mantoux tests to the contacts of of these cases. No new cases resulted from the 4 new cases. 1,951 children in Grades 1; 4; 9 and 12 were tine tested in the schools.

HANDICAPPED CHILDREN -

The total number of elementary school children on the register in 1968 was 111. Home visits were made by our public health nurses to these children. Handicaps included were congenital defects, epilepsy, asthma and other allergies, miscellaneous orthopedic conditions. The School Department employs a visiting teacher to instruct children who are unable to attend school and provides transportation for others.

PREMATURE INFANT PROGRAM -

Number of Premature Births reported.....	13
Number of deaths due to this prematurity.	5
Number of Premature Infants visited.....	8

INSPECTIONS FOR RENEWAL OF LICENSES -

Convalescent or Nursing Homes.....	5
Lodging Houses.....	4
Boarding Homes for the Aged.....	3
Nursery or Kindergarten Schools.....	5

MISCELLANEOUS -

The public health nurses assisted Dr. John Goulding in an immunization program for all employees of the City of Melrose against influenza. 113 injections were administered.

4 cases of salmonellosis were reported and followed up by our nurses.

13 public and parochial school buildings were inspected by Dr. John Goulding accompanied by our nurses for sanitary and hygienic conditions and recommendations were made to the Superintendents of Schools.

20 interviews were held with Social and Health Agencies. 9 meeting were attended by our public health nurses.

I wish to thank the staff nurses, dental staff, school physicians, also the following civic, social and health organizations for their generous cooperation and assistance rendered to me while substituting as Supervising Public Health Nurse:

The Melrose School Department
Saint Mary's Parochial School
The Salvation Army
The Melrose-Wakefield Hospital
The Melrose Public Welfare Department
The Melrose Red Cross
The Regional Health Office.

Respectfully submitted,
Emily F Carpenter
Acting Supervisor.

REPORT OF SCHOOL DENTIST

Board of Health,
Melrose, Massachusetts 02176.

Gentlemen:

I hereby respectfully submit to the members of the Board of Health my annual report for the year 1968:

Working Days	168
Pupils Examined	568
Pupils Treated	540
Number of fillings	2,143
Number of plastic fillings	62
Number of extractions	85
Number of completed cases	251
Number of oral prophylaxis	251
Number of sodium fluoride treatments	251
Number of post operative treatments	21

Work done in my private office:

Number of X-rays	93

I should like to thank those members of the School Department who helped to facilitate the work of the Dental Clinic. I particularly want to express my appreciation to Mrs.M.D. Cianciolo Registered Dental Hygienist, for the cooperation and her valuable assistance rendered to me throughout the year.

Very truly yours,

Ezra J. Kennison

Ezra J. Kennison, D.M.D.
School Dentist.

REPORT OF THE INSPECTOR OF ANIMALS

To the Board of Health,
City of Melrose, Massachusetts 02176.

Gentlemen:

As Inspector of Animals for the City of Melrose, I herewith submit the following report for the year ending December 31, 1968:

One Hundred Sixty Seven (167) dogs were examined and quarantined for rabies observation as having inflicted injury by biting or scratching persons. There were no cases of rabies in City this year.

There are no cattle within this City.

Respectfully submitted,
Cornelius Thibeault
Cornelius Thibeault, D.V.S.,
Inspector of Animals.

REPORT OF CODE ENFORCEMENT INSPECTOR

Board of Health,
City of Melrose, Massachusetts.

Gentlemen:

As Code Enforcement Inspector for the City of Melrose, I herewith submit the following report from April 1, 1968 to December 31, 1968:

Number of Buildings Inspected	143
Number of Dwelling Units Inspected	210
Number of Re-inspections	214
Number of Violations found	579
Number of Letters sent	79
Number of Violations corrected	309
Number of Violations partly corrected	40
Number of Violations not corrected but arrangements made with Contractors	230

I am pleased to report, that although some owners at first were reluctant to remedy the violations, there have been no outright refusals to bring premises into compliance. However, because of weather conditions some of the repairs particularly to the outside of premises, have had to be postponed until spring. I anticipate considerable re-checking in spring to see that violations under contract have actually been carried out.

Respectfully submitted,
Arnold E. Johanson
Arnold E. Johanson,
Code Enforcement Inspector.

REPORT OF THE SANITARY INSPECTOR

To the Board of Health,
Melrose, Massachusetts 02176.

Gentlemen:

The Sanitary Inspector herewith submits his annual report from January 1, 1968 to December 31, 1968.

INSPECTION OF MILK

INSPECTION:

Pasteurizing Plants	29
Ice Cream Plants	7

SAMPLES COLLECTED:

Market Milk	35
Grade "A" Milk	10
Homogenized Milk	191
Special Milk	21
Cream	49
Ice Cream	22

LABORATORY REPORT:

Chemical analysis of milk and cream (found below standard, 8)	294
Bacteriological examination of milk and cream (found below standard, 32)	572
Coliform count, milk and ice cream (found below standard, 33)	294
Chemical analysis of ice cream	16
Bacteriological examination of mix and ice cream	36
Phosphatase test (positive test, 1)	301
Total Solids (found below standard, 9)	200
Presumptive test-Lactose Broth	68

DAILY RETAIL SALES MILK PRODUCTS
(Dealers' Declaration)

Pasteurized Milk	15,104 quarts
Skim & Non-Fat Milk	1,608 quarts
Cream	334 quarts

LICENSES AND PERMITS

Milk & Oleomargerine, stores and dealers	93
Ice Cream Manufacturing Permits	1
Ice Cream Sales Permits	59
Food Service Permits (Article X State Code)	35

GEOMETRICAL AVERAGE FOR THE YEAR 1968

MARKET AND HOMOGENIZED MILK

Dealer	Milk Fat	Plate Count
State Standard	3.35%	5,000
Market:		
Brookside (First National Stores)	3.70	980
Hoods, H. P. & Son	3.92	840
Happy Valley Dairy	3.76	1,800
Musgrave Farms	3.75	3,100
Spear, Clinton W.	3.80	940
Sunnyhurst Dairy, Inc.	3.86	1,100
United Farmers of New England	3.70	1,600
Weiss Farm	3.60	700
Whiting Milk Company	3.70	1,250
West Lynn Creamery	3.70	2,900
Homogenized Milk:		
Brookside (First National Stores)	3.72	2,100
Castle Hill Farm	3.68	2,350
Deary Bros.	3.58	3,100
Garelick Bros.	3.78	2,750
Happy Valley Dairy	3.60	2,100
Hoods, H. P. & Son	3.84	960
Musgrave Farms	3.62	3,600
Spear, Clinton W.	3.84	1,280
United Farmers of New England	3.69	1,950
Sunnyhurst Dairy, Inc.	3.86	1,320
Ware Dairy	3.66	2,950
Weiss Farm	3.55	750
Whiting Milk Company	3.66	1,700
West Lynn Creamery	3.67	2,800

INSPECTION OF FOOD

INSPECTIONS:	
Common Victuallers	225
Stores-Food	190
Stores-Drug	15
Bakeries	37
Nuisance Complaints	151
Number of Investigations made concerning complaints	291
Animal Permits Inspected	28
Animal Permits recommended for issuance	10
Private Sewage Disposal Permits Inspected	1
Bacteriological examination of eating utensils (found above standard plate count of 100 colonies, 42)	428
Motel Inspections	5
Mobile Truck Inspections	17
Catering Inspections	11
Inspections of Swimming Pools	16
Lactose Broth Tube Cultures	76

Foods Condemned as Unifit for Human Consumption:
900 lbs. Flour (Fire Loss)
80 " Cheese " "
61 " Fruit & Vegetables (Fire Loss)
45 cases Beverage (Fire Loss)
18 lbs. Candy (Fire Loss)
13 lbs. Meat (Fire Loss)

INSPECTION OF FOOD

AVERAGES FOR THE YEAR 1968

	Bacterial Count		
	Dishes	Glasses	Silverware
State Standard (not over)	100	100	100
COMMON VICTUALLERS' LICENSES:			
Bellevue Golf Club	25	15	11
Brighams, Inc.	10	10	3
Caruso Pizza House	P.S.	P.S.	P.S.
Festival of Food Restaurant	65	98	100
Franklin Square Restaurant	90	95	85
Friendly Ice Cream (106 Main Street)	10	10	15
Friendly Ice Cream (886 Main Street)	15	20	10
Golden Gate Restaurant	35	50	17
The Lobster Shop	45	80	32
Lou's Lunch	91	112	25
Melrose Drug Center	90	60	11
Melrose Donut Shop	10	15	70
Melrose-Wakefield Hospital Auxiliary	10	10	15
The Fry Kettle	P.S.	P.S.	P.S.
Regent Delicatessen	15	15	18
Sub-Villa, Inc.	P.S.	P.S.	P.S.
Stearns & Hill, Inc.	80	60	35
The Towne House Restaurant	50	11	9
Town-Line Motel Restaurant	65	80	71
Tina's Place (Ro-do-Inc.)	P.S.	P.S.	P.S.
FOUNTAIN SERVICE STORES:			
LeBlanc Pharmacy (Grove Street)		65	85
Emerson Pharmacy		75	22

P.S. = Paper Service

Respectfully submitted,

John J. Devine

John J. Devine,
Sanitary Inspector.

REPORT OF BUILDING DEPARTMENT

To His Honor, the Mayor, and the
Honorable Board of Aldermen
City of Melrose, Mass.

Gentlemen:

The Building Department respectfully submits, herewith, its annual report for the year 1968.

The building, plumbing, and gas permits issued for the year are classified below.

No.	Classification	Estimated cost
15	Single dwellings	$ 158,400.00
1	Two-family dwelling	11,500.00
4	Apartment buildings	203,600.00
134	Reshingles	59,050.00
58	Alterations (Dwellings)	84,865.00
9	Alterations (Other)	66,650.00
3	Restoration of fire damage	3,800.00
15	Swimming pools	37,300.00
3	Garages	4,875.00
1	Recreation building	15,000.00
1	Shed	800.00
1	Summer house	1,000.00
1	Nursing home	180,000.00
1	Accessory building	1,500.00
1	Foundation only	1,400.00
14	Demolitions	
	Conversions:	
1	Single to 2-family	6,000.00
1	Two-family to single	1,500.00
1	Three-family to 6-family	5,000.00
265	Building permits	$ 842,240.00

PLUMBING AND GAS DIVISION:

25	Permits to do plumbing in new buildings	$ 93,125.00
382	Permits to replace plumbing in old buildings	110,210.00
66	Permits for the addition of plumbing in old buildings	34,815.00
474	Plumbing permits	$ 238,150.00
483	Gas Permits	$ 37,014.00

REPORT OF BUILDING DEPARTMENT

Number of plumbing fixtures installed	1,619
Number of visits of inspection for plumbing	997
Number of water tests for plumbing	19
Number of gas fits installed	27
Number of gas appliances installed and gas piping	658
Number of visits and tests on gas work	708

A total sum of $4,745.00 was received by the Building Department from January 1 to December 31, 1968 for building, plumbing, and gas permit fees, code books, zoning maps, and Board of Appeal applications.

265	Building permits	$ 1,872.00
474	Plumbing permits	1,437.00
483	Gas permits	356.00
62	Code books	93.00
28	Zoning maps	7.00
28	Board of Appeal applications	980.00
	Total fees	$ 4,745.00

Respectfully submitted,

Francis C. Fiore
Building Commissioner

REPORT OF CEMETERY COMMITTEE

To the Honorable Mayor
and the Honorable Board of Aldermen
City of Melrose, Massachusetts

Gentlemen:

The Cemetery Committee herewith submits the annual report for the year ending December 31, 1968.

The regular work on maintenance of the Cemetery has been carried out as usual, although the Superintendent has been handicapped because of lack of men due to illness. His office clerk, foreman and backhoe operator have all been out for periods of time.

The Cemetery is growing every year and Section Nine has been completed this year. The North half of Section H has been plotted and detailed for use as the new addition to the Veterans Section.

Work within the Cemetery was made more efficient during 1968 by the purchase of a new power mower, snow blower and a power spraying unit.

It may also be noted that a new boundry line has been established along the Southeast section of the Cemetery.

The interior and exterior of the Cemetery office building was repainted, adding to the beauty of the Cemetery.

The committee wishes to extend a vote of thanks to the Tree Department for their help in removing four large elm trees that had "Dutch Elm" disease, and to the Public Works Department for their assistance in time of need.

We also want to thank the Pine Banks Park, the Board of Aldermen and His Honor the Mayor, for their cooperation with the Cemetery during 1968.

With much sadness we regret the loss of two loyal members of the Cemetery Department and Committee. Mr. Howard O. Milton, Superintendent of the Cemetery, and Mr. Warren B. Jennings, of the Cemetery Committee. They will be dearly missed by all.

To fill the vacancies caused by the deaths of these two men, Mr. Kenneth E. Malenchini, Sr. was appointed as Superintendent of the Cemetery and Mr. John P. Shelton was appointed to the Cemetery Committee.

Respectfully submitted,
The Cemetery Committee

Joseph Casey
John P. Shelton
Ernest Walter

REPORT OF CEMETERY COMMITTEE

To the Cemetery Committee
Melrose
Massachusetts

Gentlemen:

The following is the report of the Superintendent of the Wyoming Cemetery for the year ending December 31, 1968.

Interments

Adults	223
Children, 12 years or under	12
Cremated remains	20
Total	255

Sale of Lots

Sold during the year	27
Number sold to January, 1968	2,916
Total	2,943

Sale of Graves

Sold during the year	71
Total number sold to January, 1968	5,715
Total	5,786

Number of Lots under Perpetual Care 2,399

Number of Graves under Perpetual Care 5,786

Number of Lots available 221

Regular Sections 4, 5, 6, 9

Old Lots in Perpetual Care 1

Number of Lots available 9

Regular Sections D, H, 2

Respectfully submitted,

Kenneth E. Malenchini Sr.

Kenneth E. Malenchini, Sr.
Superintendent

REPORT OF CEMETERY COMMITTEE

SUMMARY OF RECEIPTS & EXPENDITURES

Receipts for Departmental Expenditures	
Appropriations and Transfers	$ 71,611.23
Perpetual Care Income Account	25,708.42
Lots and Graves Income Account	1,400.00
Departmental Expenditures	
From Appropriations and Transfers	66,931.40
Perpetual Care Income - Order #16106 (1,323.00)	
Perpetual Care Income - Order #16151 (1,200.00)	
Board of Alderman Order #16172-B (1,350.00)	
Perpetual Care Income - Order #16249 (323.01)	
Perpetual Care Income - Order #16250 (385.00)	
Lots and Graves Income- Order #16253 (1,076.36)	
Excess and Deficiency - Order #16278 (1,492.00)	
From Perpetual Care Income Account	25,454.43
From Lots and Graves Income Account	1,076.36
Unexpended Balance	
To Revenue 1968	261.99
To Revenue 1969: Appropriation Accounts	4,671.83
Lots and Graves Income Account	323.64
Total Payroll	
Maintenance, Salaries and Wages	55,439.40
Perpetual Care Income Account	19,830.35

CASH RECEIPTS

Interments	$ 11,460.00
Foundations	2,048.23
Lot Sales	2,237.00
Grave Sales	3,120.00
Perpetual Care	21,468.00
Annual Care	145.45
Miscellaneous	405.00
Grave Liners	5,315.00
	$ 46,198.68

DETAILS OF APPROPRIATIONS TRANSFERS AND EXPENDITURES

CEMETERY DEPARTMENT

Year ending December 31, 1968

	Appropriations and Transfers	Expenditures	To Revenue 1969	To Revenue 1968
Maintenance Salaries and Wages	$ 54,089.40	$ 54,089.40		
Maintenance Salaries and Wages	1,350.00	1,350.00		
Maintenance and Other Expenses	7,500.00	7,500.00		
Grave Liners	2,500.00	2,500.00		
Purchase of Power Mower, #16106 (Perpetual Care Income Account)	1,400.00	1,323.00		77.00
Repairs and Painting Office Building #16151 (Perpetual Care Income Account).	1,200.00	1,200.00		
Purchase of Snow Blower, #16249 (Perpetual Care Income Account)	400.00	323.01		76.99
Purchase of Power Sprayer, #16250 (Perpetual Care Income Account)	485.00	385.00		100.00
Surveying and Purchase of Markers, #16253 (Lots & Graves Income Account)	1,400.00	1,076.36	323.64	
Grave Liners, #16278 (Excess and Deficiency)	1,500.00	1,492.00		8.00
Pond Filling and Draining	548.80		548.80	
Road Construction	4,123.03		4,123.03	
Salaries and Wages (Perpetual Care Income Account)	19,830.35	19,830.35		
Purchase of Loam (Perpetual Care Income Account)	446.76	446.76		
Repairs and Painting Office (Perpetual Care Income Account)	120.00	120.00		
Staking Lots, Section 9 (Perpetual Care Income Account)	128.00	128.00		
Perimeter Survey, Section H (Perpetual Care Income Account)	430.00	430.00		
Locate and Mark Cemetery Boundry Line (Perpetual Care Income Account)	452.00	452.00		
Maintenance and Other Expenses (Perpetual Care Income Account)	202.81	202.81		
Grave Liners (Perpetual Care Income Account)	613.50	613.50		
	$ 98,719.65	$ 93,462.19	$ 4,995.47	$ 261.99

REPORT OF CITY AUDITOR

To His Honor the Mayor, and
The Honorable Board of Aldermen,
City of Melrose, Massachusetts

Gentlemen:

In compliance with the provision of Chapter 2, Section 39, of the revised ordinances, I hereby submit the annual report of the City Auditor for the year ending December 31, 1968.

I have examined the several trust funds of the Treasurer-Collector and the trust funds of the trustees of the Public Library together with all securities, coupons and savings accounts in the savings banks and trust companies. All income for the year was accounted for and all expenditures were properly supported by vouchers.

During the fiscal year 1968 all known obligations of the city were paid in full or adequate reserves established to provide for their ultimate payment. All serial loans and short term debt obligations were paid when due. Interest payment on all forms of outstanding debt were promptly made.

Respectfully submitted,

Arthur M. Goddard

City Auditor

CITY OF MELROSE, MASS.

Balance Sheet - December 31, 1968

Assets

Cash:		
General		$650,980.32
Special - Cemetery Sale of Lots and Graves		53,390.63
Advances for Petty:		
Collector	$150.00	
Public Library	25.00	
Cemetery	10.00	
School Athletics	200.00	
School Lunch	220.00	
School Debate	100.00	
School Visual Education	50.00	
Park	130.00	885.00
Accounts Receivable:		
Taxes: Levy of 1966 Personal	213.84	
1967 "	372.96	
Real	180.64	
1968 Personal	5,691.36	
Real	99,255.10	105,713.90
Motor Vehicle and Trailer Excise:		
Levy of 1967	5,089.18	
1968	24,624.60	29,713.78
Special Assessments:		
Sewer added to Taxes 1968	325.00	
Sidewalk " " " 1968	3.00	
Street " " " 1968	303.00	
Committed Interest 1968	225.34	856.34
Tax Titles and Possessions:		
Tax Titles	27.57	
Tax Title Possessions	17,432.69	17,460.26
Water:		
Water Rates	56,006.60	
Water Rates Added to Taxes	1,651.06	57,657.66
Aid to Highways:		
State	20,236.99	
County	10,118.50	30,355.49

Liabilities and Reserves

Employees Payroll Deductions:		
Federal Withholding Tax	$6,936.46	
State " "	13,827.47	
Group Insurance - Chapter 32 B	3,130.15	
Optional Life Insurance	462.50	
Elderly Government Retirees	1,446.95	
Teachers Tax Sheltered Annuities	550.50	$26,354.03
Tailings		455.28
Dog Licenses Due County		35.75
Taxes Paid in Advance 1969 Real		100.00
Overestimates of 1968: State Assessments	3,781.00	
County "	15,230.01	19,011.01
Guarantee Deposits:		
Sewer	1,225.00	
Individual Walks	6,990.00	
Driveways	1,265.00	
Water Inside Service	555.00	
Tax Title Possessions	90.00	
Contracts	350.00	10,475.00
Cemetery - Perpetual Care Bequests		15,613.00
Trust Funds: A. C. Marie Currier	374.51	
Gemetery Flower Fund	205.51	580.02
Unexpended Appropriation Balances		237,172.36
Sale of Tax Title Possession Fund		14,443.25
Sale of Real Estate Fund		1,000.00
Sale of Lots and Graves & Accumulated Income		55,690.63
Federal Funds for Public Welfare		15,000.00

CITY OF MELROSE, MASS.

Balance Sheet December 31, 1968

Assets			Liabilities and Reserves		
Departmental			Receipts Reserved for Appropriation		
Memorial Building	$1,295.20		Mt. Hood Memorial Park	$76,716.27	
Police	5,330.20		Library - Fines	2,649.73	
Health	184.00		Duplicate Fund	529.85	
Old Age Assistance	9,006.50		Parking Meters - Street	3,004.45	
Medical Assistance	24,447.96		Areas	6,967.57	
Disability Assistance	2,989.62		State Aid to Highways	1,370.00	
Aid Families of Dependent Children	11,412.71		State Aid to Libraries	291.00	
Veterans Benefits	25,012.64				$91,528.87
School	3,408.29		Federal Aid to Education		
Forestry	398.75		Public Law 874	37,858.80	
Private Sewers	1,680.01		864	5,353.82	
Highway Repairing	146.00		89-10	1,178.16	
Driveways	136.85		88-210	815.30	
Traffic Beacons	471.46		Title VI	10,018.80	55,224.88
Water - Inside Services	859.98		Revenue Reserved Until Collected:		
City Hall	2,115.00		Motor Vehicle and Trailer Excise	29,713.78	
Public Works - Miscellaneous	137.75		Tax Titles and Possessions	17,460.26	
		$89,032.92	Special Assessments	856.34	
			Departmental	89,032.92	
			Water	57,657.66	
			Aid to Highways	30,355.49	225,076.45
Overlay Deficit					
Levy of 1966	583.20				
1967	828.80				
1968	20,379.73	21,791.73	School Revolving Funds:		
			Special School Lunch Program	5,534.68	
Underestimates of 1968:			Athletics	5,106.39	10,641.07
State Assessments		24,459.02			
			Reserve for Petty Cash Advances		885.00
Due to be withdrawn from Trust Funds:					
George Emerson	703.53		Reserve Fund - Overlay Surplus		4,739.94
Omicron Delta	200.00				
Perpetual Care - Cemetery	11,450.76	12,354.29	Surplus Revenue - Excess and Deficiency		310,624.80
		1,094,651.34			1,094,651.34

CITY OF MELROSE, MASS.
Balance Sheet - December 31, 1968

Assets			Liabilities and Reserves		
		NON REVENUE CASH			
Non Revenue Cash In Banks		$135,323.12	Unexpended Balances:		
			Winthrop School Addition	$2,580.93	
			Beebe School Fence	262.80	
			Beebe School Construction	688.66	
			" " Addition	2,059.18	
			Franklin School Construction	1,301.55	
			Ripley School Addition	3,902.82	
			East Side School Construction	33.51	
			Highlands Parking Area	7,307.84	
			Livermore Parking Area	6,887.11	
			Waverly Place Parking Area	9,000.00	
			Sewer Construction	101,298.72	
		135,323.12			$135,323.12
		DEFERRED REVENUE ACCOUNTS			
Apportioned Assessments Not Due			Apportioned Sewer Assessment Revenue		
Sewer	$55,370.00		Due 1969 through 1985		$55,370.00
Sidewalk	21,940.36		Apportioned Sidewalk Assessment Revenue Due 1969 through 1988		21,940.36
Street	159,682.00		Apportioned Street Assessment Revenue Due 1969 through 1985		159,682.00
Water	1,352.00		Apportioned Water Assessment Revenue Due 1969 through 1981		1,352.00
		238,344.36			238,344.36

CITY OF MELROSE, MASS.
Balance Sheet - December 31, 1968

TRUST FUNDS AND INVESTMENT ACCOUNTS

Assets		Liabilities and Reserves		
Cash and Securities		In Custody of City Treasurer		
In Custody of City Treasurer	$914,114.96	Welfare Funds		
Memorial Building Trustees	8,289.19	A. C. Marie Currier	$24,620.97	
Library Trustees	48,318.58	Andrew J. Barnett	2,827.70	
		George Emerson	50,606.78	
		School Funds		
		Community Civics	169.24	
		Levi S. Gould	1,733.29	
		Norman F. Hesseltine	187.89	
		Sarah E. Fitch	321.69	
		Margaret B. Wing	692.91	
		Omicron Delta	6,074.19	
		Stalker Scholarship	13,960.88	
		Adelaide Colburn	6,107.05	
		Victor and Nellie Friend	6,409.26	
		Lizzie T. P. Smith	843.05	
		Library Funds		
		William E. Bailey	3,024.68	
		Horatio N. Perkins	748.46	
		Park Funds		
		Sarah A. Cheever	3,358.51	
		Memorial Building		
		John C. F. Slayton	10,000.00	
		Cemetery Funds		
		Perpetual Care	502,766.80	
		Flower	8,919.25	
		Oscar Frost	1,946.23	
		Other Funds		
		Stabilization	255,326.94	
		200th Anniversary	95.54	
		Workmens Compensation	13,373.65	$914,114.96
		In Custody of Memorial Bldg. Trustees:		
		John C. F. Slayton Organ	8,289.19	8,289.19

CITY OF MELROSE, MASS.
Balance Sheet - December 31, 1968

Assets			Liabilities and Reserves		
TRUST FUNDS AND INVESTMENT ACCOUNTS (Continued)					
			In Custody of Library Trustees		
			Sarah A. Cheever	$1,137.23	
			Jabez Dyer	2,002.23	
			Sarah E. Odlin	2,033.78	
			Deering Smith	1,358.42	
			Felix A. Gendrot	41,786.92	
					$48,318.58
		$970,722.73			970,722.73
DEBT ACCOUNT					
Net Funded or Fixed Debt			Serial Loans		
Outside of Debt Limit	$735,000.00		Outside of Debt Limit		
Inside of Debt Limit	880,000.00		School Construction		$735,000.00
			Inside of Debt Limit		
			School Construction	$720,000.00	
			Sewer "	100,000.00	
			Off Street Parking Area	60,000.00	
					880,000.00
		$1,615,000.00			$1,615,000.00

CASH STATEMENT FOR YEAR ENDING DECEMBER 31, 1968

Cash, January 1, 1968		
Revenue	$664,703.02	
Non-Revenue	164,062.91	
		$828,765.93
Add: Receipts 1968		
Taxes Real and Personal	6,479,504.28	
Estimated Receipts per Schedule	3,146,641.88	
Tax Titles Redeemed	3,683.66	
State and County, Aid to Highways, Chap.90	35,044.51	
Federal Aid to Highways	27,150.00	
Temporary Loans	3,300,000.00	
Tailings	52.60	
County Dog Tax for Library	2,339.63	
State Aid for Library	7,404.75	
Dog Licenses and Sales	3,321.25	
Trust Fund Receipts	31,166.92	
Trust Funds - Invested	30,100.08	
Mt. Hood Memorial Park Receipts	75,932.53	
Library - Fines and Duplicate Fund	11,453.11	
Parking Meter Fees	24,695.52	
Perpetual Care Bequests	22,347.00	
Sale of Lots and Graves	5,381.00	
Recoveries	555.91	
Federal Grants for Welfare	317,684.31	
" " " " Administration	14,924.33	
School Lunch Programs - Receipts and Grants	157,270.15	
School Athletic Receipts	15,851.06	
Federal Grants for Education	113,668.69	
Guarantee Deposits	24,273.00	
Withholding Tax Deductions	1,014,619.29	
Group Insurance	111,197.01	
Appropriation Accounts	6,891.78	
Tax Titles Sale and Deposits	210.00	
Tax Sheltered Annuities	3,291.05	
Insurance Receipts	1,863.42	
Miscellaneous	1,068.68	
		14,989,587.40
		15,818,353.33
Deduct:		
Payments per Schedule B	8,797,894.22	
" " " C	6,234,155.67	
		15,032,049.89
Cash: December 31, 1968 - Revenue	650,980.32	
- Non-Revenue	135,323.12	
		786,303.44

REPORT OF CITY AUDITOR

SCHEDULE A
ESTIMATED RECEIPTS

Year Ending December 31, 1968

State Receipts		
Machine Basis Distribution	$2,305.91	
Meal Tax	8,847.91	
Local Aid: Valuation Basis	795,541.39	
School Basis	684,147.33	
School Special	43,046.16	
School Transportation	5,652.00	$1,544,540.70
Motor Vehicle and Trailer Excise		
Levy of 1966	152.36	
1967	33,033.47	
1968	696,818.25	730,004.08
Licenses and Permits		
City Clerk - Garage	2,582.75	
Marriage	788.00	
Miscellaneous	667.00	
Health	373.00	
Mayor	11.00	
Building	1,842.00	
Gas	356.00	
Plumbing	1,437.00	
Police	640.00	8,696.75
Fines	9,454.35	9,454.35
Special Assessments		
Sewer - Paid in Advance	1,977.00	
Added 1967	288.00	
1968	8,186.00	
Sidewalk - Paid in Advance	2,507.03	
Added 1967	29.00	
1968	1,425.00	
Street - Paid in Advance	6,094.00	
Added 1966	5.00	
1967	454.00	
1968	15,031.00	35,996.03
General Government		
Auditor	3,278.28	
Treasurer-Collector:		
Costs	1,934.00	
Liens	1,689.00	
Releases	80.00	
Tax Title Cost	8.00	
Group Insurance	3,485.00	
Miscellaneous	729.87	
City Clerk:		
Fees	547.85	
Agreements	2,555.00	
Miscellaneous	3,651.15	
Board of Appeal	980.00	
Election and Registration	834.00	
Planning Board	2.00	
Public Works	1,834.02	
City Hall	972.50	
Paraplegic Veterans (State)	5,428.64	28,009.31
Protection of Persons and Property		
Police:		
Ambulance	5,094.60	
Receipts	2,200.77	
Fire	8.25	
Weights and Measures	721.80	
Building	103.60	
Forestry	1,121.75	9,250.77
Health and Sanitation		
Health	442.50	
Private Sewers	8,647.80	9,090.30

SCHEDULE A
ESTIMATED RECEIPTS

Year Ending December 31, 1968

Highways		
Walks	$582.90	
Driveways	1,902.02	
Beacons	368.35	$2,853.27
Charities		
General Relief	1,447.80	
Aid Dependent Children	31,131.77	
Disability Assistance	1,330.01	33,909.58
Old Age and Medical Assistance		
Old Age Assistance	27,953.81	
Medical Assistance	190,720.60	
Recoveries	6,452.20	225,126.61
Veterans Services		
Reimbursement	28,966.64	
Receipts	6,616.10	35,582.74
Schools		
Rentals	1,051.00	
Tuition	32,819.41	
Summer School	8,886.45	
Receipts	1,886.07	
Vocational	403.15	45,046.08
Library		
Receipts	1,618.50	1,618.50
Recreation		
Memorial Hall	3,592.55	
Park	1,632.55	5,225.10
Public Service		
Water - Rates	290,277.22	
Added to Taxes 1966	28.09	
1967	1,083.23	
1968	25,082.78	
Construction	104.00	
Inside Services	6,055.81	
Hydrant Rental	12,120.00	334,751.13
Cemetery		
Receipts	19,978.23	
Care of Lots	337.45	20,315.68
Interest		
Taxes	4,239.85	
Assessments	85.78	
Motor Vehicles	914.12	
Tax Titles	443.21	
Committed Interest 1966	3.60	
1967	328.39	
1968	9,426.43	
Investments	2,986.11	18,427.49
School Construction		
State Aid	36,220.00	36,220.00
		$3,134,118.47

SCHEDULE B
APPROPRIATIONS AND EXPENDITURES FOR YEAR
ENDING DECEMBER 31, 1968

	Available	Expended	Encumbered or Reserved	Balance
General Government				
Aldermen				
Salaries and Wages	$12,300.40	$10,851.76		$1,448.64
Other Expenses	4,062.00	3,987.07		74.93
Inaugural Expense	1,925.00	1,473.14		451.86
Mayor				
Salaries and Wages	11,084.68	10,940.22		144.46
Other Expenses	3,125.00	3,072.25		52.75
Auditor				
Salaries and Wages	34,600.10	31,366.01		3,234.09
Other Expense	2,000.00	1,963.02	30.00	6.98
Capital Outlay	4,000.00	2,620.88	1,379.12	
Treasurer-Collector				
Salaries and Wages	42,247.42	41,553.81		693.61
Other Expense	8,925.00	7,082.44		1,842.56
Certification of Bonds	3,000.00	1,081.80		1,918.20
Group Insurance	198,553.08	198,553.08		
Assessors				
Salaries and Wages	29,337.18	29,330.32		6.86
Other Expenses	4,000.00	3,776.77		223.23
Out of State Travel	150.00	105.75		44.25
City Clerk				
Salaries and Wages	35,221.99	33,055.25		2,166.74
Other Expense	2,750.00	1,829.34	800.00	120.66
Vital Statistics	600.00	565.87		34.13
City Solicitor				
Salaries and Wages	7,174.00	5,949.14		1,224.86
Other Expenses	400.00	337.52	25.00	37.48
Suits and Claims	200.00	164.30		35.70
Office Expense	3,000.00	2,500.00		500.00
Legal Assistance	3,000.00	1,250.00		1,750.00
Election and Registration				
Salaries and Wages	24,706.09	24,696.76		9.33
Other Expense	15,090.00	15,068.06		21.94
Capital Outlay	13,529.00	13,529.00		
Personnel Board				
Salaries and Wages	5,712.50	5,712.50		
Other Expenses	325.00	318.57		6.43
Planning Board				
Salaries and Wages	4,123.00	4,123.00		
Other Expenses	600.00	301.89		298.11
Conservation Commission				
Expense	800.00	799.61		.39
Board of Appeal				
Salaries and Wages	1,076.50	1,076.46		.04
Other Expense	525.00	487.81		37.19
Fence Viewers				
Expense	15.00			15.00
Workmens Compensation				
Administration	1,430.50	1,386.50	10.00	34.00
Compensation	26,500.00	25,380.67	1,119.33	
Property Valuation Board				
Other Expense	990.85	90.00	900.85	
Public Works				
Salaries and Wages	43,849.37	43,202.04	553.20	94.13
General Administration	31,026.75	29,456.75	411.42	1,158.58
Other Expenses	3,000.00	2,820.11		179.89
Holidays	16,034.02	9,613.08	1,046.58	5,374.36
Vacations	21,809.60	20,823.82		985.78
Sick Leave	13,283.47	12,547.36	390.28	345.83
New Equipment	27,625.00	27,592.33		32.67
Overhead Expense	10,000.00	9,910.67		89.33
Parking Meter Salaries	6,468.80	6,154.88	104.64	209.28
Maintenance	1,000.00	862.97		137.03
Rental	397.60	397.60		

REPORT OF CITY AUDITOR

SCHEDULE B
APPROPRIATIONS AND EXPENDITURES FOR YEAR
ENDING DECEMBER 31, 1968

	Available	Expended	Encumbered or Reserved	Balance
General Government (Continued)				
Engineers				
Salaries and Wages	$30,335.41	$25,304.11	$464.57	$4,566.73
Other Expense	1,000.00	983.57		16.43
City Hall				
Salaries and Wages	12,812.50	11,313.60	197.30	1,301.60
Other Expense	12,470.00	10,650.00		1,820.00
Memorial Building				
Salaries and Wages	9,331.00	8,982.49		348.51
Other Expense	6,213.48	4,921.54		1,291.94
Capital Outlay	1,471.00	1,444.00		27.00
Total - General Government	$755,207.29	$713,361.49	$7,432.29	$34,413.51
Protection of Persons and Property				
Police Department				
Salaries and Wages	451,572.00	438,688.28	9,926.86	2,956.86
Other Expense	7,000.00	6,970.42		29.58
Parking Meter Maintenance	9,715.12	8,999.17	177.06	538.89
Maintenance of Building	9,255.10	7,750.61		1,504.49
School Traffic Supervisors	31,235.00	30,075.63		1,159.37
Equipment and Repairs	8,350.00	7,037.38		1,312.62
Uniforms	3,975.00	3,929.45		45.55
Indemnification	658.00	492.50		165.50
Painting and Alterations	1,000.00	659.10		340.90
Dog Leash Law	250.00	37.13		212.87
Purchase Two Wagons	4,500.00	4,359.00		141.00
Ambulance	14,700.00	14,193.00		507.00
Fire Department				
Salaries and Wages	512,715.19	487,685.24	11,431.53	13,598.42
Other Expenses	3,000.00	2,825.67		174.33
Equipment and Repairs	9,321.00	8,943.93	375.00	2.07
Repairs to Building	3,000.00	2,550.58	350.00	99.42
Fuel and Light	5,400.00	5,400.00		
New Hose	1,500.00	1,282.50		217.50
Hydrant Rental	12,140.00	12,120.00		20.00
Indemnification	955.85	886.95	7.00	61.90
Uniforms	1,475.00	654.51	820.49	
Tires for Apparatus	300.00	272.09		27.91
Repair Wall Engine 2	2,097.63	175.00	1,922.63	
Chair for Station	479.00	479.00		
Building Department				
Salaries and Wages	24,101.26	24,101.26		
Other Expenses	1,562.60	1,553.39		9.21
Wire Department				
Salaries and Wages	24,350.32	24,023.98		326.34
Other Expenses	350.00	285.89		64.11
Fire and Police Signals	4,700.00	4,649.32		50.68
New Equipment	1,975.00	1,965.52		9.48
Weight and Measures				
Salaries and Wages	2,594.50	2,559.36		35.14
Other Expense	400.00	387.13		12.87
Forestry - Care of Trees	29,395.20	24,263.50	239.70	4,892.00
Dog Officer - Salaries and Wages	1,268.00	1,267.98		.02
Other Expense	600.00	600.00		
Civil Defense - Salaries and Wages	2,618.20	1,925.52	117.52	575.16
Other Expense	8,229.22	4,567.15	3,662.07	
Total - Protection of Life and Property	1,196,738.19	1,138,617.14	29,029.86	29,091.19

REPORT OF CITY AUDITOR

SCHEDULE B
APPROPRIATIONS AND EXPENDITURES FOR YEAR
ENDING DECEMBER 31, 1968

	Available	Expended	Encumbered or Reserved	Balance
Health and Sanitation				
Health Department				
Salaries and Wages	$62,478.20	$61,178.66		$1,299.54
Other Expense	2,800.00	2,797.20		2.80
Dental Clinic - Salaries	8,945.00	8,933.94		11.06
Expense	1,000.00	937.93		62.07
Quarantine and Contagious Diseases	400.00	330.00		70.00
Polio Clinic	130.00	120.00		10.00
Mental Health Center	12,296.00	10,809.85	1,486.15	
Mosquito Suppression	4,000.00	3,836.85		163.15
Control of Rats	1,000.00	987.00		13.00
Immunization of Dogs	500.00	450.05		49.95
Tuberculosis	1,200.00	842.38		357.62
Care of Premature Babies	100.00			100.00
Sanitation				
Sewer and Surface Drain Constr.	$18,811.77	15,927.62		2,884.15
Private Sewers	9,233.82	8,068.22		1,165.60
Sewer and Surface Drain Maint.	45,878.22	44,923.95	720.68	233.59
Sewer Construction	18,678.41	16,373.92	2,304.49	
Collection of Ashes, etc.	96,466.24	94,643.52	1,169.43	653.29
Dump Development	1,000.00	110.32		889.68
Collection of Garbage	52,600.00	52,600.00		
Street Cleaning	13,646.00	13,478.70	77.28	90.02
Total - Health and Sanitation	351,163.66	337,350.11	5,758.03	8,055.52
Highways and Bridges				
Highway Department				
Repairing	53,592.00	46,799.02	1,315.66	5,477.32
Chapter 616	27,150.00	27,001.21	148.79	
Construction	47,756.84	34,369.41	13,387.43	
Chapter 90	47,599.23	22,742.52	24,856.71	
Chapter 90	14,777.64	7,507.86	7,269.78	
Repair of Walks	20,233.82	18,296.03	1,778.30	159.49
Driveways	17,491.50	14,799.71	486.28	2,205.51
Continuous Walks	11,354.81	8,413.80	2,941.01	
Snow Removal	100,425.00	89,009.07	1,346.03	10,069.90
Street Lighting	82,500.00	82,500.00		
Traffic Beacons	4,700.00	4,645.90		54.10
Automotive - Salaries	28,737.44	28,373.47	363.97	
Expense	47,500.00	47,415.56	73.45	10.99
Total - Highways and Bridges	503,818.28	431,873.56	53,967.41	17,977.31
Public Welfare				
General Administration	9,280.00	8,945.00	100.00	235.00
Public Assistance	383,700.00	355,007.36		28,692.64
Total - Public Welfare	392,980.00	363,952.36	100.00	28,927.64
Veterans Services				
General Administration	13,829.72	13,790.98		38.74
Other Expenses	1,050.00	979.09		70.91
Veterans Benefits	84,000.00	83,620.59		379.41
Veterand Burials	350.00	300.84		49.16
Total - Veterans Services	99,229.72	98,691.50		538.22
Education				
Salaries and Wages	3,706,758.00	3,700,039.60	6,718.40	
Consultants	15,000.00	11,323.37	1,500.00	2,176.63
Other General Expense	22,885.00	22,885.00		
Textbooks and Supplies	169,087.50	166,718.50	2,369.00	
Plant Maintenance	269,336.84	252,135.32	14,336.96	2,864.56
Adult Education	9,525.00	8,476.91	1,048.09	
Coolidge School Heating	10,422.70	7,802.10	2,620.60	
Out of State Travel	2,700.00	2,398.86		301.14
Regional School	47,464.18	47,464.18		
Dyslexia Project	1.00			1.00
Total-Education	4,253,180.22	4,219,243.84	28,593.05	5,343.33

SCHEDULE B
APPROPRIATIONS AND EXPENDITURES FOR YEAR
ENDING DECEMBER 31, 1968

	Available	Expended	Encumbered or Reserved	Balance
Library				
Salaries and Wages	$127,786.00	$127,784.32		$1.68
Other Expenses	6,455.73	6,445.60		10.13
Books, Periodicals, etc.	27,622.63	27,528.56	$66.12	27.95
Fuel and Light	5,200.00	5,106.29		93.71
Building and Janitor Supplies	2,000.00	1,777.54	219.55	2.91
Binding	2,700.00	2,403.30	291.00	5.70
Microfilming	600.00	406.68	142.45	50.87
Highland Branch	2,700.00	2,613.09		86.91
New Equipment	799.00	796.50		2.50
Out of State Travel	150.00	126.19		23.81
Building Maintenance	2,924.00	2,572.55	350.00	1.45
Total - Libraries	178,937.36	177,560.62	1,069.12	307.62
Recreation				
Pine Banks Park				
Salaries and Wages	19,593.32	16,441.96	119.45	3,031.91
Other Expense	3,881.19	3,450.30		430.89
Fence for Ball Park	2,886.88		2,886.88	
Master Plan	1,750.00		1,750.00	
Animal Cages	1,197.00		1,197.00	
Roto Tiller	387.50		387.50	
Park Department				
General Administ. Salaries	30,170.52	29,961.54		208.98
Expense	600.00	444.41		155.59
All Other Salaries and Wages	68,679.00	64,076.90	1,203.90	3,398.20
All Other Expense	6,500.00	6,498.40		1.60
Golf Maintenance	68,285.90	52,439.97	15,000.00	845.93
Recreation Building	12,695.10	9,446.90	3,110.40	137.80
Ski Tow	3,300.00	920.70	1,500.00	879.30
Athletic Field	3,600.00	3,599.45		.55
Dunton Park	6,162.68	6,156.44		6.24
Warren School Park	601.68		601.68	
Common Tennis Court	3,123.86	3,086.60		37.26
Capital Outlay	5,000.00	4,711.40		288.60
Tar Roads	750.00	726.81		23.19
Ell Pond Park	5,000.00	4,992.33		7.67
Recreation Div. - Park				
Salaries and Wages	14,660.00	13,466.14	48.62	1,145.24
Other Expense	5,000.00	4,777.23		222.77
Buses	1,900.00	1,728.00		172.00
4th July, Hallowe'en, etc.	750.00	700.62		49.38
Retarded Children	790.00	774.32		15.68
Total - Recreation	267,264.63	228,400.42	27,805.43	11,058.78
Cemetery				
Salaries and Wages	$55,439.40	$55,439.40		
Other Expenses	8,385.00	8,385.00		
Grave Liners	4,000.00	3,992.00		$8.00
Drain Pond	548.80		$548.80	
Road Construction	4,123.03		4,123.03	
Mower	1,400.00	1,323.00		77.00
Building Repair	1,200.00	1,200.00		
Survey and Markers	1,400.00	1,076.38	323.62	
Total - Cemetery	76,496.23	71,415.78	4,995.45	85.00

SCHEDULE B
APPROPRIATIONS AND EXPENDITURES FOR YEAR
ENDING DECEMBER 31, 1968

	Available	Expended	Encumbered or Reserved	Balance
Celebrations				
Memorial Day				
Band	$150.00			$150.00
Sons of Union Soldiers	350.00	$332.50		17.50
American Legion	300.00	288.04		11.96
Veterans of Foreign Wars	400.00	400.00		
Disabled American Veterans	25.00	25.00		
World War I Barracks	200.00	178.20		21.80
Other - War Memorial	125.00	77.50		47.50
Draftees Recognition	400.00	367.20		32.80
Christmas Lighting-				
City Hall	325.00	325.00		
Park	100.00	95.76		4.24
Main Street	800.00	550.00	$250.00	
TOTAL - Celebrations	3,175.00	2,639.20	250.00	285.80
Pensions				
Pensions,Non-contributory	$174,736.03	$170,450.50	$2,676.14	$1,609.39
" Contributory Retirement	236,820.50	236,820.50		
TOTAL - Pensions	411,556.53	407,271.00	2,676.14	1,609.39
Annuities				
Administration	25.00	12.00		13.00
Annuities	20,657.60	18,856.83	108.80	1,691.97
TOTAL - Annuities	20,682.60	18,868.83	108.80	1,704.97
Public Service Enterprises				
Water Maintenance	121,325.00	114,713.07	1,333.55	5,278.38
Billing Machine	3,536.64		3,536.64	
Water Construction	17,973.00	16,380.88	1,188.00	404.12
Water Inside Service	5,145.95	4,345.58	10.50	789.87
TOTAL - Pub. Service Enterprises	147,980.59	135,439.53	6,068.69	6,472.37
Municipal Indebtedness	235,000.00	235,000.00		
Interest				
Debt	52,130.00	52,130.00		
Temporary Loans	61,858.05	60,788.05		1,070.00
Total Interest	113,988.05	112,918.05		1,070.00
Unclassified				
Rental of Quarters				
American Legion	1,000.00	1,000.00		
Veterans Foreign Wars	700.00	700.00		
Amvets	400.00	400.00		
Print City Reports	600.00	600.00		
Insurance	38,000.00	37,945.75		54.25
Landtaking - Franklin St.	26.58		26.58	
Essex St.	127.10	113.88	13.22	
Parking Area-Waverly Place	2,100.00		2,100.00	
" "	3,500.00		3,500.00	
Highlands Depot	900.00	343.80	556.20	
Unpaid Bills of prior years	416.50	416.50		
Claims	150.00	150.00		
School Building Program	25,000.00		25,000.00	
TOTAL - Unclassified	72,920.18	41,669.93	31,196.00	54.25
Bills Payable				
Bills Payable 1967	64,663.57	63,620.86	1,042.71	
" " 1968	37,079.38		37,079.38	
TOTAL - Bills Payable	101,742.95	63,620.86	38,122.09	

SCHEDULE B

Recapitulation of Appropriations and Expenditures for Year Ending December 31, 1968

	Available	Expended	Encumbered or Reserved	Balance
General Government	$755,207.29	$713,361.49	$7,432.29	$34,413.51
Protection of Persons and Property	1,196,738.19	1,138,617.14	29,029.86	29,091.19
Health and Sanitation	351,163.66	337,350.11	5,758.03	8,055.52
Highways and Bridges	503,818.28	431,873.56	53,967.41	17,977.31
Public Welfare	392,980.00	363,952.36	100.00	28,927.64
Veterans Services	99,229.72	98,691.50		538.22
Education	4,253,180.22	4,219,243.84	28,593.05	5,343.33
Libraries	178,937.36	177,560.62	1,069.12	307.62
Recreation	267,264.63	228,400.42	27,805.43	11,058.78
Cemetery	76,496.23	71,415.78	4,995.45	85.00
Celebrations	3,175.00	2,639.20	250.00	285.80
Pensions	411,556.53	407,271.00	2,676.14	1,609.39
Annuities	20,682.60	18,868.83	108.80	1,704.97
Public Service Enterprises	147,980.59	135,439.53	6,068.69	6,472.37
Municipal Indebtedness	235,000.00	235,000.00		
Interest	113,988.05	112,918.05		1,070.00
Unclassified	72,920.18	41,669.93	31,196.00	54.25
Bills Payable	101,742.95	63,620.86	38,122.09	
Totals	$9,182,061.48	$8,797,894.22	$237,172.36	$146,994.90

SCHEDULE C

Miscellaneous Expenditures

Account			
Temporary Loans Paid			$3,300,000.00
County Dog Tax and Sale of Dogs			3,307.25
State and County Assessments:			
Metropolitan:	Park	$136,710.01	
	Sewer	255,057.51	
	Water	129,161.64	
	Area Planning	1,507.16	
State:	Air Pollution	1,129.26	
	Audit	92.03	
	Retirement System	3,318.01	
	Motor Vehicle Excise Bills	2,538.90	
	Group Insurance	9,074.91	
	M. B. T. A.	17,720.04	
County:	County Tax	319,895.94	
	Tuberculosis Hospital	8,696.36	
			884,901.77
Parking Meter Purchases			7,454.00
Trust Funds			6,608.05
Trust Funds Invested			30,099.83
Cemetery - Perpetual Care and Flower			22,663.43
Library - Duplicate Fund			663.05
Paid to Funds:	Perpetual Care	12,604.76	
	Sale of Lots	2,920.00	
	Stabilization	246,964.26	
			262,489.02
School Revolving Funds:			
Special School Lunch Programs		153,236.77	
Physical Education		43,339.59	
Smith Hughes Barden Fund		10,169.99	
			206,746.35
From Federal Funds for Welfare:			
Administration		16,016.57	
Assistance		279,122.84	
Recoveries		6,452.20	
			301,591.61
From Federal Funds for Education:			
Public Law	874	38,290.10	
	864	10,176.16	
	Other	8,377.74	
			56,844.00
Employee Deductions			1,021,853.97
Guarantee Deposits - Refunds and Paid to City			17,228.00
Non-Revenue Construction			28,739.79
Refunds - Abated Taxes			72,482.15
Unclassified			10,483.40
			$6,234,155.67

REPORT OF CITY CLERK

January 10, 1969

To His Honor, the Mayor, and
the Honorable Board of Aldermen
City of Melrose, Mass.

Gentlemen:

The report of the city clerk's department for the year 1968 follows:

The amounts received by the city clerk for fees for official services from January 1, 1968, to December 31, 1968, were as follows:

For recording and indexing fishing, hunting, sporting and trapping licenses	$135.10
For recording and indexing dog licenses	412.75
For recording marriage certificates	788.00
For licenses to keep and store gasoline and other inflammable materials, and for filing certificates of registration of such licenses	2,582.75
For miscellaneous licenses	667.00
For copies of records, etc.	3,811.15
For filing financing statements and copies of security agreements	2,555.00
Total receipts	$10,951.75
Less refunds	160.00
Total net receipts paid into city treasury	$10,791.75

The sum of $3,710.00 was received for dog licenses issued from January 1, 1968, to December 31, 1968, in the following numbers and amounts:-

For 820 male dogs at $2.00 each	$1,640.00
For 121 female dogs at $5.00 each	600.00
For 710 spayed female dogs at $2.00 each	1,420.00
For one kennel license at $50.00	50.00
Total received for dog licenses	$3,710.00

One female dog license was issued without charge for Seeing Eye dog.

Of the amount received for dog licenses, as above $3,297.25 was paid to the County of Middlesex, and $412.75, representing the city clerk's fees, waspaid into the city treasury.

REPORT OF CITY CLERK

The sum of $3,022.10 was received for fishing, hunting, sporting and trapping licenses issued from January 1, 1968, to December 31, 1968, in the following numbers and amounts:-

Resident citizen fishing licenses, 280 at $5.25 each ...	$1,470.00
Resident citizen hunting licenses, 112 at $5.25 each ...	588.00
Resident citizen sporting licenses, 80 at $8.25 each ...	660.00
Resident citizen minor fishing licenses, 27 at $3.25 each	87.75
Resident citizen female fishing licenses, 34 at $4.25 each	144.50
Resident citizen trapping license, 1 at $8.75	8.75
Non-resident citizen fishing license, 4 at $9.75 each ..	39.00
Alien fishing license, 2 at $9.75 each	19.50
Duplicate licenses, 7 at 50¢ each	3.50
Resident citizen (over 70) sporting licenses, 46 (free).	00.00
Deer stamps (bow and arrow), 1 at $1.10	1.10
Total	$3,022.10

Of the above amount, $2,886.00 was paid to the Commonwealth of Massachusetts, Division of Fisheries and Game, and the balance of $135.10, representing the city clerk's fees, has been paid into the city treasury.

VITAL STATISTICS

Births Recorded

Children born in Melrose of Melrose parents	251
Children born outside of Melrose of Melrose parents ...	240
Children born in Melrose of non-resident parents	963
Total number of births recorded	1,454

Marriages Recorded

Both parties residents and solemnized in Melrose	56
Both parties residents and solemnized elsewhere in state	26
Both parties residents and solemnized out of state	00
One party resident and solemnized in Melrose	98
One party resident and solemnized elsewhere in state ..	167
One party resident and solemnized out of state	5
Both parties non-residents and solemnized in Melrose ..	16
Total number of marriages recorded	368

Deaths Recorded

Melrose residents occurring in Melrose	222
Melrose residents occurring elsewhere	129
Non-residents occurring in Melrose	295
Non-residents occurring elsewhere and buried in Melrose	2
Total number of deaths recorded	648

Paul J. Barter

Paul J. Barter, City Clerk

MELROSE PUBLIC LIBRARY
MELROSE, MASS

To His Honor the Mayor, and the
Honorable Board of Aldermen
City of Melrose, Massachusetts

Gentlemen:

In accordance with Section 2-39 of Chapter 2 of the Revised Ordinances, I hereby submit my report as City Treasurer and Collector for the year 1968:

CITY TREASURER

CASH STATEMENT FOR THE YEAR 1968

Cash, January 1, 1968		
Revenue	$664,703.02	
Non-Revenue	164,062.91	$ 828,765.93
Receipts, January 1, 1968 to December 31, 1968		14,969,127.62
		$15,797,893.55
Payments, January 1, 1968 to December 31, 1968		$15,011.590.11
Balance, Cash, December 31, 1968		
Revenue	$650,980.32	
Non-Revenue	135,323.12	$ 786,303.44
		$15,797,893.55

LOANS IN ANTICIPATION OF TAXES

Authorized by Aldermanic Order #16004	$ 3,500,000.00
Notes paid in 1968	3,300,000.00
Authorized but not used	200,000.00

TAX TITLE ACCOUNT

Balance, January 1, 1968	$ 3,116.92	
Added during 1968	594.31	$ 3,711.23
Redemption and Foreclosure	$ 3,683.66	
Balance, December 31, 1968	27.57	$ 3,711.23

REPORT OF TREASURER AND COLLECTOR

FUNDS HELD BY THE CITY TREASURER

CEMETERY FUNDS - PERPETUAL CARE

PRINCIPAL ACCOUNT	SECURITIES	
January 1, 1968	$449,640.35	$449,640.35
December 31, 1968	456,054.10	456,054.10
INCOME ACCOUNT		
RECEIPTS		
January 1, 1968	$ 49,022.48	
Income & Discount on Securities Purchased	23,659.23	$ 72,681.71
PAYMENTS		
Balance, January 1, 1968	$ 10,568.86	
Melrose Trust Company Box Rent	16.00	
Paid City of Melrose	20,237.50	
Balance, December 31, 1968	41,859.35	$ 72,681.71

SECURITIES IN FUND

Alabama Power Company	Sept 1995	4-7/8	$ 10,000.00
Alabama Power Company	Oct 1997	6-1/2	5,000.00
American Tel & Tel Company	Dec 1970	2-3/4	4,000.00
American Tel & Tel Company	Aug 1980	2-3/4	2,000.00
American Tel & Tel Company	Aug 2000	6	5,000.00
Appalachian Electric Power Company	Mar 1987	4-5/8	5,000.00
Arkansas Power & Light Company	Oct 1974	3-1/8	2,000.00
Atchison Topeka & Santa Fe RR	Oct 1995	4	6,000.00
Baltimore Gas & Electric Company	Aug 1997	6-1/8	5,000.00
Bell Tel Company of Pennsylvania	May 2001	4-3/4	10,000.00
Boston & Albany RR	Aug 1978	4-1/4	8,000.00
Boston Edison Company	Dec 1970	2-3/4	15,000.00
Brooklyn Union Gas Company	July 1976	2-7/8	5,000.00
Cambridge Electric Light Company	June 1997	6-1/4	5,000.00
Central Maine Power Company	May 1976	2-3/4	10,000.00
Central Maine Power Company	Oct 1970	3-1/2	10,000.00
Central Vermont Public Service Company	Feb 1975	2-3/4	13,000.00
Chesapeake & Ohio RR	May 1996	3-1/2	5,000.00
Connecticut Light & Power Company	Oct 1980	3	7,000.00
Consolidated Edison Co of NY Inc	Apr 1977	2-5/8	6,000.00
Consolidated Edison Co of NY Inc	June 1988	4	5,000.00
Consolidated Edison Company	Aug 1997	6-1/4	5,000.00
Florida Power Corporation	Apr 1995	4-5/8	5,000.00
Georgia Power Company	Apr 1983	3-3/4	3,000.00
Illinois Central Railway	Aug 1980	3-1/4	3,000.00
Iowa Electric Light & Power Company	Sept 1996	6-1/4	10,000.00
Jersey Central Power & Light Company	Aug 1996	6-1/8	10,000.00
Louisville & Nashville RR	Apr 2003	2-7/8	7,000.00
Metropolitan Edison Company	Mar 1982	3-1/4	2,000.00
Michigan Bell Telephone Company	Aug 1994	4-7/8	7,000.00
Montana Power Company	Oct 1975	2-7/8	5,000.00
New Jersey Bell Telephone Company	July 1988	3-1/8	2,000.00
N Y Central Hudson River RR	Oct 2013	4-1/2	3,000.00
Niagara Mohawk Power Company	Aug 1984	3-1/8	10,000.00
Northern Indiana Public Service Company	Aug 1973	3-1/8	8,000.00
Ohio Bell Telephone Company	Feb 2006	5	5,000.00
Ohio Edison Company	Apr 1989	4-1/2	10,000.00
Ohio Power Company	Jan 1983	3-3/8	2,000.00
Pacific Gas & Electric Company	June 1974	3	5,000.00
Pacific Gas & Electric Company	Dec 1979	3	5,000.00
Pacific Tel & Tel Company	Dec 1985	2-3/4	2,000.00
Pacific Tel & Tel Company	Oct 1987	3-1/8	4,000.00
Pacific Tel & Tel Company	Mar 1978	3-1/4	2,000.00
Pennsylvania Electric Company	June 1976	2-3/4	4,000.00
Pennsylvania Power Company	Feb 1982	3-1/4	2,000.00
Public Service Company of N H	Jan 1973	3-1/4	5,000.00
Public Service Elec & Gas Company	Sept 1990	4-3/4	5,000.00
Southern California Edison Company	Apr 1981	3-5/8	10,000.00
Southern Pacific Company	Mar 1977	4-1/2	5,000.00
Southern Pacific Railroad	Jan 1996	2-3/4	5,000.00
Standard Oil Company of California	July 1983	4-3/8	5,000.00
Standard Oil Company of Indiana	Oct 1983	4-1/2	5,000.00
Toledo Edison Company	Apr 1977	2-7/8	3,000.00
Toledo Edison Company	Aug 1997	6-1/8	5,000.00
Union Electric Company of Missouri	Sept 1990	4-3/4	15,000.00

U S Treasury Bonds	Feb	1990	3-1/2	$ 6,000.00
U S Treasury Bonds	Nov	1998	3-1/2	3,000.00
Virginia Railway Company	May	1995	3	5,000.00
West Penn Power Company	Dec	1995	4-7/8	10,000.00
Western Massachusetts Electric Company	Apr	1987	4-3/8	1,000.00
Wisconsin Public Service Company	July	1971	3-1/4	5,000.00
Wisconsin Power & Light Company	Aug	1971	3-1/4	5,000.00
				$362,000.00

STOCKS

First National Bank of Boston	$ 7,137.50
New England Merchants National Bank	4,044.00
Bay State Corporation	3,062.50
Shawmut Associates	4,212.50
State Street Bank & Trust Company	9,292.50
	$ 27,749.00

CO-OPERATIVE BANK SHARES

Concord Co-operative Bank	20	$ 4,000.00
Melrose Co-operative Bank	100	20,000.00
Merchants Co-operative Bank	20	4,000.00
Middleboro Co-operative Bank	20	4,000.00
Peabody Co-operative Bank	30	6,000.00
Stoneham Co-operative Bank	40	8,000.00
		$ 46,000.00

SAVINGS BANKS

Melrose Savings Bank	$ 19,305.10
Warren Institution for Savings	1,000.00
	$ 20,305.10

TOTAL INVESTMENTS $456,054.10

****

OSCAR F. FROST FUND
(Melrose Savings Bank $1861.06)

Balance, January 1, 1968	$1861.06	
Deposits	108.28	
	$1969.34	
Balance, December 31, 1968		$ 1,969.34

****

LIBRARY FUNDS

WILLIAM BAILEY FUND
(Melrose Savings Bank $2889.68)

Balance, January 1, 1968	$3358.74	
Income received	165.94	
	$3524.68	
Paid, City of Melrose		$ 635.00
Balance, December 31, 1968		2,889.68
		$ 3,524.68

HORATIO NELSON PERKINS FUND
(Melrose Savings Bank $748.46)

Balance, January 1, 1968	$ 797.42	
Income received	35.54	
	$ 832.96	
Paid, City of Melrose		$ 84.50
Balance, December 31, 1968		748.46
		$ 832.96

MEMORIAL BUILDING
JOHN C. F. SLAYTON ORGAN FUND
($10,000 U. S. Treasury Bonds 4s Feb. 15, 1980)
(Melrose Savings Bank $8450.99)

Balance, January 1, 1968	$7908.30	
Income received	792.69	
	$8700.99	
Paid, City of Melrose		$ 250.00
Balance, December 31, 1968		8,450.99
		$ 8,700.99

OTHER FUNDS

SARAH E. CHEEVER FUND
(Sewall Woods Park)
(Melrose Savings Bank $3338.51)

Balance, January 1, 1968	$3192.42	
Income received	146.09	
	$3338.51	
Balance, December 31, 1968		$ 3,338.51

ADELAIDE COLBURN MEMORIAL FUND
(Melrose Savings Bank $6107.05)

Balance, January 1, 1968	$6126.69	
Income received	280.36	
	$6407.05	
Paid, City of Melrose		$ 300.00
Balance, December 31, 1968		6,107.05
		$ 6,407.05

COMMUNITY CIVICS FUND
(Melrose Savings Bank $169.24)

Balance, January 1, 1968	$ 161.86	
Income received	7.38	
	$ 169.24	
Balance, December 31, 1968		$ 169.24

VICTOR A. & NELLIE L. FRIEND FUND
($5,000 U.S. Treasury Bonds 4s Feb. 15, 1980)
(Melrose Savings Bank $1397.48)

Balance, January 1, 1968	$1336.72	
Income received	260.76	
	$1597.48	
Paid, City of Melrose		$ 200.00
Balance, December 31, 1968		1,397.48
		$ 1,597.48

LEVI S. GOULD FUND
(Melrose Savings Bank $1733.29)

Balance, January 1, 1968	$1681.81	
Income received	76.94	
	$1758.75	
Paid, City of Melrose		$ 25.46
Balance, December 31, 1968		1,733.29
		$ 1,758.75

NORMAN HESSELTINE FUND
(Melrose Savings Bank $187.89)

Balance, January 1, 1968	$ 102.27	
Income received	85.62	
	$ 187.89	
Balance, December 31, 1968		$ 187.89

OMICRON DELTA SCHOLARSHIP FUND

(281 Shares Eaton & Howard Balanced Fund	$2576.53)
(313 Shares Massachusetts Investors Trust	3751.42)
(Melrose Savings Bank Account	100.00)
(Melrose Savings Bank Account	548.71)
	$6976.66

Balance, January 1, 1968	$ 301.18	
Income received	247.53	
	$ 548.71	
Balance, December 31, 1968		$ 548.71

DR. WILLIS A. SMITH FUND
(Melrose Savings Bank $866.87)

Balance, January 1, 1968	$1070.71	
Income received	46.16	
	$1116.87	
Paid, City of Melrose		$ 250.00
Balance, December 31, 1968		866.87
		$ 1,116.87

STALKER SCHOLARSHIP FUND

Amount in Fund, December 31, 1968			$13,187.90
American Tel & Tel Company			
Dec 1970	2-3/4	$3000.00	
Arkansas Power & Light Company			
Aug 1978	3-1/8	2000.00	
Commonwealth Edison Company			
Mar 1987	4-1/4	5000.00	
Montana Power Company			
Oct 1975	2-7/8	1000.00	
Niagara Mohawk Power Corporation			
Apr 1990	4-3/4	1000.00	
Public Service Company of N H			
Jan 1973	3-1/4	1000.00	
Melrose Savings Bank		187.90	$13,187.90

INCOME ACCOUNT

Receipts		
Balance, January 1, 1968	$ 606.52	
Income	493.73	
	$1100.25	
Payments		
School Department		$ 500.00
Balance, December 31, 1968		600.25
		$ 1,100.25

MARGARET BAKEMAN WING MEMORIAL AWARD FUND
(American Tel & Tel Company $1385.35)
(Melrose Savings Bank 98.69)
$1484.04

Balance, January 1, 1968	$ 98.69	
Income received	81.47	
	$ 180.16	
Paid, City of Melrose		$ 100.00
Balance, December 31, 1968		80.16
		$ 180.16

ANDREW BURNETT MEMORIAL FUND
(Melrose Savings Bank $2827.70)

Balance, January 1, 1968	$2703.96	
Income received	123.74	
	$2827.70	
Balance, December 31, 1968		$ 2,827.70

GEORGE EMERSON FUND

(Idaho Power Company	4-1/2	1991	$ 5000.00)
(Potomac Elec Power Co	4-1/2	1999	5000.00)
(Cen Ill Pub Serv Co	4-1/2	1994	5000.00)
(Melrose Savings Bank			22000.00)
			$37000.00

Balance, January 1, 1968	$ 29,083.66	
Income received	5,372.35	
	$ 34,456.01	
Paid, City of Melrose		$ 850.00
Balance, December 31, 1968		33,606.01
		34,456.01

A. C. MARIE CURRIER FUND

INVESTMENT ACCOUNT

Amount in Fund, December 31, 1968		$ 25,401.39
N Y Central & Hudson RR		
Oct 2013 4-1/2	$ 2,000.00	
Southern California Edison Co		
Apr 1981 3-5/8	10,000.00	
Virginia Electric & Power Co		
Oct 1986 4-1/8	5,000.00	
First National Bank of Boston	1,930.00	
Charlestown Savings Bank	619.77	
Eliot Savings Bank	647.01	
Malden Savings Bank	829.98	
Melrose Savings Bank	4,374.63	$ 25,401.39

INCOME ACCOUNT

Balance, January 1, 1968	$ 512.55	
Income received	1,095.07	
	$ 1,607.62	
Paid, City of Melrose		$ 1,431.00
Balance, December 31, 1968		176.62
		$ 1,607.62

SALE OF LOTS & GRAVES

(Melrose Savings Bank	$25,000.00)
(Melrose Co-op. Bank	10,000.00)
	$35,000.00

Balance, Melrose SB, January 1, 1968	$ 13,182.23	
Income	5,209.40	
	$ 18,391.63	
Balance, Melrose SB, December 31, 1968		$ 18,391.63

STABILIZATION FUND
(Melrose Savings Bank $255,326.94)

Balance, January 1, 1968	$ 2,582.25	
City of Melrose	246,964.26	
Income, Melrose Savings Bank	5,780.43	
	$255,326.94	
Balance, December 31, 1968		$255,326.94

WORKMAN'S COMPENSATION
(Melrose Savings Bank $13,373.65)

Balance, January 1, 1968	$ 27,794.01	
Income, Melrose Savings Bank	1,079.64	
	$ 28,873.65	
Paid, City of Melrose		$ 15,500.00
Balance, December 31, 1968		13,373.65
		$ 28,873.65

200TH ANNIVERSARY TOWN OF MELROSE
(Melrose Savings Bank $96.67)

Balance, January 1, 1968	$ 91.37	
Income	4.17	
	$ 95.64	
Balance, December 31, 1968		$ 95.64

MUNICIPAL INDEBTEDNESS

Balance, January 1, 1968	$ 1,850,000.00	
Bonds paid 1968		$ 235,000.00
Balance Due, December 31, 1968		1,615,000.00
		$ 1,850,000.00

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CITY COLLECTOR

TAXES	1965 Real Estate	$ 194.80	$ 194.80
	1966 Personal	$ 97.20	
	Real Estate	915.61	$ 1,012.81
	1967 Personal	$ 4,066.31	
	Real Estate	101,919.06	$ 105,985.37
	1968 Personal	$ 491,149.60	
	Real Estate	5,881,061.70	$ 6,372,211.30
MOTOR VEHICLE EXCISE	1966	$ 152.36	
	1967	36,448.90	
	1968	705,292.05	$ 741,893.31
APPORTIONED SEWER			
	1967 (added to taxes)	$ 288.00	
	1968 (added to taxes)	8,186.00	
	(paid in advance)	1,977.00	$ 10,451.00
APPORTIONED SIDEWALK			
	1967 (added to taxes)	$ 29.00	
	1968 (added to taxes)	1,425.00	
	(paid in advance)	2,507.03	$ 3,961.03
APPORTIONED STREET			
	1966 (added to taxes)	$ 5.00	
	1967 (added to taxes)	454.00	
	1968 (added to taxes)	15,031.00	
	(paid in advance)	6,094.00	$ 21,584.00
WATER BETTERMENT			
	1968 (added to taxes)	$ 104.00	$ 104.00
WATER LIEN			
	1967 (added to taxes)	$ 1,094.11	
	1968 (added to taxes)	25,153.46	$ 26,247.57
WATER RATES GENERAL		$ 290,561.80	$ 290,561.80
COMMITTED INTEREST			
	1966	$ 3.60	
	1967	334.87	
	1968	9,426.43	$ 9,764.90
GENERAL INTEREST			
	Taxes	$ 4,257.64	
	Motor Vehicle Excise	914.98	
	Assessments	85.78	$ 5,258.40
COLLECTOR'S RECEIPTS		$ 1,941.00	$ 1,941.00

MUNICIPAL LIEN CERTIFICATES		$ 1,689.00	$ 1,689.00
BETTERMENT RELEASES		$ 80.00	$ 80.00
DEPARTMENTAL ACCOUNTS RECEIVABLE			
Memorial Building	Rental	$ 3,592.55	$ 3,592.55
Police Department	Ambulance	$ 5,168.60	$ 5,168.60
Public Welfare Department		$	
Aid to Dependent Children		31,131.77	
Disability Assistance		1,330.01	
General Relief		1,417.80	
Medical Assistance		190,720.60	
Old Age Assistance		27,953.81	$ 252,553.99
Public Works Department			
Care of Trees		$ 1,121.75	
City Hall Rental		972.50	
Driveway Deposit		155.17	
Individual Walks		83.75	
Hydrant Rental		12,120.00	
Private Sewer		2,544.71	
Public Works Miscellaneous		845.28	
Water Inside Service		397.32	$ 18,240.48
School Department			
Rental		$ 1,051.00	
Tuition		32,819.41	$ 33,870.41
Veterans Benefits & Services		$ 28,966.64	$ 28,966.64
			$ 7,935,332.96

Respectfully submitted

Robert S. Love

Robert S. Love
Treasurer-Collector

REPORT OF CONSERVATION COMMISSION

To His Honor the Mayor and
Honorable Board of Aldermen
City of Melrose, Massachusetts

Gentlemen:

The Conservation Commission respectfully submits herewith the annual report for the year 1968.

Established in March 1967, the Commission membership consists of Mr. John J. Maguire, Chairman, Mrs. Mary S. Clarke, Clerk, Mrs. Margaret Ann Pustell, Mrs. David Loomis, Mr. John M. Hogan, Mr. Kenneth D. MacDonald, and Mr. M. Baron George.

Reasonable public and private support for the concept of conservation on the local level should be, by now, a foregone fact. Its importance was only recently emphasized as one of the major topics of President Johnson's State of the Union message of January 14, 1969.

I shall outline briefly what the Commission has done and has attempted to do during the past year.

A resources map or plan including a green belt for the Southeast section of the City, most of which was prepared during the previous year, was sent to the State's Division of Natural Resources. The filing of the plan is a requirement that must be met before a city of town can seek State or Federal funds for conservation purposes. In this connection, the Commission authorized appraisal of privately held land in the Southeast section in order to ultimately qualify for the State's self-help program. The appraisal is the first step that must be taken in order to get 50% matching funds from the State for the acquisition of private land for conservation purposes.

A budget of $1,050.00 was requested last year. $750.00 was voted to the Commission for 1968.

The Commission requested the transfer of approximately nine acres of tax title land in the Northwest section of the City to the Commission in a letter sent to City Officials on May 3, 1968. It also requested tax title land in the Southeast part of the City in a letter dated May 31, 1968, sent to the Board of Aldermen and Mayor Sullivan. As of this date, the City has not yet taken any action on the Commission's request for the tax title land in either the Northwest or Southeast sections of the City.

REPORT OF CONSERVATION COMMISSION

Trinity Church of Melrose offered to give to the City a lot of land in the Northwest section for conservation purposes. The land was ultimately transferred late in the Fall of 1968.

The "Ell Pond Story" prepared by the Commission and dated in October 1968, was sent to the appropriate City Officials and has been made available to other interested parties.

Conservation members attended during the year various meetings and hearings including the Spring and Fall meetings of the Massachusetts Associations of Conservation Commissions.

A public meeting on conservation was held in the City library in March, 1968, to explain to local citizens the work of the Commission.

The Lt. Dunton Park, which incorporated much of what Mrs. Loomis, of the Commission, proposed in her park model, was dedicated on November 11, 1968.

The Commission went on record as opposing the taking of Ell Pond Park for any purpose.

Action was taken to establish a conservation camp scholarship which will provide for one Melrose boy to attend a Conservation Camp for two weeks during this coming Summer.

The Commission has requested secretarial and research help from the City's personnel board for the coming year.

An aerial photograph of the City has been purchased by the Commission. It will be made available to any and all city departments as the need arises, whether for planning, conservation or general use.

Colored aerial slides were taken of the Southeast section of the City under the supervision of Mr. MacDonald for future showings at public meetings.

In June, a Mayor's Clean-up and Beautification Committee was started with help from the Conservation Commission.

Respectfully submitted,

John J. Maguire

JOHN J. MAGUIRE
Chairman

REPORT OF FIRE DEPARTMENT

To The Honorable Mayor and Board of Aldermen,
City of Melrose,Massachusetts.

Gentlemen:

I respectfully submit the annual report of the Melrose Fire Department for the year 1968.

Organization

The fire department consists of four companies.

Engine Company #1
Engine Company #2
Engine Company #3
Aerial Ladder #1

Personnel

Chief of Department
6- Captains
8- Lieutenants
53- Firefighters
5- Reserve Firefighters

Equipment

Maxim 750 gal. pumping engine	.....	Installed 1958
Maxim 750 gal. pumping engine	.....	Installed 1946
Maxim 750 gal. pumping engine	.....	Installed 1946
Maxim 750 gal. pumping engine	.....	Installed 1953
Peter Pirsch aerial ladder	.....	Installed 1935
Dodge Rescue Truck	.....	Installed 1956
Willys brush fire truck	.....	Installed 1954
Dodge Chief's car	.....	Installed 1965

Boat (fully equipped) rescue unit
All apparatus fully equipped with emergency and fire fighting tools.

Hose

Number of feet of 2½"	12,550
Number of feet of 1½"	7,200
Number of feet of booster hose	2,250
Number of feet of Forestry	3,200
Number of feet of 2½" dump	200
Number of feet of 1½# dump	150

All hose tested for 200 pounds pressure.

Condemned Hose

Number of feet of 2½"	200
Number of feet of 1½"	150
Number of feet of Forestry	300

Alarms and Special Calls

Total number of bell alarms	479
Total number of still alrms	172
Total number of emergency calls	239
Total number of false alarms	77
Apparatus calle d out of the city	110

Apparatus called out of the city

Malden	75
Wakefield	20
Stoneham	8
Saugus	6
Winchester	1

Mutual aid calls to Melrose

Malden	46
Wakefield	31
Stoneham	7
Lynnfield	1
Saugus	1
Reading	1

Inspections

Number of buildings	378
Number of oil burners	334
Number of tanks	93
Number of paints,varnish,etc.	17
Number of liquid gas	9
Number of blasting	22
Number of garages	31
Number of incinerators	98

Permits Granted

Storage of oil	123
Class A inflammables	11
Explosives for blasting	26
Liquid bottled gas	9

Equipment Used

Number of feet of 2½" hose laid	32,550
Number of feet pf 1½" hose laid	8,550
Number of feet of forestry hose laid	15,100
Number of feet of ladders raised	1,958
Number of covers	28
Number of pounds of co2	256
Number of hours light plant on Rescue	135
Resuscitator and inhalator	22
Number of tanks of oxygen	38
Pounds of oil dri	44
Total pumping hours of apparatus	158
Gallons of booster water	33940
Feet of wire	3,670
Electric pumps	52
Ring cutter	22
Miscellaneous emergency tools	

Fire Prevention Program

The Fire Prevention Program, as always, is well planned and effiently carried out throughout the year. Again this year through the combined efforts of the Chamber of Commerce and the Fire Department, the bonfire of Christmas trees at Ell Pond stressed very emphatically to the several hundreds attending the need for fire prevention during the festive season. As is the custom of the Fire Department, lectures and demonstrations of fire prevention were given not only in schools but also in different fraternal and industrial organizations as well. Fire is a necessary evil but through prevention programs many persons can learn to use it and control it.

Conclusion

I desire to express my thanks and appreciation to his Honor, the Mayor, to the Honorable Board of Aldermen, and to all other departments for their assistance in all matters pertaining to the fire department. To the officers and men of the department who rendered efficient service at all hours of the day and night, I wish to extend my sincere thanks.

Respectfully submitted,

Daniel J. Reardon
Chief of Department.

REPORT OF MEMORIAL BUILDING TRUSTEES

To His Honor, the Mayor, and the
Honorable Board of Aldermen
City of Melrose, Massachusetts

Gentlemen:

The Trustees of the Memorial Building Department submit herewith their Annual Report for the year 1968.

ERROL H. TWITCHELL, Chairman
Dr. Harold L. Margeson
Arvid F. Moberger
Charles E. Holt
John A. Lavender

Since the last Annual Report, the principal interior improvements to the building have been the addition of fifty wood folding chairs, two inside P.A. Speakers and four new wing curtains for stage, two new coat racks, North Porch doors winterized, new oak stage door on north side and the North Parlor painted.

Exterior work consisted of painting South Porch and doors.

There has been no change in Trustee personnel and Mr. Twitchell has been re-elected Chairman of the Board for 1969.

The First Congregational Church has been our guest for the past year but in 1969 have accepted the invitation of the Trinity Church for one Sunday Morning Service in order to keep their Church and Sunday School together and in one place of worship.

During the coming year, the Trustees are hopeful of adding an Olio curtain to stage, painting exterior trim, purchase of new kitchen refrigerator, retreading four main stairways and installation of a new outside cellar door.

FINANCIAL STATEMENT

SALARIES & WAGES			
	Appropriated	$ 9331.00	
	Expended	8982.49	
	Balance		$ 348.51
OTHER EXPENSES	Appropriated	$ 6213.48	
	Expended	4978.02	
	Balance		$ 1235.46
CAPITAL IMPROVEMENTS			
	Appropriated	$ 1471.00	
	Expended	1444.00	
	Balance		$ 27.00

Respectfully submitted,

Philip B. Harding

Philip B. Harding
Secretary

REPORT OF PARK COMMISSION

To His Honor, the Mayor and the
Honorable Board of Aldermen
City of Melrose, Massachusetts

Gentlemen:

The Park Commission, comprising John T. Brady, Chairman; Phillip W. Ansell, John H. Kelly, Harold W. Poole and Kenneth G.Swindell,Secretary held ten regular monthly meetings and two special meetings during the year and respectfully presents the Fifty-ninth Annual Report of the Park Department for the year 1968. It includes detailed reports and financial statements of all accounts compiled by the Superintendent of Parks Sidney C. Field, Jr., and Director of Recreation Elburt P. Fletcher.

Gross revenue for the Mt. Hood Golf Course and its facilities reached a new peak of $73,951.47 - representing a net profit of $7,447.31.

Improvements to the Golf Course and various Parks in the City are noted in the report of the Superintendent.

In August Mayor Thomas F. Sullivan sought the Commission's approval for surrender of 22 acres of Ell Pond Memorial Park for use as a site for a new High School, but this was withheld by a 3 to 2 vote. The ultimate fate of the proposal remains in doubt and consequently plans for improvement of the park area at the Crystal Street end was deferred.

A new source of revenue was acquired by the leasing to the Smyly Buick Company about 3 acres of swamp land at the southeastern corner of the Mt. Hood Park area at a rental fee of $2,000.00 for the first year with a $100.00 increase, each year, for 4 additional years, with a five year lease option.

Excavations by the Trimount Company along the boundary line between its property and the Mt. Hood Park land had caused conditions viewed by the Commissioners as endangering human life, especially the lives of venturesome young folk.

The Trimount Company was importuned to provide as much safety as possible there and promptly responded by erection of a 6ft. chain link fence topped with barbed wire for approximately one thousand feet.

In behalf of the Commission, I wish to express to the Honorable Mayor, and the Board of Aldermen, the Public Works Department, the School Department and the Park Department employees our appreciation of their co-operation and loyal service.

Respectfully submitted,
for the
MELROSE PARK COMMISSION
John T. Brady
John T. Brady, Chairman

1968 ANNUAL REPORT

PARKS AND PLAYGROUNDS

ELL POND PARK

The renovation of Ell Pond Park slowed down considerably in 1968 due to the possibility of its use as a site for a new school. Our plans to fill and landscape the old beach area have been postponed temporarily. It is our hope that a decision will be made soon and that we may proceed with the beautification of the area along the Parkway.

The old metal fence along the Main Street side of the pond was partially replaced in 1968 with a more attractive wrought iron fence. This project should be completed in the coming year. An underground watering system was designed for the Park adjoining the Middlesex Bank property and purchase of the pipe and sprinklers was made in the Fall. This will be installed in the Spring of 1969 and should help us immeasurably in our plans to beautify this Park.

LINCOLN SCHOOL PLAYGROUND

The Metropolitan District Commission completed their large drainage project during the Summer and have nearly finished rebuilding our facilities which were destroyed by the project. The basketball court has been rebuilt in a new location and the two asphalt tennis courts will be finished in the Spring of 1969.

The Kiwanis Club of Melrose sponsored two band concerts held at the Main Street side of the Ell Pond Park near Emerson Street on Sunday, June 23 and September 8th. Both concerts were well attended by the residents of Melrose and surrounding communities.

The Colonial Afghan Hound Club held their Dog Show on Ell Pond Park grounds near the Bathhouse at the Lynnfells Parkway from 10:30 A.M. to 6:00 P.M. on Sunday, June 30th.

A concert sponsored by a group of Teen-agers known as DOWNTOWN was held on Sunday, June 30th from 7:00-9:-P.M., and permission was granted for a second concert held on August 4th. Both events were well attended.

On November 11th the new Lt. James G. Dunton Park at Pratt and Franklin Streets was dedicated.

The Trinity Episcopal Church of Melrose was granted permission to use the area at Ell Pond Knoll July 22-26 for the purpose of conducting the Roxbury-Melrose Day Camp.

CONANT PARK

The last of our asphalt basketball courts was constructed in 1968 on the Conant playground. We now have seven such courts located throughout the city and all are very well attended.

COMMON PLAYGROUND

With the increase in tennis interest in Melrose it was deemed advisable by the Park Commission to upgrade our three courts at the Melrose Common. In the Spring of 1968 a new asphalt surface was applied along with a material for leveling the courts. The actual courts are now green with the outside area finished in black and is an extremely attractive recreational facility.

TOTAL NUMBER OF WINTER SPORTS' DAYS

Skating / Coasting / Skiing	
Ell Pond Rink	33 Days
Common Playground area	27 Days
Ell Pond	18 Days
Ell Pond (Back of Tennis Courts)	20 Days
Lebanon Playground area	24 Days
Lincoln Playground area	7 Days
Messenger's Playground area	19 Days
Pond No. 1 - Mt. Hood	50 Days
Pond No. 2 - Mt. Hood	48 Days
Pond No. 3 - Mt. Hood	24 Days
Coasting No. 1 Fairway	18 Days
Ski Tow - Afternoons	13 Sessions

ATHLETIC FIELD AND FIELD HOUSE

The field house is now being used throughout the school year by the track teams and the soccer team. The School Department installed a new baseball backstop on the Parkway and it appears to have eliminated many of our previous problems with baseballs going into the street.

Events held at the Field in 1968 were: High School Graduation exercises, various Junior High School events, various programs of the Recreation Division, and on September 6 and 7 the Firemen's Annual Carnival was held at Ell Pond - Tremont Street site.

MOUNT HOOD MEMORIAL PARK

Due to excellent weather throughout the 1968 Golf Season Mt. Hood was blessed with its most successful season in years. Receipts were increased substantially and any profit, as is the Park Commission policy, will be put back into the Course as capital improvements. This will probably be in the form of new Tees constructed from synthetic grass. One such installation, on the 9th Tee, was built in 1968 and was extremely successful, both esthetically and from a maintenance point of view. We also installed an underground watering system in the 9th Fairway and this will be ready for use in 1969.

The 17th Tee was completed in the Spring and held up very well during the season. It is still doubtful though whether regular grass Tees, no matter how large, will stand the beating that they received from the Public Course Golfer.

The Golf Course opened the 29th day of March and closed on the 14th day of December. The number of rounds of Golf played were 24,882 as against 22,595 in 1967. Daily play totaled 23,181 - Residents 8363 and Non-residents 14,818.

Tournaments held at the Course:

K. C. - July 20
M. I. T. - October 5
V. F. W. - October 8

The Kiwanis Fishing Derby on June 15, 1968 was well attended at No. 1 Pond.

The 1200 Radio Club was granted permission, for the second year,to use the Tower and adjoining area at Mt. Hood for the purpose of Amateur Radio Field Day activities over the week end of June 21 to June 23. We were advised the operation was a success largely due to the excellent antenna locations afforded by the Tower.

On October 22 the 2.6 mile Cross Country Course was laid out for High School Middlesex Cross Country League. Runners from many cities and towns took part in this annual event.

SOURCE OF REVENUE

Daily Golf Receipts	$ 54,041.25
Golf Subscriptions	16,430.00
Locker Rentals	540.00
Transient Locker, Soap, Towels	101.15
Locker Keys	1.80
Leases-N.E.A.-F.A.A.-Smyly Buick	983.40
Electricity	180.53
Golf Change	100.00
Telephone Commissions	43.53
Ski Tow Receipts	412.75
Hall Rentals	990.00
Refunds (incl. Gas Tax)	120.06
Permits	7.00
	$ 73,951.47

C O N C L U S I O N

I wish to extend sincere thanks to His Honor the Mayor, to the Honorable Board of Aldermen, the Park Commission, all City Department Officials, and their respective staffs, for their willing cooperation and assistance.

To the men and personnel of the Department I also extend my sincere thanks.

Respectfully submitted,

Sidney C. Field Jr.

Sidney C. Field, Jr.
Superintendent

FINANCIAL STATEMENT

General Administrative - Salaries and Wages

Appropriation		$ 24,405.20
Appropriation Transfer from "Mt. Hood Memorial Park Receipts"		5,000.00
Appropriation from Excess and Deficiency		765.32
		$ 30,170.52
Expenditures:		
Payroll	$ 29,961.54	
Unexpended Balance	$ 208.98	

General Administrative - Other Expenses

Appropriation		$ 600.00
Expenditures:		
Box Rent - Postage	$ 50.38	
Telephone	264.47	
Office Supplies	78.06	
Subscriptions and Dues	39.00	
Repair Office Machine	12.50	
	$ 444.41	
Unexpended Balance	$ 155.59	

Athletic Field and Field House - Maintenance and Operation

Appropriation		$ 3,600.00
Expenditures:		
Fuel Oil	$ 654.63	
Agricultural Supplies	600.83	
Electricity	127.18	
Repair and Maintenance-Track and Building	819.22	
Water	157.31	
Hired Equipment	368.84	
Paint and Supplies	61.64	
Hardware, Electrical Supplies and Small Tools	83.52	
Recreational Supplies	340.00	
Lumber	352.07	
Irrigation System	4.46	
Trash Barrels	4.05	
Unclassified	25.70	
	$ 3,599.45	
Unexpended Balance	$ .55	

Christmas Lighting

Appropriation		$ 100.00
Expenditures:		
Salaries and Supplies	$ 95.76	
Unexpended Balance	$ 4.24	

All Other Expense

Appropriation		$ 6,500.00
Expenditures:		
Electricity	$ 415.41	
Repair Motor Vehicles	317.62	
Repair-Maintenance Buildings	97.44	
Water-Fogging-Spraying	717.28	
Fuel Oil	546.47	
Gasoline, Oil, Grease	460.29	
Tiresm Tubes, Battery and Repairs	160.27	
Automotive parts and accessories	194.43	
Cleaning Supplies	22.18	
Small Tools	159.23	
Paint and Paint Supplies	290.47	
Hardware	92.88	
Recreational Supplies and Equipment	1,207.85	
Police Protection	360.00	
Agricultural Supplies	410.96	
Lumber	384.14	
Bituminous Concrete	250.00	
Landscaping and Fences	195.00	
Sand	156.71	
Miscellaneous	59.77	
	$ 6,498.40	
Unexpended Balance	$ 1.60	

All Other Salaries and Wages

Appropriation		$ 67,000.00
Appropriation Transfer from Excess and Deficiency		1,679.00
		$ 68,679.00
Expenditures:		
Payrolls	$ 65,280.80	
Unexpended Balance	$ 3,398.20	

Ell Pond Park $ 5,000.00

Appropriation

Expenditures:	
Repair Mowers and Railing	$ 145.89
Electricity	19.89
Hired Equipment	1,095.50
Fuel Oil	107.87
Police Protection	149.00
Tar Road	127.65
Small Tools and Paint Supplies	49.96
Hardware	23.05
Recreation Supplies	673.00
Agricultural Supplies	910.77
Water Irrigation	544.02
Lumber	210.36
Unclassified	289.44
Landscape	549.00
Flag Pole and Bench	96.93
	$ 4,992.33
Unexpended Balance	$ 7.67

Golf Maintenance and Operation

Appropriation Transfer from "Mt Hood Memorial Park Receipts"		$ 53,285.90
Expenditures:		
Agricultural Supplies	$ 1,763.81	
Salaries and Wages	36,995.64	
Starter 1st Tee	2,720.00	
Police Supervision	140.00	
Advertising	37.83	
Printing	751.39	
Postage	12.00	
Electricity	327.22	
Laundry	43.19	
Hired Equipment	667.50	
Automotive Repair	323.44	
Water and Fogging Service	154.85	
Gasoline, Oil, Grease	944.79	
Tires, Tubes and Battery	203.38	
Automotive Parts and Accessories	1,829.58	
Paint and Supplies	46.26	
Plumbing Supplies and Cleaning Supplies	20.00	
Small Tools	566.55	
Hardware	17.18	
Subscriptions and Dues	14.00	
Loam, Sand, Sod	1,355.47	
Lumber	67.50	
Water, pipe, irrigation	574.01	
Landscaping and Fences	281.44	
Generator	449.95	
Tees and Fairways	1,458.71	
Golf Supplies	574.28	
Unclassified	100.00	
	$52,439.97	
Balance to Revert to "Mt Hood Memorial Park Receipts"	$ 845.93	

New Equipment

Appropriation		$ 5,000.00
Expenditures:		
Advertising	$ 15.93	
Automotive Equipment	875.25	
Basketball Court - Conant	2,545.53	
Recreational Supplies	377.59	
Hardie Sprayer	897.10	
	$ 4,711.40	
Unexpended Balance	$ 288.60	

Common Tennis Court

Appropriation Held Over for 1968		$ 3,123.86
Construction - Tennis Court	$ 3,086.60	
Unexpended Balance	$ 37.26	

Operation Recreation Building

Appropriation Transfer from "Mt Hood Memorial Park Receipts"		$ 9,695.10
Expenditures:		
Salaries and Wages	$ 5,755.36	
Fuel Oil and Service	935.53	
Janitor and Building Supplies	236.47	
Water Service	42.02	
Electricity and Electrical Supplies	370.42	
Repair Building	1,744.20	
Paint	122.28	
Automotive Parts	18.76	
Agricultural Supplies	67.97	
Lumber	59.06	
Hardware and Plumbing Supplies	20.73	
Dry Cleaning	10.50	
Toaster-Grill	174.00	
	$ 9,557.30	
Balance to Revert to "Mt Hood Memorial Park Receipts"	$ 137.80	

Ski Tow - Maintenance and Operation

Appropriation Transfer from "Mt Hood Memorial Park Receipts"		$ 1,800.00
Expenditures:		
Salaries and Wages	$ 396.10	
Supplies and Repairs	524.60	
	$ 920.70	
Balance to Revert to "Mt Hood Memorial Park Receipts"	$ 879.30	

Tar Roads and Walks - Mt. Hood Park

Appropriation		$ 750.00
Expenditures:		
Bituminours Concrete	$ 726.81	
Unexpended Balance	$ 23.19	

Warren Street Site

Held Over for 1968		$ 601.68
Held Over for 1969	$ 601.68	

Lt. James G. Dunton Park

Held Over for 1968		$ 1,162.68
Appropriation Transfer from Excess and Deficiency		5,000.00
		$ 6,162.68
Expenditures:		
Flag Pole and Benches	$ 339.07	
Loam and Sod	1,212.10	
Bronze Tablet	180.00	
Plants and Shrubs	1,462.00	
Landscape and Walk	2,100.87	
Wall and Planter	752.40	
Miscellaneous	110.00	
	$ 6,156.44	
Unexpended Balance	$ 6.24	

- RECREATION ACTIVITIES & EVENTS FOR 1968 -

1. Adult Basketball League.
2. Boys' Pee Wee and Bantam Ice Hockey League.
3. Recreation Department Winter Ski Classes.
4. Adult and Junior indoor - outdoor archery classes.
5. Summer playground season (nine weeks) male and female instructor on each of eight playgrounds. These playground supervisors are qualified to teach most active and passive games. More equipment is being provided to give your youngster a wider variety in his choice of recreation.
6. Melrose Community Players (Theatrical group).
7. Tennis program of instruction.
8. Summer daily handcraft program at Coolidge School.
9. Operation of buses to and from M.D.C. Pool in Stoneham.
10. Men's Slow Pitch Softball League.
11. Pee Wee Contact Football.
12. July 4th and Halloween observance.
13. Doll carriage, bicycle and costume parade.
14. Pet Show.
15. Womens' Bowling League.
16. Stagemobile (Staged by Boston Children's Theater).
17. Program for retarded children.
18. Badminton, Tennis and Volleyball (evenings - indoor).
19. Senior Citizens Club (60 years of age and over).
20. Program for Physically Handicapped Children.

- FINANCIAL STATEMENT 1968 -

SALARIES & WAGES

Appropriated	$14,660.00
Expenditures	$13,468.66
Balance	1,191.34

OTHER EXPENSE

Appropriated	$5,000.00
Expenditures	$4,773.89
Balance	226.11

CELEBRATIONS

Appropriated	$750.00
Expenditures	$700.62
Balance	49.38

BUSES TO SWIMMING POOL

Appropriated	$1,900.00
Expenditures	$1,728.00
Balance	172.00

PHYSICALLY HANDICAPPED AND RETARDED CHILDREN'S PROGRAM

Appropriated	$790.00
Expenditures	$774.32
Balance	15.68

- STUDY OF PLAYGROUND ATTENDANCE -

PLAYGROUND	TOTAL ATTENDANCE	DAILY AVERAGE
Common	8455	211.4
Conant	3360	84.0
Gooch	3777	94.4
Hesseltine	4379	109.5
Hoover	2302	57.4
Lebanon	5358	133.9
Lincoln	3316	82.9
Messengers	5320	133.0

COMPARATIVE DAILY AVERAGE

PLAYGROUND	1966	1967	1968
Common	151.4	174.1	211.4
Conant	120.3	80.2	84.0
Gooch	107.7	136.8	94.4
Hesseltine	114.9	118.1	109.5
Hoover	-----	-----	57.4
Lebanon	108.2	123.7	133.9
Lincoln	135.4	144.3	82.9
Messengers	113.1	110.7	133.0

HANDCRAFT SHOP ATTENDANCE

1966	Daily Average	80.9
1967		66.1
1968		74.1

BUSES TO M. D. C. POOL 1968

Daily Average 350 - 400 for 50 days

CONCLUSION

I would like to express my sincere appreciation to His Honor Mayor Sullivan, The Honorable Board of Aldermen, Members of the Park Commission, Melrose Free Press, Public Service Department, and the many interested citizens who gave their time and effort in the promotion of recreation.

Respectfully submitted,

Elbert P. Fletcher

Director of Recreation

REPORT OF PERSONNEL BOARD

To His Honor the Mayor, and the
Honorable Board of Aldermen
City of Melrose, Massachusetts

Gentlemen:

The Personnel Board herewith respectfully submits the Annual Report for the year ending December 31, 1968, in accordance with the provisions of Chapter 2, Section 39 of the Revised Ordinances.

1968 was the eighteenth complete year for the Board in its administration of the Salary Administration Plan.

At the annual election of officers, Raymond E. Campbell and James J. Fitzpatrick were re-elected Chairman and Clerk respectively. Other members are Robert P. Russell and Robert S. Baker; Edwin J. Pingree, a member since 1965, submitted his resignation to Mayor Sullivan in November, effective the end of the year, due to the pressure of personal business.

Since the inception of the Salary Administration Plan, 1951, fifteen-hundred and sixty-three Decisions have been made by the various Personnel Boards. During 1968, one-hundred and four Decisions were rendered. Of these, the majority were for the approval of six-months and anniversary step rate increases. Other actions voted consisted of promotions (with and without a step increase), re-hiring of former employees, credits for Reserve Fire and Police, reclassifications approved (among which included Head Librarian, Assistant Librarian and Senior Librarian Professional), reclassifications denied, the deletion of any reference in the Plan to the Welfare Department since its complete absorption in July by the State, the amendment of three holidays - February 22nd, April 19th and May 30th in the Plan to conform with Legislative approval, to read "third Monday in February", "third Monday in April" and "the last Monday in May", and the establishment of a part-time Mechanic for the Fire Department.

In March, a recommendation was made by the Board for a 5% increase for all the employees embraced by the Plan based on "salary trends for 1968", to be effective July 1st, 1968; and further, a 5% increase for all employees to be effective July 1st, 1969.

In the interim, pending consideration by the Mayor and Board of Aldermen, petitions from the Fire and Police Salary Committees were received and studied and the Board voted in May to rescind its March Decision in favor of a separation of Fire from Police by recommending 5% for Fire and 7½% for Police (but 5% only for Police Chief)

and 5% for the "other" employees, the latter based on the averages shown as result of survey in surrounding communities. The recommendation further projected 5% for all employees under the Plan, to be effective July 1st, 1969 and 5% to be effective July 1st, 1970 (passed by Orders No. 16172-B, B-1).

At the June meetings, the Board of Aldermen revised the increase for Fire personnel, and the Police Chief, by an addition of 2½% to conform with the Police recommendation of 7½%, but retained and passed the 5% for "other" employees.

The effort to separate Fire from Police was based in part, on the overtime pay allowance submitted to the Board of Aldermen by the Fire Committee, and passed May 6th, 1968 - Order No. 16040; also considered was the shorter work week for Fire (42 hours) approved by referendum in November of 1967, effective February 8th, 1968.

Further recommendations, passed by the Board of Aldermen, included (for Police only) -

a) Six months increase between the first, second and third steps, applicable to Regular Patrolmen;
b) The assignment by the Chief of a Regular Patrolman to work beyond regular schedule in the event a Reserve Officer could not be available when called for duty, or if Reserve list was exhausted, and Regular to be paid an hourly rate based on his base pay;
c) To be paid for Court appearances on day off, not to exceed three hours' pay per day;
d) Rate of pay for Reserve Officer to be comparable to rate paid to a Regular Patrolman's first step rate, and accumulated credit given to man when appointed a Regular Officer;
e) Weekly rate of pay for Patrolman to be divided by work week hours (40) rather than as previously determined (7 days per week) to obtain hourly rate.

In a petition to the Board in November, the "other" employees requested consideration of the addition of 2½% granted to Fire and Police in July as compared to the 5% they received, which the Board denied, based on the guide lines used in its original recommendation, being a study of salary rates for comparable positions in cities and towns around Melrose.

Numerous surveys were made by the Secretary this year on various subjects to assist the members in determining certain requests before the Board.

REPORT OF PERSONNEL BOARD

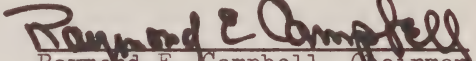
The annual "bench mark" job survey made by the Massachusetts Personnel Boards Association, of which Melrose is a member, was received and provided additional help and information for the members.

In order to conserve expenses, the Plan in its amended state, which included new rate ranges and changes in language, effective July 1st, was typed on masters by the Secretary and run off the duplicating machine for distribution to various sources and for the Board reference.

The office space was shared this year by the Planning Board (as was one-half the cost of telephone expense) and by the Conservation Commission due to the lack of offices in the building for all the various Committees that meet.

With the presentation of this Report, the Personnel Board members thank the Mayor, Board of Aldermen, Department Heads, employees, outside agencies and other sources for the appreciated cooperation received during this past and busy year.

Respectfully submitted,



Raymond E. Campbell, Chairman
Melrose Personnel Board

REPORT OF PINE BANKS PARK

To His Honor, the Mayor and the
Honorable Board of Aldermen
City of Melrose, Massachusetts

Gentlemen:

As Superintendant of Pine Banks Park I herewith submit the following report for the year of 1968.

Pine Banks Park was visited and utilized by a large number of people during 1968. The fireplaces were in great demand and exceeded the number expected. On weekends the fireplaces were in constant use from ten in the morning until the Park closed at sunset. Families, church groups, Girl Scouts, Boy Scouts and many other organizations held their picnics and annual outings at the Park.

During the spring and summer months a group led by Mrs. Adam Arnold, Audubon Leader, and Mrs. Fred Scribner,Jr,, Recorder, used the Park for bird watching. On their many visits to the Park they listed over sixty-eight different species.

The Park employees repaired and sodded the Little League Baseball fields using seventy-five yards of loam along the base lines in the process. The softball fields were put in usable condition also by using seventy yards of loam to fill in the holes on the diamonds.

The lighted softball field in addition to two other softball fields were in constant use. During the week they were utilized by both the Malden and Melrose Softball Leagues, while on Sundays the Police Departments of Malden and Melrose played on them. The Malden Church League also played here. When the fields were not used by softball leagues, Malden and Melrose Little League occupied them.

The baseball fields were used from April until June by the Malden and Melrose High Schools' baseball teams for all their home games. In addition these diamonds were also utilized by the Malden Babe Ruth League from May through August, and by the Melrose Pony League from May until July. Besides baseball Malden High School also used these fields and the Park facilities for four other outdoor sports including cross-country track, football practice, girls' softball and field hockey.

The Melrose YMCA held their annual field day at the Park again this year. The festivities began with a parade of cars decorated in historical fashion.

This past year the zoo at the Park has run down due to lack of funds but hopes are high that it will be built up in 1969, since many people have been inquiring about it. The Park still has its deer, raccoons and some small birds but there are many empty cages.

REPORT OF PINE BANKS PARK

All summer long the playground was in use by day camps, schools, and family groups. This year the duck pond had thirty inhabitants and the children enjoyed feeding them. The pond was also used for fishing.

In July the Park was struck by vandals who succeeded in completely destroying the lavatories in the Park which are located near the zoo. The cities of Malden and Melrose jointly passed a special appropriation for the repair of these facilities.

Pine Banks Park is privileged to have contributed in the production of the panoramic display, "The Varying Hare", which was made by the Museum of Science. Photographs of the Park were taken in February 1966 after a snowstorm by Exhibits Director, Mr. Joseph Spacer, and were subsequently painted by Mr. Perry Wilson, the artist for the Museum of Science. The display deals with the hare in its varying colors throughout the year and is now open to the general public at the Museum of Science.

At Christmastime the Park was again visited by Santa Claus in the person of Mr. Robert Burgess, a Park employee, who greeted over 6,000 children during his two week stay. Lollipops donated by the Malden Lions' Club and ice cream certificates donated by Friendly Ice Cream Corp. were distributed to the children. In addition this year balloons given by Smyly Buick were also distributed to the children.

At this time I wish to thank my Trustees, my employees, both the Malden and Melrose Police and Fire Departments. I wish to thank the Malden Auxiliary Police for their excellent supervision of traffic at the Christmas display at the Park. I also extend thanks to the Malden Lions' Club for the lollipops donated at Christmas, to Friendly Ice Cream Corp. and Smyly Buick for their Christmas contributions also. I thank all who helped in making Pine Banks Park a recreation center for all to enjoy.

Respectfully submitted,

George F. Cray

George F. Cray
Superintendant

FINANCIAL STATEMENT

	APPROPRIATION	EXPENDED	BALANCE
City of Malden			
Personal Service	$ 16,863.36	$ 16,482.79	$ 380.57
Sundry Expenses	3,443.69	3,441.07	2.62
Total for City of Malden	$ 20,307.05	$ 19,923.86	$ 383.19
City of Melrose			
Personal Service	$ 19,593.32	$ 16,608.93	$ 2,984.39
Sundry Expenses	3,881.19	3,450.71	430.48
Ballfield Fence	2,561.88		2,561.88
Master Plan	500.00		500.00
Animal Cages	1,197.00		1,197.00
Gravely Roto-tiller	387.50		387.50
Total for City of Melrose	$ 28,120.89	$ 20,059.64	$ 8,061.25

Alden Perkins, Chairman-Treasurer
Board of Trustees
Pine Banks Park

REPORT OF PLANNING BOARD

To His Honor the Mayor and
Honorable Board of Aldermen
City of Melrose, Massachusetts

Gentlemen:

The Annual Report for 1968 of the Planning Board is respectfully submitted in accordance with the provisions of Chapter 2, Section 39 of the Revised Ordinances of the City of Melrose.

In January the Board recommended Howard H. Smith, architect, for consideration by the Mayor for membership on the Board of Appeal, to replace Frank F. Perham who resigned. He was appointed as a member by the Mayor.

The Ration Board preparedness program was assigned to the Planning Board and in February members John E. Buddington, Philip J. Burne, Richard B. Hinckley, John R. Lavender, Robert A. Pustell and Elmer S. Whittier elected Mr. Buddington, Chairman.

In March, at the annual election of officers, Robert A. Pustell, Chairman; Philip J. Burne, Vice Chairman; and Mrs. Frances K. Racine, Clerk; were elected officers for a third term. Other members of the Board are William H. Ahern, John E. Buddington, Mrs. Merion E. Hartzell, Richard B. Hinckley, John R. Lavender and Elmer S. Whittier. Lillian V. Macdonald, Executive Secretary.

In June Mayor Sullivan was invited by the Board to meet with the members so that certain planning projects could be discussed in order to find out his views on these matters and to determine what projects should have priority. It was felt that an early understanding in regard to present and future projects would be helpful and a guidance for the Board. Long range plans for Capital Improvements for the city were briefly discussed to be followed-up in the near future. The members expressed their views on the importance of engaging the services of a consultant to prepare a five year plan for the city, feeling very strongly that such a project would be of great help to the Mayor and other city officials, and one that could be kept up year after year showing what affect such improvements would have on the tax base and a guidance tool, also.

The Board appointed Mrs. Racine as member authorized to sign Plans Believed Not To Require Planning Board Approval and formal notifications were sent to the Land Court and Registry of Deeds.

REPORT OF PLANNING BOARD

Many plans for endorsement were submitted to the Board and of this number thirteen were endorsed and signed by an authorized member.

The Board wants to express its appreciation of the splendid efforts of the Conservation Commission that has been made this year and the several accomplishments that will prove of great benefit to the City in the future.

In October John R. Lavender, a member of the Board for the past four years, resigned, due to a business transfer to Florida and John E. Buddington, a member for many years, since 1954, resigned for health reasons and moved to Arizona. Both members will be missed as they were valued members who devoted much time to the work of the Board having great concern for the City and its future.

Some effort was made this year to obtain valid information relative to the transportation system of the M.B.T.A and present and future plans of this organization. It is hoped that next year some definite information will be forth coming to enlighten the Board, as well as the City, as to what lies ahead and what should be done to protect the City in case of the traffic pattern changing drastically.

The performance bond covering the Cricklewood Lane subdivision located in the Mt Hood area has not been released as there are still requirements that must be met pertaining to the completion of it. The Morningside Lane plan for subdivision located off Howard Street near Saugus line, submitted to the Board in 1967 is still pending and there are indications that the conditions set forth for compliance relative to drainage, easements and other construction matters are being attended to. It is necessary for the approval of the Board of Health in order for such a subdivision plan to be approved by the Planning Board providing all other requirements have been met.

The Planning Board concentrated its efforts on the School Building Planning Program throughout the year and members devoted much time to it, endeavoring to be helpful and assist as much as possible to solve a vital situation that is so important to the City, School Department and of great concern to the community. Chairman Pustell, Mr. Hinckley and Mr. Lavender attended many meetings with City officials, school committee members and individual groups.

In the past year the dominent civic issue has been the School Building Program. The members of the Planning Board have continued their study of last year. We would like to present a summary of the school building problems in Melrose as seen from the Board's point of view.

REPORT OF PLANNING BOARD

Melrose needs to build more school facilities. The need is recognized. The time for building is now! Melrose is also an old community having approximately 80% of its houses in the over 30 years of age bracket. Any tax burden must be carried principally by these older houses since there is relatively little industrial or commercial property to share the load. The Planning Board believes that Melrose should and can remain an attractive community of homes. If this is to be accomplished the city government must select a school building program that adequately meets our school space needs without financially overloading the owners of old houses.

Rich people do not buy old houses as a general rule. Rising, young business men, professional men and skilled tradesmen with young and growing families do. They have to make a compromise choice between their desire for modern housing, good schools, an intellectually and physically attractive city, sufficient space for the growing families, easy access to their place of work and a limit imposed by their financial assets.

Their city must also make the same type of reasoned and carefully balanced choice in deciding how its limited financial resources are to be spent. Lip service to the taxpayer is not enough. Melrose must not follow the older inner suburban communities down the pathway from affluence to overcrowding and decay, to slum land and the need for massive urban renewal programs.

The Planning Board and its members have worked very hard in the past year to develop and deliver that message. We must select the real values that we can attain at a reasonable cost in planning our new school building program. Three members, Messrs Pustell, Lavender and Hinckley served on the Mayor's Advisory Committee early in the year. Chairman Pustell has spoken to numerous informative meetings throughout the City. Unfortunately, not all City officials and citizens see the same set of values as being real. The Planning Board strongly recommends the improvement and expansion of the existing high school to a 2600 pupil planned capacity, the building of one new school (which may be either junior high or an elementary school) and an aggressive and imaginative maintenance and improvement program for all of the older schools of Melrose. This will assure our children, and the children of twenty years from now, of the best possible education at a cost most reasonable to the taxpayers and without further contributing to the already overbuilt condition of our City.

Respectfully submitted,

Robert A. Pustell

ROBERT A. PUSTELL,
Chairman

REPORT OF POLICE DEPARTMENT

January 24, 1969

To His Honor, the Mayor, and the
Honorable Board of Aldermen
City of Melrose, Massachusetts

Gentlemen:

In accordance with Section 2-39 of the Revised Ordinances, I respectfully submit the Annual Report of the Melrose Police Department for the year ending December 31, 1968.

Number of Duty Calls	63,915
Number of Telephone Calls	2,710
Number of Radio Calls	4,081
Number of Ambulance Calls	1,292

ARRESTS FOR THE YEAR 1968

Offenses against the person:		
Assault and Battery	8 Males	1 Female
Assault and Battery, dangerous weapon	1 Male	0 Females
Assault, Indecent, Under 14 years	1 Male	0 Females
Offenses against the property:		
Breaking, Entering, Larceny	12 Males	0 Females
Larceny, Theft, except Auto	18 Males	12 Females
Auto Theft	11 Males	0 Females
Vandalism, Destroying Property	9 Males	0 Females
Stolen Property, Buying and Receiving	4 Males	0 Females
Trespass	2 Males	0 Females
Insignia, Unlawful Use	1 Male	0 Females
Forgery	2 Males	0 Females
Offenses against the public order:		
Drunkenness	43 Males	5 Females
Traffic Violations	985 Males	279 Females
Motor Vehicle Violations	267 Males	55 Females
Operating Motor Vehicles under influence	11 Males	1 Female
Insane	6 Males	3 Females
Non-Support	9 Males	0 Females
Violation of Probation	7 Males	3 Females
Default Warrants	57 Males	7 Females
Disorderly Conduct	14 Males	0 Females
Dog Law, Violations	36 Males	8 Females
Liquor Law, Violations	17 Males	1 Female
Truancy	2 Males	0 Females
Child, Neglected	2 Males	2 Females
Family Abandoning, Neglected	2 Males	0 Females
A.W.O.L., Military	1 Male	0 Females
Narcotic Law, Violations	3 Males	0 Females
Fireworks, Exploding	4 Males	0 Females

Sex Offenses	4 Males	1 Female
Labor Law, Violations	1 Male	0 Females
Health Law, Violations	5 Males	1 Female
Runaway	2 Males	2 Females
Illegitimacy	7 Males	0 Females
Stubbornness	1 Male	0 Females

Arrests on Warrants	105
Arrests without Warrants	1,831
Males	1,555
Females	381
Minor	133
Delinquents	48
Residents	1,038
Non-Residents	898
Insane Males	6
Insane Females	3
In Court	689
Number of Cases	2,460
Assisted in Arrests	55
Accidents Reported	998
Ambulance Cases	1,292
Automobiles Stopped and Warned	129
Automobiles Tagged	9,161
Banks Inspected	3,618
Buildings Found Open	183
Cases Investigated	4,162
Dead Animals Found	27
Dead Bodies Found	4
Defective Streets and Sidewalks	5
Defective Wires	4
Disturbances Suppressed	7
Dog Bites Reported	4
Dog Law, Citations Issued (In Court)	44
Dog Law, Complaints (Warnings)	198
Dogs Killed	3
Extra Duty	380
Fatal Accidents, Auto	1
Fire Alarms Attended	266
Fire Alarms Given	3
Fires Extinguished without Alarm	6
Lanterns Hung In Dangerous Places	8
Letters Delivered	735
Lost Children, Restored	40
Missing Persons, Located	11
Missing Persons, Reported	11
Motor Vehicle Violations, 6-Way Court Summonses	524
Notices Served	60
Parking Tags Issued, 3-Way Court Summonses	8,260
Sick and Injured Persons Assisted	608
Street Lights Reported Out	62
Street Obstructions, Reported or Removed	16
Summonses Served	1,744
Vacant Houses Inspected	2,286
Visits to Libraries	915
Water Leaks Reported	2
Traffic Duty	16,913

REPORT OF POLICE DEPARTMENT

Special Messages Delivered	523
Automobiles Stolen	60
Automobiles Recovered	103
Amount of Property Recovered in City	$139,149
Amount of Property Stolen in City	$138,897
Lost Property Returned to Owner	$138,699
Gas Leaks Reported	2

I wish to express my appreciation and thanks to His Honor, the Mayor, the Honorable Board of Aldermen and all other City Departments for their assistance and co-operation during the year in all matters pertaining to the Police Department.

Also, I wish to express my thanks and appreciation to the officers and men of this Department who have rendered efficient and loyal service throughout the year, as well as to commend the School Traffic Supervisors for the fine manner in which they have handled the school children at the various crossings.

Further, I wish to commend the Auxiliary Police and the Auxiliary Radio Unit for their co-operation and loyalty in the past year in sacrificing their time to the extent of 1633 3/4 man hours by members of the Auxiliary force, and, in so doing, assisted this Department in many assignments throughout the year.

Respectfully submitted,

Robert T. Lloyd

Robert T. Lloyd, Chief
Melrose Police Department

REPORT OF PROPERTY VALUATION BOARD

To His Honor, the Mayor, and
The Honorable Board of Aldermen
City of Melrose, Massachusetts

Gentlemen:

The Property Valuation Board submits, herewith, its annual report for the year 1968. Several parcels were reviewed this year and, although there was no actual sale of property, deposits were accepted on the prospective sale of the following lots and dispositions made as noted:

Lot B Altamont Avenue
Aldermen disapproved sale; deposit refunded 4-17-68

Old Whittier School lot on Franklin Street
Aldermen disapproved sale; deposit refunded 9-17-68

Lots 55-56-57 Hancock Street
Sale awaits decision of Board of Aldermen

Respectfully submitted,

Robert B. Harris Francis A. Zino

Robert S. Love
Chairman

REPORT OF TRUSTEES OF PUBLIC LIBRARY

To His Honor, the Mayor and the

Honorable Board of Aldermen

City of Melrose, Massachusetts

The Trustees of the Melrose Public Library are pleased to report that 1968 has been a year of gratifying expansion of the Library's services and collections.

After a careful survey of the need and in response to many requests by Highlands residents, Saturday hours were instituted at the Highlands Branch, on a trial basis, in the fall. Happily, the increased time is now an established fact, with an ever growing number of patrons making use of these weekend hours.

Significant accessions to the book collections are the large type books and periodicals now available for the visually handicapped. A particularly useful item in this category is the large type encyclopedia purchased through a special fund.

Other funds made possible the acquisition of the International Encyclopedia of Social Sciences which adds scope to our reference materials for the many students using the Library's facilities.

Anticipated expansion into audio-visual materials will add still another service in the near future.

Welcome gifts of historical significance and donations of money for micofilming our ephemera have enriched our materials. Memorial gifts are especially appreciated by the trustees, and several have been received during the past year.

The Gendrot Fund makes possible the enlarging of the holdings of our Art Department and the addition of original works of art by the award of a purchase prize at the annual exhibition of the Boston Print-

makers at the Boston Museum of Fine Arts.

Opportunities to attend meetings of professional librarians were welcomed by our own staff, as ideas and enthusiasm gained from these meetings have broadened our horizons.

The Melrose Free Press has given us liberal coverage in carrying Library news to the community. We are grateful.

The Mayor and the Board of Aldermen have listened to our requests with sympathy and, whenever possible, have responded favorably. Their support stimulates important growth and merits the appreciation of Library patrons, staff and trustees.

Respectfully submitted,

Elisabeth M. Perkins

Elisabeth M. Perkins
Chairman of Trustees 1968

Elizabeth C. Hayes, Treasurer

Richard L. Hildreth
Edwin W. Lundquist
Ernest F. Perkins, Jr.
Howard B. Wilder

REPORT OF TRUSTEES OF PUBLIC LIBRARY

BRIEFLY

LIBRARY STATISTICS ACCORDING TO AMERICAN LIBRARY ASSOCIATION FORM

Name of Library.....Melrose Public Library

Name of Librarian.....Robert O. Sondrol

Date of Founding.....1871

Number of Agencies.....Main Library, 1 Branch

Number of Volumes Added.....6,501

Number of volumes in collection.....92,614

Materials circulated.....334,772

Number of registered borrowers.....19,442

FINANCIAL STATEMENT

Income Received from -

City Appropriations (Includes Dog Tax)	$159,944.63
State Aid	8,492.73
Accumulated Interest Used from Endowments, Trusts, and Gifts	2,614.33
Fines and Duplicate Payments	11,163.05
	$182,214.74

Annual Operating Expenses

Salaries	$127,786.00
Books and related Materials	33,973.81
All Other Operating Expenses	20,454.93
	$182,214.74

Returns to the City

Copying Machine Receipts	1,893.00

STATUS OF TRUST FUNDS IN THE CUSTODY OF THE TRUSTEES OF THE PUBLIC LIBRARY

Title	Income 1968	Expenditures 1968	Principal	Accumulated Interest As of 12/31/68
Sarah A. Cheever Fund	$ 57.91	-	$ 500.00	$ 710.45
Jabez Dyer Fund	101.98	-	1,000.00	1,131.17
Sarah E. Odlin Fund	103.57	-	2,000.00	24.73
Deering-Smith Fund	60.37	32.00	1,000.00	400.11
Pierre Gendrot Fund	1,989.68	1,758.02	41,597.28	1,697.62

STATUS OF FUNDS IN THE CUSTODY OF THE CITY TREASURER

Title	Income 1968	Expenditures 1968	Principal	Accumulated Interest As of 12/31/68
William E. Bailey Fund	$165.94	$ 635.00	$2,500.00	$389.68
Horatio N. Perkins Fund	35.54	84.50	500.00	248.96
William Emerson Barrett Fund	-	2.27	Dissolved	-

SPECIAL GIFTS TO THE LIBRARY

Melrose Woman's Club	$100.00	$100.00	-	-
Melrose Garden Club (residual)	2.54			

REPORT OF TRUSTEES OF PUBLIC LIBRARY

To His Honor, the Mayor and the
Honorable Board of Aldermen
City of Melrose, Massachusetts

> "It is now clear that library services are needed, to greater or less extent, directly or indirectly, by the entire citizenry of the country. Such services are increasingly essential for education, scholarship, and private inquiry; for research, development, commerce, industry, national defense, and the arts; for individual and community enrichment; for knowledge alike of the natural world and of man - in short, for the continuity of civilization on the one hand and increasingly for the preservation of man's place in nature on the other."
>
> Report of the National Advisory Commission on Libraries

A glance back at 1968 shows that the above statement reflects the position of the Public Library in the Melrose community. With every passing day, we become increasingly aware that the community needs us - not only for the reasons mentioned, but because we are an integral part of Melrose.

Dry statistics would show that in 1968 our 19,442 registered patrons borrowed some 334,772 books or related library materials. More interesting is the attention being paid to the non-book materials; for example, the circulation of records increased from 4,987 in 1967 to 9,488 in 1968. The circulation of films increased in a much greater proportion. Does this mean that the book is no longer important? Certainly not. Books are still "our business." However, it does indicate to us that people expect more from their public library than they have been accustomed to receiving in the past.

Can we continue to satisfy their needs? With the present state of local funding, the answer is "No." Our future prosperity depends largely upon our initiative in finding ways of obtaining better library service without the burden of an increase in the tax load. Such service can only be found in cooperation, not only within

the internal library systems of Melrose, but more importantly, with the communities surrounding us. In 1968, we took two steps to bring into existence a larger library community.

A step forward was the tying together, by means of one common library card, the non-fiction collections of the Melrose, Wakefield, Stoneham, Lynnfield and Saugus public libraries. This means that the Melrose resident now has system-wide access to some 250,000 titles of non-fiction and the use of any one of ten library outlets. Hopefully, in the near future, the total collections of the member libraries will be made available and other libraries will be brought into the system.

The second area sadly neglected by public libraries, mainly because of a lack of funds and technical expertise, has been foreign language materials. In an attempt to rectify this situation on a regional basis "the Library" applied to the Massachusetts Department of Education, Bureau of Library Extension, for a grant to provide for the development of an Audio-Visual Foreign Language Materials Center in the Melrose Public Library. It should be noted that this does not mean that the Library will offer courses in foreign languages. All we are doing is providing materials and facilities where interested patrons from Melrose, Wakefield, Stoneham, Lynnfield and Saugus can study on their own any one of five foreign languages, plus English for the foreign-born.

Within our own library, we have brought in new materials and made adjustments in service areas. A trial selection of automatic stereo tapes proved that this is a medium well liked by the public - and certainly one to be reckoned with in the future. The transfer of the eighth grade from the children's department to the adult area was necessitated by the demand for sophisticated materials not

available in the former. In an attempt to capitalize on our investment in facilities, we opened the Highlands Branch on Saturdays. This has been most welcomed by the residents of that section, and what was a declining circulation outlet has now become a vital part of the system. Coincidentally with the opening of the Highlands Branch on Saturdays, a community survey was conducted in that area. An unexpected return rate of 53% provided answers which will better enable us to react to the needs there.

However, as has been said in the past, the Library is only as good as a trained staff. Our in-service training programs covered such areas as business reference and genealogy reference, two topics of community concern. A long overdue re-classification of the professional staff positions resulted in a recognition of the importance of trained, service-minded personnel in the Library. However, until the community realizes that the Library is an educational resource for adults, as well as for students, and compensates the staff accordingly, the possibility of attracting highly qualified personnel in the future remains doubtful.

The subject of municipal support for the purchase of library materials should not be neglected, for if one area could be singled out for complaint, this is it. Library materials are our "stock in trade," and for a library to prosper, these materials must be provided. In general, the City of Melrose provides the Library with an adequate total budget, but nowhere in the historical background of the Library can we find evidence that the most important asset of the Library - its materials - has ever received other than minimal funding. A reduction in appropriated funds, plus a tremendous increase in costs,

resulted in a drop in the amount of books, periodicals and pamphlets added to the collections. Unless we receive increased funding in the future, some curtailment will become necessary in our purchasing policies.

We would like to thank our many friends who have contributed materials to the Library. Especially notable was the gift of the Melrose Woman's Club, which for the second consecutive year enabled us to add to the microfilm collection of Melrose "historiana." The gift by Dr. and Mrs. Ali M. Aram and family of "The History of Iranian Literature" was an outstanding acquisition for our infant collection of non-European literatures.

All in all, 1968 was a good year. With confidence based upon anticipation of strong community support and the productive efforts of our staff, we look forward to 1969 being an even better year of meeting the many and varied requirements of the patrons of the Melrose Public Library.

In conclusion, we thank our many supporters - our Mayor, the Board of Aldermen, the Melrose Free Press, and the many generous citizens who offered not only materials, but useful suggestions to help us provide better service.

For The Staff of The Melrose Public Library

Robert C. Sondrol

Librarian

REPORT OF PUBLIC WELFARE

To His Honor, the Mayor, and
the Honorable Board of Aldermen
City of Melrose, Massachusetts

Gentlemen:

This is the final report of the Board of Public Welfare of the City of Melrose, covering the period from January 1,1968 to June 30,1968. Chapter 658 of the Acts of 1967 became effective July 1, 1968 and provided for the administration and financing of the public welfare system by the Commonwealth of Massachusetts. A summary of the reorganization plan was described in our annual report for the year 1967.

The January to June 1968 period was a taxing one for all local public welfare departments since caseloads continued to rise,especially in the categories of Aid to Families with Dependent Children and Medical Assistance, and the volume of vendor bills for medical care became overwhelming. At the same time, the administrative task of transferring both staff and recipients to State payrolls was a complicated one and required many meetings, reports, and changes in procedure.

This department became known on July 1, 1968 as the Melrose Welfare Service Office of the State Department of Public Welfare,and it has continued to provide service for Melrose residents in the same quarters in the Melrose City Hall. Eventually, Melrose and several other communities in this area will be combined to form a single Community Service Center.

The following table briefly summarizes the caseload activity for the first six months of 1968. A financial statement is attached to this report and a comparison of the cost of medical payments since 1964 should prove interesting, especially since Medicare has assumed most of the cost of hospital and physicians' care for those over 65 since July 1966.

JANUARY 1, 1968 to JUNE 30, 1968

	APPLICATIONS	APPROVED	DENIED OR WITHDRAWN	CASELOAD ON JUNE 30, 1968
OLD AGE ASSISTANCE	27	25	2	151
MEDICAL ASSISTANCE	400	182	218	704
AID TO FAMILIES WITH DEPENDENT CHILDREN	36	33	3	74
DISABILITY ASSISTANCE	8	7	1	25
GENERAL RELIEF	34	34	-	3

REPORT OF PUBLIC WELFARE

We take this opportunity to thank the interested and informed citizens who have served the community and supported the Director and staff by their membership on the Board of Public Welfare. Mr.William J. Neely, the Chairman, has been an active and faithful member since 1954. Mrs. Gertrude (Bryan) Curtin was a social worker and then Director of the Melrose Welfare Department before her marriage and she has continued her interest in social service on the Board since 1955. Mr. Woodbury Coggswell was appointed in 1962. Mr. Charles Kezer in 1958, and Mrs. Eileen Murphy in 1962. The Board met regularly, attendance was excellent, and it was a stimulating and helpful experience for the Director to share our problems with this group.

We can look back on many years of encouragement and support from the Mayors of Melrose and the Boards of Aldermen, and the cooperation of the other departments in the City, as well as the pleasant and helpful daily association with fellow workers in City Hall. The Welfare Department has been served by a dedicated and hard-working staff . In June 1968, they were Mrs. Marjorie Herrick, Mrs. Margaret Reynolds, and Mrs. Alice Whitney, Social Workers; Mrs. Mary DiTonno, Senior Clerk and Stenographer; Mrs. Anne Sargent, Senior Clerk and Typist; Mrs. Janet Anderson, Junior Clerk and Stenographer.

It is with regret that we sever our ties with the Melrose City Government and we shall carry with us into State service the warm memory of our many years of rewarding service with the City of Melrose.

Respectfully submitted,

Mary J. Melville

Director
Melrose Welfare Service Office

BOARD OF PUBLIC WELFARE - CITY OF MELROSE

ASSISTANCE PAYMENTS - 1964 - 1965 - 1966 - 1967 - 1968

DIRECT PAYMENTS TO RECIPIENTS

	1964	1965	1966	1967	1/1/68 to 6/30/68
OLD AGE ASSISTANCE	$144,037.61	$138,309.60	$148,787.81	$148,469.69	$72,523.09
MEDICAL ASSISTANCE FOR AGED**	4,440.89	2,262.71	5,245.70		
AID TO FAMILIES WITH DEPENDENT CHILDREN	65,486.98	66,067.85	70,529.82	93,023.26	60,924.77
DISABILITY ASSISTANCE	16,500.58	13,866.14	15,756.83	20,312.94	12,339.34
GENERAL RELIEF	7,122.21	6,165.32	6,725.11	4,835.35	3,219.10
TOTAL DIRECT PAYMENTS	$237,588.27	$266,671.62	$247,045.27	$266,661.24	$149,006.30

VENDOR PAYMENTS FOR MEDICAL CARE

Inpatient hospitals - acute	48,449.17	60,645.59	61,965.06	57,800.47	78,565.63
Inpatient hospitals - chronic	21,918.29	34,401.19	22,660.67	11,919.08	15,295.63
Public Medical Institutions	18,700.34	26,606.87	39,207.33	43,563.79	37,822.28
Licensed Nursing Homes	172,502.26	199,136.41	217,591.46	240,438.20	145,471.91
Outpatient Departments	1,975.85	3,349.87	1,981.83	8,505.67	8,515.75
Physicians	7,415.06	8,660.25	7,368.74	21,690.98	33,434.69
Dentists	4,153.00	6,803.00	6,128.00	52,197.20	105,836.53
Other Licensed Medical Practitioners	1,976.50	1,659.50	5,219.00	6,891.90	9,222.25
Not otherwise classified	3,668.53	6,286.86	4,607.61	6,189.75	6,458.05
Drug suppliers	24,735.11	25,780.11	30,371.79	38,853.31	31,477.37
TOTAL MEDICAL PAYMENTS	$305,494.11	$373,329.65	$397,101.49	$488,100.35	$472,100.09
TOTAL ASSISTANCE PAYMENTS	$543,082.38	$600,001.27	$644,146.76	$754,761.59	$621,106.39

** Program closed August 31, 1966.

REPORT OF PUBLIC WORKS DEPARTMENT

To His Honor the Mayor
and the Honorable Board of Aldermen,
Melrose, Massachusetts 02176

Gentlemen:

The sixty-ninth annual report of the Public Works Department is submitted herewith.

This year as in other years this department has been assisted in many ways in the performance of it's duties by His Honor the Mayor, members of the Board of Aldermen and various departments of the City.

Heads of the division who have compiled this information and the loyal employees working under those who have carried out their duties in such an efficient manner are credited for this report.

The Public Works Department is headed by:
George R. Winters, Engineer and Superintendent, and his Divisional assistants are as follows:
Edwin H. King, Engineering
John B. Simonds, Highway
Walter Jones, Sewer
Walter L. Olson, Water
James E. Grover, Mechanical

HIGHWAY DIVISION

The following projects were handled by the highway division:

Highway Construction

Philip Circle (Mt. Hood Terr. 560' to end)
Echo St (Beacon St to Hawthorne St 275')
Hawthorne St (Echo St to Easterly 175')

Chapter 90

Main St - Pearl St to Wakefield line 1600'

Highway Maintenance

Chapter 616

Ashland St	Richardson Rd to Melrose St	3000'
Enmore Rd	East End to Hillcrest Ave	385'
Pearl St	Main St to Cochrane St	1220'
Albion St	Franklin St to Melrose St	1235'
Orchard Lane	Porter St to 800' North	800'
13th St	Upham St to First St	410'
Main St	Heywood Ave to Wakefield line	600'
Henry Ave	Ashland St to Highland Ave	738'

Individual Walks & Drives

Location	Walks Sq Ft or Yds	Tar Drives Sq Ft or Yds	Grano	Asphalt
277 Lebanon St	161 yds			X
93 Beech Ave	64 yds			X
104 Whitman Ave	25 yds			X
34 Gould St	48 yds			X
108 Lynde St	64 yds			X

	Grano Walks	Drives	
463 E Foster St		76.5	X
Waverly Ave		45.0	X
78 School St		62.0	X
92 Malvern St		33.0	X
16 Brown St		55.5	X
15 Cochrane St		115.0	X
1060 Franklin St		32.0	X
56 Nowell Rd		62.5	X
51 Dell Ave		39.0	X
10 Pearl St		53.0	X
* Pleasant St	6012.5 ft		X
52 School St		66.0	X

* 1100' Granite curb set (Pleasant St)
* 5 Cornor blocks

Repair of Walks & Drives

Location	Walks Sq ft	Drives Sq Ft	Grano	Asphalt
Howard St	3065.5	1322	X	
E Foster St	805.0	546	X	
Waverly Ave	137.0	45	X	
Upham St	677.0		X	
School St	2355.0	1186.5	X	
Porter St	522.5		X	
Cochrane St	33.8	108.0	X	
W Emerson St	75.0		X	
Malvern St		75.0	X	
Brown St	182.0	92.5	X	
Prospect St	148.0		X	
Wyoming Ave	1560.0	92.0	X	
Hesseltine Ave	297.0	180.0	X	
Main St	1148.0	362.0	X	
Nowell Rd	2812.0	756.0	X	
Glen St	50.0		X	
Crystal St	25.0		X	
Orris St	296.0		X	
Grove St	130.0		X	
Highview Ave	351.0	421.0	X	
Chestnut Pk	95.0		X	
Tar	Sq Yds			
Howard St	125			X
W Foster St	283			X
Lebanon St	1645			X
Laurel St	171			X
Bay State Rd	132			X
Ashland St	354			X

Continuous Walks

Location	Walks Sq Ft	Drives Sq Ft	Grano	Asphalt
*Laurel St	710	408	X	
**Orris St	479 sq yds			X

*84' Curb
5 Corner blocks
**705' Curb
10 Blocks

Asphalt Berm

Location	Lineal Feet
Beech Ave	305
Highland Station	742
Ashland St	360
Echo & Hawthorne	714
	2121

Forestry

The forestry section of the Highway Department removed a total of 41 trees in 1968, all because of the Dutch Elm disease.

The City however maintained the usual favorable ratio between trees removed and trees planted. A total of 129 trees were planted. The forestry section also conducted Dutch Elm surveys, engaged in beautification projects on city owned property and also cleared land and removed trees for various other city departments.

WATER DIVISION

The Water Division is headed by Walter L. Olson, and the following indicated the water activities for this year.

Main Line Relay

From - To	Lgth.	Type of Pipe
Orris St. Southerly to #14	180'	8" C.I.C.L.
Franklin St. Southerly to #42	705'	8" C.I.C.L.
Albion St. Westerly to St. Line	22'	6" C.I.C.L.
Berwick St. Easterly to Myrtle St.	378'	8" C.I.C.L.
Porter St. Southerly to E. Emerson St.	1000'	8" C.I.C.L.
Orient Ave. East and West St. Lines	53'	8" C.I.C.L.
Main St. Westerly to Sargent St.	318'	8" C.I.C.L.
Boardman Ave. Northerly to Frost Ave.	273'	8" C.I.C.L.
Hawes Ave. Easterly to St. Line	18'	8" C.I.C.L.

Total mains laid - 2925' of 8" and 22' of 6".

Main Line Construction

Echo St. Northerly to Hoover School	244'	8" C.I.C.L.
Beacon St. Easterly to Hawthorne St.	217'	8" C.I.C.L.
Philips Circle Easterly to #16	180'	8" C.I.C.L.
Bay State Rd. Southerly to Heywood Ave.	225'	8" C.I.C.L.

Total mains laid - 866' of 8".

Additional Gates Set

Location		
Grove St. at Myrtle St.	On Hydrant Line	6" Rensselaer
Grove St. at Radcliff Rd.	On Hydrant Line	6" M & H
Trenton St. No. off M.D.C. Drain	On Main Line	8" M & H
Trenton St. So. off M.D.C. Drain	On Main Line	8" M & H
Russell St. W. off M.D.C. Drain	On Main Line	8" M & H
Russell St. E. off M.D.C. Drain	On Main Line	8" M & H
Essex St. W. off Myrtle St.	On Main Line	8" M & H
Hawthorne St. N. off Echo St.	On Main Line	8" M & H
Hawthorne St. N. off Echo St.	On Hydrant Line	6" M & H
Echo St. E. off Beacon St.	On Main Line	8" M & H
Stillman Rd. E. off Philips Circle	On Main Line	8" M & H
Hawes Ave. S. off Bay State Rd.	On Main Line	8" M & H
Albion St. N. off Day St.	On Main Line	8" M & H
Orient Ave. S. off Orient Place	On Main Line	8" M & H
Orient Ave. N. off Emerson St.	On Hydrant Line	6" M & H
E. Emerson St. W. off Orient Ave.	On Main Line	8" M & H
E. Emerson St. E. off Orient Ave.	On Main Line	8" M & H
Orient Ave. opp. Orient Park	On Hydrant Line	6" M & H
Main St. at #743 off Lebanon St.	On Fire Ser. Line	6" M & H
Tremont St. at #152	On Fire Ser. Line	6" M & H

Additional Hydrants Set

Location	
Grove St. at Myrtle St.	6" Rensselaer
Grove St. at Radcliff Rd.	6" Rensselaer
Hawthorne St. N. of Echo St.	6" Rensselaer
Orient Ave. at E. Emerson St.	6" Rensselaer

Hydrants Removed and Reset

Location	Set	Replaced
E. Foster St. at Sixth St.	6" Cory	6" Cory
Holland Rd. at W. Emerson St.	6" Mueller-Columbia	6" Cory
Marvin Rd. at Post Office	6" Rensselaer	6" Rensselaer
Howard St. at #235	6" Rensselaer	6" Rensselaer
Green St. at Short St.	6" Rensselaer	6" Rensselaer
Orient Ave. at Orient Place	6" Rensselaer	4" Chapman
Albion St. So. of Day St.	6" Rensselaer	6" A. P. Smith

WATER DIVISION (continued)

Gates Replaced

Location	Set	On
Natalie Ave. at #18	6" M & H	On Hydrant Line
Albion St. S. off Franklin St.	8" M & H	On Main Line
Albion St. at #46	6" M & H	On Hydrant Line
Day St. W. off Albion St.	6" M & H	On Main Line
Albion St. S. off Day St.	8" M & H	On Main Line
Albion St. N. off Day St.	8" M & H	On Main Line
Herbert St. E. off Berwick St.	8" M & H	On Main Line
Herbert St. W. off Myrtle St.	8" M & H	On Main Line
Orient Ave. N. off E. Emerson St.	8" M & H	On Main Line
Orient Ave. S. off Porter St.	8" M & H	On Main Line
Orient Place at Orient Ave.	6" M & H	On Main Line
Orient Park at Orient Ave.	6" M & H	On Main Line
Briggs at Main St.	8" M & H	On Main Line
Hawes Ave. at Frost Ave.	8" M & H	On Main Line

GENERAL SUMMARY

866 Linear Ft. New Mains Laid - In Private Property 912'
2947 Linear Ft. Mains Relaid
2989 Linear Ft. New Services Laid
2240 Linear Ft. Services Relaid
40 New Services Laid
96 Services in Street Renewed
41 Services in Private Property Renewed
20 Services in Street and Private Property Repaired
60 Services Cleaned
126 Services Turned Off - On - Various Reasons
7 Services Abandoned - 3 Metered
130 Emergency Leaks Investigated
15 Leaks on Main Line Repaired
170 Services and Gate Boxes Reset
4 Additional Hydrants Set
20 Additional Gates Set
610 City Hydrants
9 Private Hydrants
1884 Gates on Mains
15 Gates Repaired
15 Gates Replaced
7 Hydrants Removed and Reset
610 Hydrants Inspected and Greased
49 Fire Services - (42 Active)
2 Fire Services Laid
36 New Meters on New Services
19 New Meters Replace Meters-to-be-Repaired
27 New Meters Purchased
185 Old Meters Repaired and Reset
12 Old Meters Discarded
90 Meters Repaired in Service
570 Special Meter Readings
7906 Meters in Service

SEWER AND DRAIN DIVISION

This division is supervised by Walter Jones, and the following indicates the sewer and drain construction and maintenance work completed this year.

Miscellaneous

36	private sewer connections
71	private sewer blocks outside normal working hours
144	private sewer blocks
38	main sewer blocks
12	private sewer blocks dug up and repaired
25	catch basins rebuilt
1250	catch basins cleaned
15	main blocks outside normal working hours
2	sewerage pumping stations maintained
12	miles of sewers cleaned

Total lengths of sewers in operation	72.41 miles
Total house connections	7973

Drains

Repaired 30' culvert at Ell Pond Brook at rear of Ingalls Ct.
Philips Circle - 283' 10" corr, pipe, 2 basins, 2 MH
Cascade Brook at Washington St. - 180' 36" corr. pipe 1 MH
Greenwood St. Brook - 80' 30" aluminum pipe
Highland Depot Parking Area - 120' 10" corr. pipe, 2 basins, 1 MH

Sewers

Stillman Road	327' 6" pipe	4 MH
Washington Street	783' 6" pipe	9 MH
Atkinson Terrace	247' 6" pipe	2 MH
Boston Rock Road - Relaid	125' 8" pipe	1 MH

Brooks Cleaned

Melrose Street
Messengers Meadow
Swains Pond Avenue
Burnett Street
Baldwin Avenue
Aaron Street

MECHANICAL DIVISION

Automotive Division, under the direction of James E. Grover, performed all tasks necessary to keep equipment in repairs for all departments. Departments serviced by Garage include

Fire Department
Police Department
Welfare Department
Wire Department
School Department
Cemetary Department
Building Inspector
Plumbing Inspector
Public Works Department

All Departments benefit in both cost reduction and immediate service of all problems.

New equipment purchased for Public Works Department include the following:

1 Chevrolet Sedan - turned in 1961 Dodge
1 Rubbish truck - turned in 1963 International
2 International 4 wheel drive - turned in 2 Jeeps
1 Bombardier Tractor - turned in 1948 Tractor
1 Transmission Jack - new equipment
1 Hi-Way Sander - turned in 1954 Sander

Rubber cutting edges installed on 12 plows. Cost is greater than steel, but outwears steel 10 to 1, eliminates shock on both plows and trucks, thus a tremendous savings is realized in both repairs and down time.

A Kwikrimp machine for making up hydraulic hoses was purchased. This equipment enables Garage to make up most all hoses in a few minutes. It has proved very valuable in the middle of night repairs in emergency.

Immediate consideration must be given to the construction of a modern facility for a City Yard. The present Yard consists of former Horse Stables and a lot of added on makeshift buildings. There are numerous overhead doors that are both too narrow and short to accomodate todays larger trucks. Trying to heat a building of this type with rattling doors, is very expensive. There are no lifts for any size vehicles, only an open pit which trucks drive over. This particular type of pit was outlawed by State Safety Inspectors years ago. Nothing can be repaired, without holding a drop light, as the lighting is very poor. Numerous expensive equipment is left outdoors for lack of garage room. There are no proper facilities for bathrooms, no wash rooms, or eating rooms for the men. A few years ago, a Survey of the City by a New York Concern recommended that the present City Yard be torn down immediately before someone was killed. Nothing more needs to be said, as the above true facts speak for itself.

CONCLUSION

The department has survived the winter of 1968-1969 and now can review the work done in the last year. As the reports of the various divisions indicate, it has been most productive and beneficial to the residents of Melrose. It is our sincere desire to improve maintenance services to the people of the city, and with the prudent use of the money granted us through the recent bond issue, we will endeavor to do so. My personal thanks to all other city officials and departments who cooperated so willingly with us in 1968.

George R. Winters
Engineer & Superintendent
Public Works Department

GRW/vwp,ems,tjb

REPORT OF REGISTRARS OF VOTERS

January 10, 1969

To His Honor, the Mayor, and
the Honorable Board of Aldermen,
City of Melrose, Massachusetts

Gentlemen:

Following is the report of the Board of Registrars of Voters for the year 1968:-

As required by law, the registrars caused lists to be made of all persons twenty years of age and older found to be residing in Melrose on January 1, 1968. The number so listed was as follows:-

1-1	1-2	2-1	2-2	2-3	3-1	3-2	4-1	4-2	5-1
1,153	1,239	1,214	1,351	1,054	1,189	1,281	1,158	1,580	1,261

5-2	6-1	6-2	7-1	7-2	7-3	TOTAL
2,320	1,172	1,241	1,063	1,391	919	20,586

Concurrently with the annual listing a determination was made of the total population of Melrose as of January 1, 1968, as follows:-

1-1	1-2	2-1	2-2	2-3	3-1	3-2	4-1	4-2	5-1
1,954	1,964	1,942	2,061	1,610	1,890	1,960	1,590	2,581	2,070

5-2	6-1	6-2	7-1	7-2	7-3	TOTAL
3,337	1,849	2,083	1,858	2,307	1,573	32,629

Questionnaires were sent to 200 female persons and to 300 male persons for the purpose of determining their qualifications for jury service. From the replies received to these questionnaires 103 female persons and 250 male persons, making a total of 353 were found to be qualified and their names were included in the jury list.

The names of 158 enrolled voters of the Democratic Party and 60 enrolled voters of the Republican Party desiring appointment as election officers, contained in lists submitted by the chairmen of the Democratic and Republican City Committees, respectively, as authorized by law, were determined by the registrars to be those of persons qualified for such service and were transmitted to His Honor, the Mayor.

Applications to register for voting were received during regular business hours, except during those periods preceding the special Ward Five election, presidential primaries, state primaries and state election when registration was required by law to cease, and at twenty-one special evening registration sessions. During the year the names of 1,803 persons were added to the general and current annual registers of voters.

The names of 981 persons found to be no longer qualified to vote by reason of removal from the city, death or other causes were stricken from the register of voters.

The number of persons whose names were included in the current annual register of voters as of December 31, 1968, was

1-1	1-2	2-1	2-2	2-3	3-1	3-2	4-1	4-2	5-1
984	1,027	921	1,162	942	1,031	1,014	898	1,403	1,107

5-2	6-1	6-2	7-1	7-2	7-3	TOTAL
1,760	949	1,083	919	1,188	763	17,151

In addition, 104 residents of Melrose serving in the armed forces, merchant marine or in civilian federal employment outside of the United States, or spouses or dependents of persons so serving, were qualified, either on direct application or on application of kindred, for voting by absent voting ballot at the state election, making the total of duly registered and duly qualified voters as of December 31, 1968, 17,255.

The ratio of duly registered voters to population is 52.56%.

Signatures on nomination papers of candidates to be voted for at the special Ward Five election, presidential primaries and state primaries were certified as being those of duly registered and qualified voters of the City of Melrose, signed in the manner prescribed by law, to the number of 4,162.

The names of 1,527 persons contained in petitions for submission to the voters question relative to issuing a bond for $1 for the new high school at Ell Pond were certified as being those of legal voters of the City of Melrose, signed in the manner prescribed by law, a total of 193 shy of meeting the referendum requirements to call a special city election.

The names of signers of a petition for initiative amendment relative to calling and holding a constitutional convention in 1971, etc., were certified as being those of duly registered and qualified voters of the City of Melrose and signed in the manner prescribed by law, to the number of 71.

The names of signers of referendum petitions seeking repeal of Chapter 24 of the Acts of 1968, designating certain Mondays as legal holidays were certified as being those of duly registered and qualified voters of the City of Melrose and signed in the manner prescribed by law to the number of 28.

The names of signers of referendum petitions seeking repeal of an act authorizing local health authorities to order the fluoridation of public water supplies on advice of the Commissioner of Public Health were certified as being those of duly registered and qualified voters of the City of Melrose and signed in the manner prescribed by law to the number of 358.

REPORT OF REGISTRARS OF VOTERS

The names of 668 persons filing applications for absent voting ballots for the state election, including 210 persons serving in the armed forces, merchant marine or in federal civiliam employment outside of the United States, or spouses or dependents of persons so serving, from whom, or in whose behalf, applications were received, were certified as being those of duly registered or qualified voters of the City of Melrose.

The total number of sessions of the Board of Registrars of Voters during the year 1968 was 48.

The sum of $892.50 was received for 595 copies of the List of Persons at $1.50 each, sold during the year.

Paul H. Provandie, 2nd, Chairman

John F. O'Neil

John F. Flynn

Paul J. Barter, Clerk

REPORT OF BOARD OF RETIREMENT

HONORABLE THOMAS F. SULLIVAN
MAYOR OF THE CITY OF MELROSE
AND THE
HONORABLE BOARD OF ALDERMEN
CITY HALL
MELROSE, MASSACHUSETTS

GENTLEMEN:

THE RETIREMENT BOARD OF THE CITY OF MELROSE SUBMITS HEREWITH THE REPORT OF THE FINANCIAL TRANSACTIONS REFLECTING THE CONDITION OF THE SYSTEM ON DECEMBER 31, 1968, TOGETHER WITH THE RESULTS OF ITS OPERATION FOR THE YEAR 1968.

THE EARNINGS FROM OUR INVESTMENTS ARE WELL ABOVE THE STATE AVERAGE. THE AVERAGE EARNED RATE OF INTEREST FOR ALL RETIREMENT SYSTEMS IN THE COMMONWEALTH WAS 3.9%, WHEREAS THE MELROSE BOARD WAS able TO INVEST ITS FUNDS WITH AN AVERAGE EARNING OF 4.6%, RESULTING IN A SAVINGS TO THE CITY AMOUNTING TO $27,752.08.

RESPECTFULLY SUBMITTED,

Arthur M. Goddard
CHAIRMAN

Robert L. Hutchinson

Walter Jones
SECRETARY

MELROSE RETIREMENT SYSTEM

BALANCE SHEET

DECEMBER 31, 1968

ASSETS

BONDS	$1,210,712.67
STOCKS	311,479.62
COOPERATIVE SHARES	194,000.00
BANK DEPOSITS NOT ON INTEREST	9,481.78
BANK DEPOSITS ON INTEREST	57,000.00
ACCRUED INTEREST ON BONDS	14,486.86
	$1,797,160.93

LIABILITIES

ANNUITY SAVINGS FUND	1,152,211.39
ANNUITY RESERVE FUND	329,979.07
SPECIAL FUND FOR MILITARY SERVICE	4,817.96
PENSION FUND	293,373.60
EXPENSE FUND	16,778.91
	$1,797,160.93

CONTRIBUTORY RETIREMENT SYSTEM

MELROSE, MASSACHUSETTS

STATEMENT OF INCOME AND DISBURSEMENTS
FOR THE YEAR ENDING DECEMBER 31, 1968

LEDGER ASSETS AS OF DECEMBER 31, 1968			$1,535,224.57
	INCOME		
FROM MEMBERS:			
REGULAR CONTRIBUTIONS . . . GROUP ONE	$70,816.66		
GROUP TWO	44,551.88	$115,368.54	
LATE ENTRY PAYMENTS . . . GROUP ONE		1,648.93	
RE-DEPOSITS . . . GROUP ONE		2,806.08	
TRANSFER FROM OTHER SYSTEMS GROUP TWO		2,011.14	
FROM EMPLOYER:			
CONTRIBUTIONS TO PENSION FUND	233,750.00		
SPECIAL FUND-MILITARY SERVICE CREDIT	70.50		
CONTRIBUTION FOR EXPENSES	3,000.00	236,820.50	
PENSION REIMBURSEMENTS FROM OTHER SYSTEMS		1,096.50	
INTEREST ON BONDS AND DIVIDENDS ON STOCKS	61,888.25		
INTEREST ON COOPERATIVE BANK SHARES	9,415.15		
INTEREST ON DEPOSITS ON BANKS & TRUST CO.	1,656.35	72,959.75	
ACCRUED INTEREST ON BONDS AS OF DEC. 31, 1968		14,486.86	
GROSS PROFIT ON SALE OR MATURITY OF LEDGER ASSETS:			
STOCKS		19,342.07	
GROSS INCREASE BY ADJUSTMENT OF LEDGER ASSETS:			
BONDS	2,077.72		
STOCKS	75,511.01	77,588.73	
			544,129.10
TOTAL RECEIPTS			$2,079,353.67

AMOUNT BROUGHT FORWARD.....$2,079,353.67

DISBURSEMENTS

ANNUITY PAYMENTS		
REGULAR	22,202.74	
ORDINARY AND ACCIDENTAL DISABILITY	1,897.20	
ADDITIONAL: VOLUNTARY CONTRIBUTIONS	1,641.60	
BENEFICIARIES OF DECEASED ANNUITANTS U/OPTION B	5,738.19	
BENEFICIARIES U/OPTION C & D OF DECEASED ANNUITANTS	3,076.28	
PENSION PAYMENTS		
OPTION A	39,534.64	
OPTION B	78,961.46	
OPTION C	27,053.07	
SURVIVORSHIP PAYMENTS		
OPTION C	1,701.50	
OPTION D	16,787.72	
SECTION 12B	8,588.72	
DISABILITY PENSION PAYMENTS		
ORDINARY	8,131.60	
ACCIDENTAL	32,524.70	
PENSION REIMBURSEMENTS PAID TO OTHER SYSTEMS	2,950.79	
WITHDRAWALS FROM ANNUITY SAVINGS FUND - DEATHS	3,223.47	
- ALL OTHERS	11,886.72	
TRANSFER OF MEMBERS' ACCOUNTS TO OTHER SYSTEMS	631.98	
ADMINISTRATIVE EXPENSES		
SALARIES	1,228.02	
MEDICAL FEES	135.00	
PRINTING AND STATIONERY	243.28	
POSTAGE, TELEPHONE AND EXPRESS	24.00	
FURNITURE AND FIXTURES	310.10	
TRAVEL	153.96	
INVESTMENT EXPENSE	137.00	
BOX RENTAL	42.00	
ACCRUED INTEREST ON BONDS, DECEMBER 31, 1967	11,729.14	
GROSS LOSS ON SALE OR MATURITY OF LEDGER ASSETS		
BONDS	8.24	
GROSS DECREASE BY ADJUSTMENT OF LEDGER ASSETS		
BONDS	523.12	
STOCKS	1,126.50	
TOTAL DISBURSEMENTS		282,192.74
BALANCE LEDGER ASSETS		$1,797,160.93

MELROSE RETIREMENT SYSTEM

BONDS

UNITED STATES GOVERNMENT	PER CENT	MATURITY	DEC 31 1968 BOOK VALUE
INTNATL BANK RECONSTRUCTION & DEVELOPMENT	3.5	OCT 1971	$9,960.54
INTNATL BANK RECONSTRUCTION & DEVELOPMENT	3.0	JUL 1972	9,708.22
INTNATL BANK RECONSTRUCTION & DEVELOPMENT	4.25	MAY 1978	9,920.89
INTNATL BANK RECONSTRUCTION & DEVELOPMENT	4.25	JAN 1979	10,154.81
TWELVE FEDERAL LAND BANKS	3.875	SEP 1972	5,990.56
UNITED STATES TREASURY	4.0	OCT 1969	9,993.20
UNITED STATES TREASURY	4.0	OCT 1969	9,986.00
UNITED STATES TREASURY	4.0	OCT 1969	7,995.58
UNITED STATES TREASURY	4.0	FEB 1980	29,945.91
UNITED STATES GOVERNMENT SERIES G	4.0	FEB 1980	6,000.00
			109,655.71
RAILROADS			
ATCHISON, TOPEKA & SANTA FE	4.0	OCT 1995	5,288.93
ATLANTIC COAST LINE, SERIES Y	4.5	SEP 1979	9,874.31
CHESAPEAKE & OHIO RAILWAY	4.5	MAR 1992	5,798.03
CHICAGO, BURLINGTON & QUINCY	3.125	AUG 1985	4,012.68
ERIE LACKAWANNA	6.0	OCT 1969	5,000.00
GREAT NORTHERN, SERIES O	3.125	JAN 2000	6,965.29
GREAT NORTHERN, SERIES Q	2.625	JAN 2010	6,785.44
LOUISVILLE NASHVILLE, SERIES G	2.875	APR 2003	4,949.11
NEW YORK CENTRAL & HUDSON RIVER	3.5	JUL 1997	14,813.66
NORTHERN PACIFIC	4.0	JAN 1997	9,967.11
READING & CO, SERIES D	3.125	MAY 1995	5,004.76
ST. LOUIS, SAN FRANCISCO	4.0	JAN 1997	7,301.78
SEABOARD AIRLINE, SERIES Y	4.25	JUN 1973	9,899.87
SOUTHERN PACIFIC, SERIES H	5.25	OCT 1983	10,416.95
SOUTHERN PACIFIC, SERIES E	2.875	JAN 1986	5,057.13
SOUTHERN PACIFIC, SERIES F	2.75	JAN 1996	5,000.00
SOUTHERN RAILWAY	5.0	JUL 1994	10,578.70
TEXAS & PACIFIC	5.0	JUN 2000	3,245.88
UNION PACIFIC	2.875	FEB 1976	8,750.00
VIRGINIA, SERIES B	3.0	MAY 1995	5,233.12
			143,942.75
TELEPHONES			
AMERICAN TELEPHONE & TELEGRAPH	2.75	APR 1982	9,879.15
AMERICAN TELEPHONE & TELEGRAPH	2.75	FEB 1971	9,758.15
AMERICAN TELEPHONE & TELEGRAPH	6.0	AUG 2000	10,070.19
BELL TELEPHONE CO. OF PENNSYLVANIA	4.75	MAY 2001	25,625.80
CHESAPEAKE & POTOMAC TELEPHONE CO. OF VIRGINIA	6.75	MAY 2008	14,962.50
GENERAL TELEPHONE CO. OF CALIFORNIA	4.125	MAR 1988	11,508.63
GENERAL TELEPHONE CO. OF CALIFORNIA	4.375	MAY 1993	10,000.00
GENERAL TELEPHONE CO. OF CALIFORNIA	5.0	DEC 1995	8,583.41
ILLINOIS BELL TELEPHONE	4.375	MAR 1994	9,899.33
ILLINOIS BELL TELEPHONE	2.75	JAN 1981	15,880.14
MOUNTAIN STATES TELEPHONE & TELEGRAPH	2.625	MAY 1986	4,989.43
MOUNTAIN STATES TELEPHONE & TELEGRAPH	3.5	JUN 1990	9,807.30
NEW ENGLAND TELEPHONE & TELEGRAPH	3.0	MAR 1974	5,071.69
NEW ENGLAND TELEPHONE & TELEGRAPH	3.25	DEC 1977	5,000.00
NEW JERSEY BELL TELEPHONE	3.125	JUL 1988	13,789.76
NEW YORK TELEPHONE, SERIES D	2.75	JUL 1982	9,844.54
NEW YORK TELEPHONE	4.125	JUL 1993	9,981.00
NORTHWESTERN BELL TELEPHONE	2.75	JUN 1984	12,610.53
PACIFIC TELEPHONE & TELEGRAPH	3.25	NOV 1979	4,950.21
PACIFIC TELEPHONE & TELEGRAPH	2.875	OCT 1986	5,115.33
PACIFIC TELEPHONE & TELEGRAPH	5.125	AUG 1980	15,000.00
PACIFIC TELEPHONE & TELEGRAPH	5.125	FEB 1993	14,469.00
SOUTHERN BELL TELEPHONE & TELEGRAPH	3.0	JUL 1979	4,902.77
SOUTHERN BELL TELEPHONE & TELEGRAPH	2.875	JUL 1987	9,188.55
SOUTHWESTERN BELL TELEPHONE & TELEGRAPH	2.75	OCT 1985	9,893.73
SOUTHWESTERN BELL TELEPHONE & TELEGRAPH	5.875	JUN 2003	10,080.88
			270,862.02

MELROSE RETIREMENT SYSTEM

BONDS

PUBLIC UTILITIES	PER CENT	MATURITY	DEC 31 1968 BOOK VALUE
ALABAMA POWER	5.0	APR 1990	$10,759.75
ALABAMA POWER	4.625	MAY 1994	10,035.03
ARKANSAS POWER & LIGHT	3.375	APR 1985	5,046.47
BOSTON EDISON, SERIES A	2.75	DEC 1970	4,009.55
BOSTON EDISON	2.75	APR 1980	5,062.95
BOSTON GAS	4.65	MAY 1990	10,093.10
CAMBRIDGE ELECTRIC LIGHT	6.25	JUN 1997	15,403.60
CAPE & VINEYARD ELECTRIC	6.125	JUN 1997	15,253.25
CENTRAL ILLINOIS LIGHT	2.625	DEC 1979	8,388.74
CENTRAL ILLINOIS PUBLIC SERVICE	3.375	OCT 1971	4,841.81
CENTRAL MAINE POWER	2.75	MAY 1976	10,080.42
COMMONWEALTH EDISON	4.25	MAR 1987	4,937.27
COMMONWEALTH EDISON	3.75	MAR 1988	3,578.80
COMMONWEALTH EDISON	5.25	APR 1996	3,937.50
COMMONWEALTH EDISON	6.75	JUL 1998	25,160.00
CONSOLIDATED EDISON CO. OF NEW YORK	3.375	JAN 1984	5,139.63
CONSOLIDATED EDISON CO. OF NEW YORK INC., SERIES C	2.75	JUN 1972	4,970.88
CONSOLIDATED GAS ELECTRIC LIGHT & POWER OF BALTIMORE	2.75	JAN 1986	5,038.31
DALLAS POWER & LIGHT	4.25	FEB 1993	10,074.88
DAYTON POWER & LIGHT	3.0	JAN 1978	18,871.19
DAYTON POWER & LIGHT	2.75	OCT 1975	6,304.79
DETROIT EDISON	3.375	NOV 1976	5,105.68
DUQUESNE LIGHT CO.	2.75	AUG 1977	5,034.30
FLORIDA POWER & LIGHT	3.5	JAN 1974	4,650.82
FLORIDA POWER & LIGHT	4.125	APR 1988	4,070.38
GEORGIA POWER	4.125	MAR 1988	10,072.16
HOUSTON LIGHTING & POWER	4.875	AUG 1989	10,083.88
IDAHO POWER	4.75	NOV 1987	10,509.81
IDAHO POWER	5.25	APR 1996	9,842.43
ILLINOIS POWER	4.0	MAY 1988	8,883.09
INDIANA & MICHIGAN ELECTRIC	3.0	SEP 1978	12,618.77
INDIANAPOLIS POWER & LIGHT	2.875	OCT 1979	5,100.19
JERSEY CENTRAL POWER & LIGHT	5.0	JUL 1987	5,018.10
KENTUCKY UTILITIES	3.75	APR 1986	3,057.47
KENTUCKY UTILITIES,SERIES E	3.875	APR 1983	6,869.20
LONG ISLAND LIGHTING, SERIES J	4.125	MAY 1988	5,536.58
LONG ISLAND LIGHTING, SERIES L	5.0	AUG 1991	5,235.71
LOUISVILLE GAS & ELECTRIC	6.75	JUN 1998	15,154.50
MARATHON OIL	4.375	APR 1987	10,156.86
MASSACHUSETTS ELECTRIC	4.375	SEP 1992	10,184.77
METROPOLITAN EDISON	4.875	JUN 1987	5,155.51
MISSISSIPPI POWER & LIGHT	4.125	APR 1988	5,097.71
MONONGAHELA POWER	4.75	APR 1984	4,380.70
MYSTIC VALLEY GAS	6.0	NOV 1977	5,016.28
NEW YORK STATE ELECTRIC & GAS CORP.	4.625	MAY 1991	15,261.19
NIAGARA MOHAWK POWER CORP.	3.5	FEB 1983	3,696.62
NO. INDIANA PUBLIC SERVICE, SERIES C	3.125	AUG 1973	4,024.77
OHIO EDISON	3.25	MAY 1985	13,521.32
OHIO EDISON	4.5	APR 1989	10,025.00
OHIO POWER	4.875	NOV 1987	5,569.77
OHIO POWER	4.625	APR 1989	915.55
PACIFIC GAS & ELECTRIC	2.875	DEC 1980	5,116.73
PACIFIC GAS & ELECTRIC	3.375	DEC 1985	5,035.27
PACIFIC GAS & ELECTRIC	4.625	JUN 1997	10,070.85
PENNSYLVANIA ELECTRIC	4.125	JUN 1983	5,018.64
PENNSYLVANIA ELECTRIC	5.0	AUG 1989	10,541.82
PENNSYLVANIA ELECTRIC	4.0	MAR 1988	4,041.40
PENNSYLVANIA ELECTRIC	6.625	AUG 1998	10,168.40
PHILADELPHIA ELECTRIC	4.625	SEP 1987	15,329.23
POTOMAC ELECTRIC POWER	5.0	DEC 1995	4,650.43
POTOMAC ELECTRIC	5.875	MAY 2002	15,275.34
PUBLIC SERVICE CO. OF COLORADO	3.125	OCT 1984	3,107.44
PUBLIC SERVICE CO. OF NEW HAMPSHIRE, SERIES A	3.25	JAN 1973	6,992.20
PUBLIC SERVICE CO. OF OKLAHOMA	3.875	MAY 1988	2,163.66
PUBLIC SERVICE ELECTRIC & GAS	2.75	MAY 1980	5,038.87
PUGET SOUND POWER & LIGHT	4.75	JAN 1994	10,000.00
ROCHESTER GAS & ELECTRIC CORP.	4.875	JUL 1987	4,041.50

MELROSE RETIREMENT SYSTEM

BONDS

PUBLIC UTILITIES CONT.	PER CENT	MATURITY	DEC 31 1968 BOOK VALUE
SOUTHERN CALIFORNIA EDISON	2.875	FEB 1976	$4,966.31
SOUTHERN CALIFORNIA EDISON, SERIES T	5.25	MAY 1991	10,000.00
SOUTHERN CALIFORNIA EDISON	5.875	MAY 1992	10,119.96
SOUTHERN INDIANA GAS & ELECTRIC	6.375	AUG 1998	10,167.45
STANDARD OIL	6.0	NOV 1997	9,680.00
TEXACO, INC.	5.75	JUL 1997	13,914.00
UNION ELECTRIC	4.75	SEP 1990	5,960.50
UNION ELECTRIC	4.5	NOV 1993	1,780.32
WESTERN MASS. ELECTRIC, SERIES C	4.375	APR 1987	4,462.86
WISCONSIN ELECTRIC POWER	7.0	NOV 1993	15,000.00
WISCONSIN PUBLIC SERVICE	3.25	JAN 1971	14,797.19
WISCONSIN POWER & LIGHT, SERIES A	3.25	AUG 1971	5,049.18
BOSTON EDISON, SERIES K	6.875	NOV 1998	15,143.10
POTOMAC ELECTRIC POWER	5.0	1995	840.00
			645,309.69
INDUSTRIAL AND MISCELLANEOUS			
CHEMICAL BANK NEW YORK TRUST CO.	5.0	AUG 1993	1,100.00
GENERAL ELECTRIC CO.	5.30	MAY 1992	19,902.69
UNITED STATES STEEL CORP.	4.5	APR 1986	9,939.81
WELLS FARGO BANK	4.5	SEP 1989	10,000.00
			40,942.50
	GOVERNMENTS		109,655.71
	RAILROADS		143,942.75
	TELEPHONES		270,862.02
	UTILITIES		645,309.69
	INDUSTRIAL		40,942.50
			$1,210,712.67

MELROSE RETIREMENT SYSTEM

STOCKS

BANKS	SHARES	DEC 31 1968 MARKET VALUE
BANK OF AMERICA	188	$13,818.00
BANK OF CALIFORNIA	200	11,500.00
BAYSTATE CORPORATION	586	26,663.00
CHASE MANHATTAN BANK	159	12,879.00
CHEMICAL BANK-NEW YORK TRUST CO.	280	20,300.00
CROCKER-CITIZENS NATIONAL BANK	300	12,825.00
FIRST NATIONAL BANK OF BOSTON	262	21,549.50
FIRST NATIONAL CITY BANK OF NEW YORK	220	16,252.50
FIRST PENNSYLVANIA BANKING & TRUST CO.	200	11,100.00
GIRARD TRUST CORN EXCHANGE	150	10,800.00
MANUFACTURERS & TRADERS TRUST CO.	404	11,716.00
MORGAN GUARANTY TRUST CO.	145	18,415.00
NEW ENGLAND MERCHANTS NATIONAL BANK	481	25,733.50
THE PHILADELPHIA NATIONAL BANK	400	26,700.00
REPUBLIC NATIONAL BANK OF DALLAS	400	12,800.00
SECURITY NATIONAL BANK	89	2,848.00
STATE STREET BANK & TRUST CO.	140	8,085.00
		$263,984.50
INSURANCE		
AMERICAN RE-INSURANCE CO. INC.	200	$9,600.00
THE HANOVER INSURANCE CO.	100	3,900.00
HARTFORD FIRE INSURANCE CO.	200	10,650.00
NEW HAMPSHIRE INSURANCE CO.	200	13,200.00
NEW ENGLAND POWER CO.	100	10,145.12
		$47,495.12
COOPERATIVE BANKS		
BEVERLY	10	$2,000.00
CAPE COD	50	10,000.00
CONCORD	80	16,000.00
HAVERHILL	50	10,000.00
HYANNIS	10	2,000.00
MALDEN	130	26,000.00
MATTAPAN	20	4,000.00
MEETING HOUSE HILL	30	6,000.00
MELROSE	150	30,000.00
MERCHANTS	20	4,000.00
MIDDLEBORO	10	2,000.00
SANDWICH	100	20,000.00
SAUGUS	80	16,000.00
STONEHAM	10	2,000.00
WAKEFIELD	80	16,000.00
WAVERLY	80	16,000.00
WELLESLEY	10	2,000.00
WHITTIER	50	10,000.00
		$194,000.00
BANKS		$263,984.50
INSURANCE		47,495.12
COOPERATIVES		194,000.00
		$505,479.62

REPORT OF BOARD OF RETIREMENT

MELROSE RETIREMENT SYSTEM

RETIRED MEMBERS AS OF DECEMBER 31, 1968

NAME	FORMER POSITION	DATE RETIRED
ABRAHMSON, ASTRID J.	SCHOOL	JUL 14 1953
ANDERSON, HELEN	LIBRARY	JUL 1 1966
ANDERSON, LOUISE	SCHOOL	JUN 30 1964
BAIN, CLIFTON E.	FIRE	NOV 8 1951
BEHRLE, CARL A.	SCHOOL	JUL 31 1968
BROWN, E. MAUDE	CITY CLERK	SEP 30 1959
BUCKLEY, CORNELIUS R.	PARK	JUN 28 1963
BUNKER, SARAH J.	B/O STANLEY G. BUNKER TREASURER-COLLECTOR	AUG 27 1963
BUTLER, KENNETH F.	SCHOOL	NOV 21 1967
BUTTRICK, S. HOMER	TREASURER-COLLECTOR	AUG 31 1959
CARR, ANNETTE G.	GENERAL GOVERNMENT	JAN 26 1968
CIHONSKI, MICHAEL	PUBLIC WORKS	OCT 10 1965
COCKBURN, DONALD JR.	PUBLIC WORKS	JUN 14 1968
COGAN, JOHN H.	SCHOOL	JAN 31 1959
COYE, HELEN	B/O FRANCIS L. COYE PUBLIC WORKS	DEC 26 1954
CRANCE, RUTH W.	LIBRARY	JUL 31 1956
CREELEY, GENEVIEVE J.	HEALTH	DEC 31 1955
CROSBY, MELVIN F. JR.	POLICE	OCT 31 1962
DAMORY, WILLIAM	PUBLIC WORKS	MAY 7 1954
DAVIDSON, FREDERICK N.	FIRE	JUN 25 1966
DEFRANCO, PAUL V.	POLICE	MAY 5 1947
DICECCA, ELIZABETH	SCHOOL	MAY 31 1960
DONOVAN, MARY E.	B/O EDWARD J. DONOVAN AUDITOR	MAY 13 1953
DOWNEY, JOHN J.	PUBLIC WORKS	JAN 28 1966
DUNLAY, M. EILEEN	PUBLIC WORKS	SEP 15 1948
DWYER, FREDERICK J.	CEMETERY	FEB 11 1966
EGAN, EDWARD H. JR.	FIRE	NOV 13 1962
FAHEY, JAMES J.	PUBLIC WORKS	FEB 4 1961
FELLOWS, FRED C.	FIRE	APR 1 1946
FIELD, SIDNEY C.	FIRE	MAY 31 1968
FILLMORE, MALCOLM G.	BUILDING	JUN 30 1957
FISKE, BLANCHE E.	MAYOR	JUL 31 1961

RETIRED MEMBERS AS OF DECEMBER 31, 1968 PAGE TWO

FLAGG, GEORGIA M.	SCHOOL	AUG 29 1958
FOLLAND, MYRTLE O.	TREASURER-COLLECTOR	MAR 29 1968
GILMARTIN, JOHN	PUBLIC WORKS	MAR 31 1958
GLINES, MILDRED M.	PARK	JAN 26 1962
GOLDEN, MARY ANNE	B/O PATRICK S. GOLDEN PUBLIC WORKS	AUG 1 1966
GRAHAM, JANETTE K.	PUBLIC WORKS	FEB 6 1953
GREENLAW, RAYMOND H.	CITY CLERK	NOV 13 1964
GROVER, JOHN E.	PUBLIC WORKS	JUN 27 1958
GRUBB, HENRY	SCHOOL	JAN 31 1959
GULLAGE, MARY M.	VETERANS	AUG 1 1963
HALLAHAN, JOHN H.	PUBLIC WORKS	APR 30 1961
HALLAHAN, RALPH W.	PUBLIC WORKS	OCT 20 1940
HALLAHAN THOMAS F.	PUBLIC WORKS	APR 30 1968
HANKS, GENIEVE R.	LIBRARY	JUL 1 1966
HATHEWAY, KATHERINE B.	HEALTH	MAR 1 1966
HENNIGAR, LEWIS C.	ASSESSING	NOV 22 1963
HEWSON, ETHEL M.	SCHOOL	OCT 1 1948
HIGGINS, ALBERT A.	CUSTODIAN	JAN 15 1965
HJERPE, FRANCES	LIBRARY	MAR 31 1967
HUGHES, ERNEST W.	POLICE	MAY 21 1968
HUSTON, ETHEL R.	B/O RALPH E. HUSTON WIRE	AUG 28 1962
KINVILLE, IOLA M.	B/O GEORGE J. KINVILLE CEMETERY	DEC 29 1966
LEARY, HARRY E.	PUBLIC WORKS	APR 9 1954
LEFAVE, GEORGE A.	PUBLIC WORKS	APR 22 1955
LEFAVE, HAROLD D.	PARK	AUG 31 1964
LEFAVE, JOSEPH E.	PUBLIC WORKS	DEC 31 1965
LEVING, HERBERT	PUBLIC WORKS	OCT 31 1960
LEVY, GEORGE H.	PARK	JUL 1 1966
LINDBERG, CHARLES G.	SCHOOL	JAN 31 1959
LLOYD, LAWRENCE W.	MAYOR	JUN 3 1964
LORD, HARRY P.	PARK	JAN 9 1954
LOVEJOY, ORA E.	TREASURER-COLLECTOR	SEP 30 1964
LUCEY, HAZEL M.	B/O DANIEL P. LUCEY SCHOOL	DEC 29 1961

RETIRED MEMBERS AS OF DECEMBER 31, 1968 PAGE THREE

MACDONALD, NORMAN D.	ASSESSING	DEC 31 1960
MARTIN, JAMES J.	FIRE	SEP 6 1966
MASTERSON, THOMAS J.	PUBLIC WORKS	SEP 30 1961
MCARDLE, THOMAS J.	GENERAL GOVERNMENT	OCT 31 1968
MCCORMACK, ANNIE M.	B/O MICHAEL J. MCCORMACK PUBLIC WORKS	JUN 30 1956
MCGOUGH, EDWARD P.	SCHOOL	JUN 13 1963
MCLAUGHLIN, DORRIS C.	B/O FRANK B. MCLAUGHLIN ASSESSING	FEB 6 1965
MCMURRAY, WILLIAM J.	SCHOOL	OCT 26 1964
MEEHAN, CATHERINE E.	B/O WARREN J. MEEHAN SCHOOL	JAN 12 1967
MEEHAN, FRANCIS J.	PARK	DEC 31 1961
MESNICK, BENJAMIN	PUBLIC WORKS	MAY 6 1961
MOORS, ISABEL F.	B/O HENRY B. MOORS SCHOOL	MAY 5 1967
MUNROE, PHILIP A	PUBLIC WORKS	JUL 17 1965
MURPHY, FREIDA L.	B/O MICHAEL J. MURPHY FIRE	NOV 30 1956
MURPHY, KATHARINE M.	POLICE	AUG 9 1966
MURPHY, PHEBE B.	B/O MICHAEL D. MURPHY PUBLIC WORKS	FEB 12 1963
MURRAY, WESLEY	ALDERMANIC	MAY 31 1954
NICHOLSON, CORA M.	CITY CLERK	FEB 16 1968
NORKEVECK, JOHN J.	POLICE	MAR 8 1960
NUGENT, JOSEPH R.	FIRE	JAN 22 1963
OLSON, WARD E.	VETERANS' SERVICES	NOV 26 1965
OSGOOD, EMILY	SCHOOL	DEC 1 1950
OSTROM, ROBERT J.	PUBLIC WORKS	SEP 6 1963
PARSONS, HELEN	LEGALLY APPOINTED GUARDIAN FOR DENNIS J. MEUSE III AND BARRY W. MEUSE, B/O DENNIS J. MEUSE - SCHOOL	JUL 11 1964
PINKNEY, ADA	SCHOOL	OCT 28 1966
PYE, MARGARET H.	B/O ENOS R. PYE PUBLIC WORKS	MAR 25 1963
RAMSEY, JOSEPH A.	FIRE	OCT 9 1962
RAWDING, M. PEARL	LIBRARY	JUL 31 1965
RESTALL, HENRY L.	ASSESSING	SEP 30 1960
RICHARDS, ANNE J.	PUBLIC WELFARE	SEP 15 1961

RETIRED MEMBERS AS OF DECEMBER 31, 1968 PAGE FOUR

RICHARDSON, AGNES G.	VETERANS' SERVICES	DEC 31 1965
RIEDEL, FLORENCE G.	PUBLIC WORKS	FEB 2 1968
RILEY, MARY E.	SCHOOL	JUN 30 1962
RINALDI, FELIX	PARK	MAY 10 1968
ROLFE, H. NELSON	CEMETERY	JUN 30 1960
SALERNO, ANTHONY	AUDITOR	SEP 30 1968
SAMPSON, OSCAR	PUBLIC WORKS	MAR 10 1966
SCENNA, LEVIO J.	POLICE	NOV 30 1966
SHAUGHNESSY, BURTON J.	PUBLIC WORKS	AUG 31 1962
SOLBERG, FRED C.	PUBLIC WORKS	FEB 29 1952
SPADAFORA, YOLANDA	B/O GUY J. SPADAFORA FIRE	AUG 29 1962
STRONG, JESSIE F.	B/O JOHN S. STRONG TREASURER-COLLECTOR	MAR 22 1968
SULLIVAN, JULIA	B/O JULIAN T. SULLIVAN PUBLIC WORKS	FEB 21 1951
SULLIVAN, JOHN	SCHOOL	MAR 8 1968
SULLIVAN, RAYMOND L.	SCHOOL	JUL 7 1967
THATCHER, MARY C.	ASSESSING	APR 30 1959
THOMAS, ARTHUR F.	PUBLIC WORKS	MAR 17 1967
THOMASON, A. VAN ALLEN	CITY SOLICITOR	JAN 31 1959
TOOMEY, ROBERT B.	FIRE	APR 3 1954
TRUE, HOWARD R.	ASSESSING	JUN 12 1967
TURNER, MARGARET E.	B/O WILLIAM TURNER PUBLIC WORKS	SEP 6 1963
TYLER, RUTH	LIBRARY	APR 16 1964
VELMURE, CATHERINE	B/O GEORGE VELMURE PUBLIC WORKS	SEP 12 1956
VERSTEEG, JOHANNA P. M.	HEALTH	NOV 30 1959
VETS, CATHERINE A.	B/O CARL A.VETS PUBLIC WORKS	MAY 5 1968
WALDEN, GENEVIEVE	B/O HENRY C. WALDEN WIRE	OCT 1 1954
WALSH, FRANK A.	PUBLIC WORKS	JAN 31 1968
WATSON, PAUL W.	FIRE	SEP 30 1952
WEEKS, GLEN S.	PUBLIC WORKS	APR 30 1961
WELCH, CHARLES A.	SCHOOL	JUL 19 1968
WELCH, MARGARET M.	CITY CLERK	MAY 31 1952

RETIRED MEMBERS AS OF DECEMBER 31, 1968 PAGE FIVE

WHITNEY, ALICE R	PUBLIC WELFARE	JUN 14 1968
WILKINSON, ROBERT E.	SCHOOL	MAR 2 1962
WILSON, JOSEPH	PARK	FEB 25 1966
WRIGHT, GEORGE E.	SCHOOL	OCT 28 1966
YOUNG, EVERETT W.	SCHOOL	JAN 27 1967

Financial Summary, January 1, 1968 - December 31, 1968

	Requested By School Committee	Appropriated By Board of Aldermen	Plus or Minus Transfers, Credits		Net Appropriations	Expenditures	Balances
Salaries	$3,731,758.00	$3,706,758.00	P.L. 874	$10,000.00	$3,716,758.00		
Consultants		15,000.00			15,000.00	$3,731,617.65	$140.35
Other General Expense	27,792.00	22,885.00	*C/O	4,907.00			
			P.L. 874	10,272.69	38,064.69	38,064.69	
Textbooks and Supplies	190,351.00	168,940.00	*C/O	21,411.00			
			P.L. 874	14,913.00			
			P.L. 864	10,176.00			
			P.L. 88-210	1,911.00			
			Ins.	147.50	217,498.50	217,498.50	
Plant Maintenance & Operation	266,597.00	268,597.00	P.L. 874	17,706.07			
			Ins.	739.84	287,042.91	287,042.91	
Support of Athletics	33,381.00	29,453.00	Surplus	10,000.00			
			P.L. 874	1,207.89			
			*C/O	3.00	40,663.89	40,663.89	
	4,249,879.00	4,211,633.00		103,394.99	4,315,027.99	4,314,887.64	140.35
Special Appropriations							
			Enroll.	2,210.00			
Adult Education	10,979.00	7,300.00	*C/O	3,679.00	13,189.00	9,717.60	3,471.40
Out of State Travel	2,700.00	2,700.00			2,700.00	2,275.41	424.59
Coolidge Heating	--	--			10,422.70	7,802.10	2,620.60
	13,679.00	10,000.00		5,889.00	26,311.70	19,795.11	6,516.59
	4,263,558.00	4,221,633.00		109,283.99	4,341,339.69	4,334,682.75	6,657.94

C/Oorder $30,000.

REPORT OF THE SCHOOL DEPARTMENT

Population of Melrose, January 1, 1968	32,629
Number of different pupils enrolled, exclusive of re-enrollment, school year 1967-1968	7,302
Number in High School	2,082
Number in Elementary School	5,220
Total approved bills 1967-1968	$3,954,810.00
Amount expended for High School, exclusive of General Control, 1967-1968	1,550,593.00
Cost per pupil, High School, based upon average membership 1967-1968 (2,076)	736.27
Amount expended for Elementary Schools, exclusive of General Control, 1967-1968	2,351,939.00
Cost per pupil, Elementary, based upon average membership, 1967-1968	456.33
Amount expended for tuition (vocational schools)	9,596.00
Number of full-time High School teachers including principals, January 1, 1968	130
Number of full-time elementary school teachers including principals, January 1, 1968	237

Cost Per Pupil, Average Membership, Fiscal Year 1968

	High	Elementary
General Control	$22,091.00	$52,278.00
General Control, per pupil	10.64	10.14
Teachers' Salaries	1,111,890.00	1,822,329.00
Teachers' Salaries, per pupil	535.59	353.57
Textbooks	19,575.00	29,469.00
Textbooks, per pupil	9.42	5.71
Supplies	64,933.00	60,930.00
Supplies, per pupil	31.28	11.82
Operation of School Plant	90,733.00	221,116.00
Operation of School Plant, per pupil	43.70	42.90
Maintenance of Buildings & Grounds	45,261.00	114,599.00
Maint. Bldgs. & Grounds, per pupil	21.80	22.23
New Furniture and Furnishings	7,948.00	9,142.00
New Furniture & Furnishings, per pupil	3.82	1.77
Other Expenses	94,254.00	110,253.00
Other Expenses, per pupil	45.40	21.40
Tuition - Vocational and Evening	9,596.00	
Summer School	13,579.00	
Transportation	20,446.00	

SHOWING TOTAL ENROLLMENT BY AGES AND GRADES AS OF OCTOBER 1, 1968

Age	Spec.	K	1	2	3	4	5	6	7	8	9	10	11	12	PG	Total
4 to 5 yrs.		96														96
5 to 6 yrs.	1	533	83													617
6 to 7 yrs.	2	16	425	79												522
7 to 8 yrs.	2		34	430	75											541
8 to 9 yrs.	3		1	56	434	69										563
9 to 10 yrs.	3			2	60	428	103									596
10 to 11 yrs.	5				1	81	399	81								567
11 to 12 yrs.	7					8	76	418	87							596
12 to 13 yrs.	4					2	6	92	407	76						587
13 to 14 yrs.	3							4	91	421	120	2				641
14 to 15 yrs.	*3/4							1	8	66	412	74	2			570
15 to 16 yrs.	*4/2									6	87	374	91	1		565
16 to 17 yrs.	2										12	79	351	75		519
17 to 18 yrs.	*1											11	70	341		423
18 to 19 yrs.	*3								1			1	6	61	1	73
19 to 20 yrs.	1												1	10		12
20 to 21 yrs.	1															1
21 and over														3	1	4
Total	51	645	543	567	570	588	584	596	594	569	631	541	521	491	2	7493

*High School Specials

School Year	No. of different pupils enrolled in elementary schools exclusive of re-enrollment	No. of different pupils enrolled in High School exclusive of re-enrollment	Average membership in elementary schools	Average membership in High School	Average attendance in elementary schools	Average attendance in High School	No. of graduates from High School	No. of graduates from grammar school
1948-49	2,543	1,094	2,515.75	1,073.86	2,345.14	1,021.50	280	277
1949-50	2,646	1,051	2,500.00	1,037.06	2,427.84	983.04	260	294
1950-51	3,095	1,090	3,066.54	1,048.97	2,751.07	1,001.24	216	274
1951-52	3,200	1,078	3,095.24	1,047.14	2,824.01	985.65	233	271
1952-53	3,366	1,076	3,262.25	1,057.97	3,013.04	1,002.65	224	286
1953-54	3,517	1,154	3,473.74	1,147.91	3,216.28	1,089.08	263	292
1954-55	3,687	1,167	3,605.13	1,153.31	3,318.55	1,091.41	264	333
1955-56	3,859	1,236	3,765.19	1,208.45	3,518.72	1,152.52	257	352
1956-57	4,022	1,334	3,925.91	1,289.80	3,651.73	1,222.68	256	384
1957-58	4,014	1,475	3,959.19	1,414.03	3,653.56	1,343.34	273	320
1958-59	4,207	1,457	4,137.52	1,424.47	3,858.00	1,344.58	288	398
1959-60	4,360	1,575	4,272.41	1,523.47	3,995.26	1,436.54	337	427
1960-61	4,470	1,613	4,371.81	1,589.97	4,094.06	1,507.41	365	456
1961-62	4,541	1,740	4,471.66	1,719.28	4,205.56	1,633.31	338	435
1962-63	4,701	1,860	4,630.32	1,834.72	4,359.50	1,739.92	374	437
1963-64	4,765	1,939	4,803.50	1,911.35	4,560.24	1,817.55	380	454
1964-65	5,008	2,056	4,932.26	2,007.12	4,641.85	1,899.72	477	470
1965-66	5,087	2,100	5,021.86	2,035.28	4,723.50	1,907.58	459	473
1966-67	5,230	2,131	5,175.74	2,099.17	4,899.74	1,965.37	460	502
1967-68	5,358	2,154	5,250.89	2,099.12	4,976.16	1,943.87	469	561

SHOWING ENROLLMENT, ATTENDANCE, ETC., FOR THE SCHOOL YEAR ENDING JUNE 30, 1968

1. By Schools

School	No. of different pupils enrolled exclusive of re-enrollment	No. of Boys	No. of Girls	Average Attendance	Average Membership	Percent of Attendance
High	2154	1065	1089	1943.87	2099.12	92.60
Beebe	411	196	215	375.72	399.59	94.02
Coolidge	997	494	503	909.62	959.84	94.76
Franklin	456	220	236	426.05	452.35	94.18
Hoover	413	226	187	380.88	402.15	94.71
Lincoln	728	368	360	670.31	710.37	94.36
Horace Mann	388	195	193	360.36	377.16	95.54
Ripley	196	94	102	186.82	201.81	92.57
Roosevelt	615	300	315	571.68	598.62	95.49
Washington	464	261	203	441.77	463.46	95.31
Winthrop	690	324	366	652.95	685.54	95.24
	7512	3743	3769	6920.03	7350.01	94.14

2. By Grades

Grade						
Post Graduate	5			3.27	4.63	70.62
Senior	503			455.20	497.25	91.54
Junior	522			466.93	504.19	92.60
Sophomore	545			488.78	528.00	92.57
Freshman	562			513.57	548.05	93.70
Special - H.S.	17			16.12	17.00	94.82
Special - Elementary	31	16	15	28.33	30.50	92.88
Eighth	593	302	291	556.60	586.96	94.82
Seventh	584	288	296	544.20	572.57	95.04
Sixth	580	288	292	552.01	576.83	95.69
Fifth	605	292	313	567.94	592.31	95.88
Fourth	587	291	296	560.03	583.77	95.93
Third	596	315	281	550.87	582.52	94.56
Second	599	289	310	547.12	573.72	95.36
First	583	292	291	539.25	567.76	94.97
Kindergarten	600	305	295	529.81	583.95	90.72
	7512	3743	3769	6920.03	7350.01	94.14

DENTAL REPORT OF HEALTH TEACHERS

School Year 1967-1968

Number of individual inspections	4215
Number of group dental health education talks	205
Number of notifications	918
Number of home visits	32
Number of telephone consultations	411
Number of children served at the Local Dental Clinic	108

The complete Annual Report of the School Dental Health Teachers may be found in the Office of the Superintendent of Schools.

INFORMATION ABOUT SCHOOL BUILDINGS
Melrose, Massachusetts

Name	When Built	Valuation
Lincoln	1896	$ 365,550
Washington	1896	243,880
Coolidge	1897	609,550
Roosevelt	1924	480,770
Ripley	1924	148,000
Winthrop	1926	403,495
High	1933	1,641,300
Horace Mann	1950	515,057
Beebe	1955	383,200
Beebe Estate (Administration)	1828	24,000
Franklin	1965	530,000
Hoover	1966	406,200

Respectfully submitted,

Harold T. Rand

Harold T. Rand
Superintendent of Schools

REPORT OF SEALER OF WEIGHTS AND MEASURES

To His Honor the Mayor and
The Honorable Board of Aldermen
City of Melrose, Massachusetts

Gentlemen:

The report of the Sealer of Weights and Measures for the year 1968 is hereby respectfully submitted.

There were 606 weighing and measuring devices tested, found accurate, and sealed for use. It was necessary to make mechanical adjustment to 40 devices prior to sealing and 8 devices were condemned for major repair or replacement.

In addition to the testing work performed, inspections of gasoline and fuel oil deliveries and re-weighing of packages weighed in anticipation of sale were carried out on a continuing basis.

Cost of Department		Receipts of Department	
Salary	$2559.36	Sealing Fees	$721.80
Other Expenses	383.22		

Francis J. Hannabury

Ffancis J. Hannabury, Sealer

REPORT OF DEPARTMENT OF VETERANS' BENEFITS AND SERVICES

To His Honor, the Mayor
and the Honorable Board of Aldermen
City of Melrose, Massachusetts

Gentlemen:

Submitted herewith is the annual report of the Department of Veterans' Benefits and Services covering the calendar year of 1968. Massachusetts' laws make it mandatory that financial aid be furnished to needy veterans and their dependents in a special way apart from other public aid programs and that there be made available to all veterans and their kin, such advice, information and assistance as may be necessary to enable them to procure the benefits to which they may be entitled relative to employment, vocational or other opportunities, hospitalization, medical care, pensions, compensation, insurance and other benefits and must keep on hand current booklets and other printed matter pertaining to the statutory rights and privileges of war veterans provided by Federal and State laws. This report deals with the services provided and the financial aid disbursed to needy veterans and their dependents.

VETERANS' SERVICES

Photostats made	600
Visits to hospitals, homes, nursing homes	126
Veterans' Administration claims handled as agent for claimants	225
Liens taken (Accident)	12
Liens pending	5
Money returned from liens - 1968	$6,516.00

VETERANS' BENEFITS and BURIAL AID

A record relative to aid eligible veterans and their dependents follows:

Cases held over from 1967	36
New Applications and Re-Applications	125
Burial Aid	1
Applications and Re-Applications (Need not shown)	76
Temporarily aided and suspended	78
Permanent Cases	32
Cases carried over to 1969	43

Compare expense on the following:

	1967	1968
Ordinary Benefits	$27,568.50	$50,845.72
Nursing Homes	4,142.42	1,871.59
Doctor	6,632.60	10,436.31
Medicine	3,305.26	3,344.67
Hospital	4,073.94	12,272.57
Dental	288.00	784.00
Fuel	2,992.85	3,075.95
Miscellaneous	922.12	989.78
	$49,925.69	$83,620.59

A Real Estate lien law became effective as of October 22nd, 1958, whereby an applicant of Veterans' Benefits who is a dependent mother or father of a veteran and who has an interest in real estate, of which the fair market value is more than $1500, shall be eligible under Chapter 115 of the General Laws, provided a lien signed and acknowledged by the Veterans' Agent is taken and recorded against said property owned by a dependent mother or father of a veteran, applying for or receiving benefits based on war service of such dependent's son or daughter. It is a condition precedent to the granting of said benefits.

On and after September 9, 1962, the provisions of the real estate lien law shall not be applicable if the applicant for or the recipient of Veterans' Benefits is the dependent - mother or father of a person who while in the armed forces of the U. S. during wartime was killed in action or died from service-connected disability incurred in wartime service. All liens previously placed on such property prior to the above date shall remain in full force and effect.

On Veterans' Burials, the Government allows $250 toward veterans' burial expenses. The State allows $250 for veteran and $350 for a dependent of a veteran. This applies only where the veteran or dependent of a veteran is without sufficient means to defray expense. Reimbursement made to the City of 50% on settled cases.

Close liaison is maintained with the U.S. Veterans' Administration and the Department of the Army, Navy and Air, the Selective Service Boards, the Department of Labor, other Federal Agencies with which veterans come in contact and the various departments of our state government. Close liaison is also maintained with the United Spanish War Veterans, World War I Veterans U.S.A., Veterans of Foreign Wars, American Legion, Disabled American Veterans and other organizations of veterans, The American Gold Star Mothers and like organizations and with all groups having an active interest in the welfare of veterans.

REPORT OF DEPARTMENT OF VETERANS' BENEFITS AND SERVICES

This report represents only the tangible work of the Department of Veterans' Benefits and Services. The intangibles are the numerous queries answered in person or by telephone; advice given veterans on questions of loans, on-the-job training, educational benefits, insurance and benefits open to veterans of WWII and the Korean Emergency, and Vietnam Veterans; rehabilitation within families and rebuilding of morale.

Robert J. Mulrenan

Robert J. Mulrenan, Agent and Director
Veterans' Benefits and Services

REPORT OF DEPARTMENT OF VETERANS' BENEFITS AND SERVICES

To His Honor, the Mayor
and the Honorable Board of Aldermen
City of Melrose, Massachusetts

Gentlemen:

I herewith submit the following report of the Department of Veterans' Benefits and Services for the year ending December 31, 1968.

General Administration
Salaries and Wages

Appropriation		
Budget	$13,829.72	
Expenditures		
Agent		$8,489.26
Clerk		5,301.72
Balance		38.74
	$13,829.72	$13,829.72

General Administration
Other Expenses

Appropriation		
Budget	$ 1,050.00	
Expenditures		
Bills Paid		$ 979.09
Balance		70.91
	$ 1,050.00	$ 1,050.00

Veterans' Benefits
(One-half of State Approvals to be refunded to City of Melrose)

Appropriation		
Budget	$84,000.00	
Expenditures		
Cash (Treasurer's Payroll)		$83,620.59
Balance		379.41
	$84,000.00	$84,000.00

Veterans' Burials
(One-half of State Approvals to be refunded to City of Melrose)

Appropriation	$ 350.00	
Expenditures		
Bills Paid		$ 300.84
Balance		49.16
	$ 350.00	$ 350.00

Robert J. Mullenan

Robert J. Mullenan, Agent and Director
Veterans' Benefits and Services

REPORT OF WIRE DEPARTMENT

To His Honor, the Mayor
and the Honorable Board of Aldermen
Melrose 02176 Massachusetts

Gentlemen:

I respectfully submit the Annual Report of the Wire Department for the year 1968.

During the year a total of one thousand seven hundred and twenty-nine wire permits were issued, with the following breakdown.

Seven hundred and ninety three permits were issued for inspection of new work. On new houses this included a rough inspection, service inspection and a final inspection.
One hundred and forty permits were issued for oil burners and gas heater installations. This included oil burner replacements as well as new installations.
Three Hundred and sixty three permits were also issued to the Mass Electric Company to allow current to be turned on in cases of new house construction, increase of services and breakdowns.
Four hundred and thirty-four permits for other work.

On the Fire Alarm System, all fire boxes, of which there are one hundred and ninety five, including street boxes, school boxes and boxes on or in business establishments, were tested every sixty days, for a total of one thousand one hundred and seventy tests with an additional three hundred and one tests for special reasons such as being pulled for fire or false alarms.

New work that benefits both Fire and Police systems was done as follows:

Four fire alarm boxes installed at new locations.
Five miles of #10 weatherproof wire installed on existing arms.
One hundred and eighty cross arms renewed due to new pole locations, and pole replacements by the Massachusetts Electric Company and the New England Telephone Company. Also cross arms and wire drops to fire and police boxes were renewed due to age.
Twelve thousand feet of Figure Eight overhead cable was installed.

In addition to the new work done the normal maintenance to the systems, such as replacement of police red-light, batteries renewed in police boxes, traffic flood lights renewed, etc., was continued through the year.

Respectfully Submitted

Stanley A. Riggs

Stanley A. Riggs
Wire Inspector

REPORT OF WORKMEN'S COMPENSATION AGENT

To His Honor, The Mayor, and the
Honorable Board of Aldermen,
City of Melrose, Massachusetts

Gentlemen:

I respectfully submit the Annual Report of the Workmen's Compensation Agent for the year 1968.

The only change the State Legislature has made this year that effects this department is that the weekly compensation rate has been increased from $62.00 to $65.00 per week for the employee. The $6.00 weekly compensation for dependents under eighteen years remains at the same figure.

A record of 75 cases were handled this year, 15 more than any previous year since the City became self-insured in 1958.

A break-down of the cases reported by the various departments of the City are as follows:

1	case	-	Bd. of Health Department
1	"	-	Wire "
1	"	-	Wyo. Cemetery "
1	"	-	Recreation "
2	cases	-	Memorial Bldg. "
3	"	-	Park "
15	"	-	School "
51	"	-	Public Works "
75	cases		Total

Your Agent resigned from this Department Nov. 18th to be effective December 31, 1968. Mr. Elburt R. Fletcher has been appointed by Mayor Thomas F. Sullivan as the new Workmen's Compensation Agent for the City of Melrose.

Respectfully submitted,

Philip B. Harding

Philip B. Harding
WORKMEN'S COMPENSATION AGENT